

Dundee Partnership **Community Regeneration Fund**

Grant Application **2024/25**

Applicant Information	
Name of Applicant Group	Dryburgh Community Association
Activity Title	Running Costs and Activities
Grant Requested (£)	£2050

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
Coldside	Small Grant
East End	Physical & Environmental Improvement

Lochee	Youth Inclusion
Maryfield	
North East	
Strathmartine	<p>Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk</p>

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input checked="" type="checkbox"/>
Fully completed the information on the front of the form	<input checked="" type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input checked="" type="checkbox"/>
Checked that your budget adds up properly?	<input checked="" type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input checked="" type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input checked="" type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input checked="" type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input checked="" type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input checked="" type="checkbox"/>

Signed the form, given accurate contact details and ticked the GDPR box?

X

Who is the grant for? (Name of Applicant Group / Department)	Dryburgh Community Association		
Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

We would like to apply for assistance to support our general running costs and resources. As tenants, we are responsible for maintain the upkeep of the building and all associated running costs. We currently have a small membership, however, are advertising for new members. The young people currently pay £2 per week admission which includes games, activities, etc. We feel that we are unable to increase this admission charge at this point as in doing so we will push out our most vulnerable individuals. It is our aim to make the resources as accessible to our individuals as possible and in particular, provide our young people with a variety of educational and creative resources which they could not otherwise access.

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<p>Which City Plan / Local Community Plan Outcome(s) will it address?</p> <p>Improve the physical, mental, social and emotional health for members of the local community and our young people. We aim to improve health and wellbeing outcomes for young people who experience inequalities. To ensure our young people will be safe, healthy, achieving, nurtured, active, respected, responsible and included.</p>
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<p>How many people will benefit from this project?</p>	<p>35</p>
<p>Will any specific groups benefit from this project? (male, female, age range or protected characteristic)</p> <p>Our residents from the local community who attend our prize bingo and the young people who attend our youth club 5-15.</p>	

<p>Please say why the project is needed (please limit your answer to 500 words or less)</p> <p>We fall into the most deprived 10% decile of the Scottish Index of Multiple Deprivation and the work which we do provides our local residents and our young people with a warm and safe environment whilst giving them the opportunity for social interaction supporting their mental health and wellbeing. The majority of our young people and many members of our local community are from households lacking disposable income. It is our aim if awarded this funding to make our resources as accessible to our individuals as possible and in particular, provide our young people with a variety of educational and creative resources which they could not otherwise access.</p>
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Due to the continual increases in utilities and living costs, we require assistance to subsidise our upcoming utility bills (gas/electric/rent) to keep our community centre open to some of our areas most vulnerable.

Without the help of this funding, we will be unable to provide the activities we do and ultimately, we will be unable to sustain ourselves in this current economic climate.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

The running costs and utility bills have been discussed during meetings with all committee members and the activities we wish to undertake have been suggested to us by our members.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Our young people attend our club on a weekly basis, and we currently have interest from new members. It was suggested to us from a DCC Estates Surveyor, members of another local community group – Dryburgh 4 Change and our Local

Councillor Lee Mills that we apply for funding to support our running costs and activities.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?
(Refer to Section 1 of the Guidance Notes)

It will provide our members with a warm and safe environment where they can interact with their peers and carry out activities such as board games and bingo which will support with their health and wellbeing.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
We have not applied for fundraising in the last year as we held a fun day on 28 September 2024. These funds allowed us to provide Christmas activities for all our members including a visit from Santa for both young people and adults and a small indoor Christmas Market (all inclusive) which included, games, Christmas activities, warm waffles, and hot chocolate. These funds were also used to support our running costs.	£1253.47

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Utility Bills	£1000	£1000
Craft Supplies and play equipment	£500	£500
Insurance	£550	£550
Totals		£2050

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**

- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

We intent to submit our statement of accounts for year ended 31 December 23.

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)

Estimated costs of craft supplies and play equipment attached to application as PDF. Our insurance renewal has not been made available at the time of

application; however, our current insurance rate is £476.76, and the amount requested is an estimate based on increasing operational costs and previous increases.

How do you intend to monitor the project Outputs and Outcomes?

It is our intention to purchase all crafts and play equipment and keep receipts/proof of payment for submission.

We also aim to pay any upcoming bills.

We aim to take photographs of our members partaking in activities and making use of the facilities/resources and upload these to our social media page (Facebook).

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	Upon receipt of funds.
What is the planned end date of the event/activity?	31 March 2025

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: Improve the physical, mental, social and emotional health for members of the local community and our young people.	
Purpose of activity / project within this Outcome: Resources and bills	
	Target 2024-25
Outputs	
Payu utility Bills	All members
Purchase craft supplies and play equipment	15 young people

Outcomes / Indicators:	

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	
Outcomes / Indicators:	