



For official use only:  
Ref: EE240

Logged ☐  
Scanned ☐

## **Dundee Partnership** **Community Regeneration Fund** **Grant Application** **2024/25**

Applicant Information	
Name of Applicant Group	Yusuf Youth Initiative with partners in Dundee East
Activity Title	Tackling poverty and social isolation
Grant Requested (£)	5000

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
Coldside	<input type="checkbox"/>
East End	<input checked="" type="checkbox"/>
Lochee	<input type="checkbox"/>
Maryfield	<input type="checkbox"/>
North East	<input type="checkbox"/>
Strathmartine	<input type="checkbox"/>

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR	
Small Grant	<input checked="" type="checkbox"/>
Physical & Environmental Improvement	<input type="checkbox"/>
Youth Inclusion	<input type="checkbox"/>

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

## Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

### Have you:

Read the guidance sections of the form	<input checked="" type="checkbox"/>
Fully completed the information on the front of the form	<input checked="" type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input checked="" type="checkbox"/>
Checked that your budget adds up properly?	<input checked="" type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input checked="" type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input checked="" type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input checked="" type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input checked="" type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input checked="" type="checkbox"/>
Signed the form and given accurate contact details?	<input checked="" type="checkbox"/>

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

<b>Who is the grant for?</b> (Name of Applicant Group / Department)	Yusuf Youth Initiative		
<b>Did you receive a Dundee Partnership grant during 2023-24?</b> (If yes, list all grants below)			<b>YES</b>
<b>Title of project funded</b>	<b>Amount granted</b>	<b>When</b>	<b>Was it fully spent?</b>
CRF Dundee East	4051	April 2023	Yes

**Please give a description of what you want this grant for** - (please limit your answer to 500 words or less)

The funding will support the continuation of the support Café At Douglas Community Centre. In 2023-24 we have managed to support an average of 25 service users at the café. The café largely supports individuals and families including the elderly that are struggling with social isolation or poverty. The Café provides a free lunch and also referral support through partner organisation, befriending and games and activities for service users to socialise. The Café runs with a Kitchen co-ordinator, befriending/support organisation staff member and 3 volunteers.

The grant funding helps with staff wages and food ingredients to make the lunches. The Café runs weekly every Monday from 12-2pm with time allocated before and after to prepare the food and clear up the kitchen after. The second staff member co-ordinates with partner organisations, follows up referrals, plans holiday programmes and activities for adults and young people.

We also run a successful holiday club supporting 12-15 young children and their families with warm lunches and activities.

**Which City Plan / Local Community Plan Outcome(s) will it address?**

Dundee will be a fair and socially inclusive society.

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

--

<b>How many people will benefit from this project?</b>	250
Will any specific groups benefit from this project? (male, female, age range or protected characteristic) No	

<p><b>Please say why the project is needed</b> (please limit your answer to 500 words or less)</p> <p>The support café provides is an amazing set up for people to come in, share food and friendships. The Café has provided a safe space for service users without any stigma. Mental health has had a massive impact post covid and many people were reluctant to come out and meet others. The mental health impact also affects poverty and vice versa. Many of our service users come and then want to take part in volunteering (all our volunteers are ex-service users), gain accreditation and many go on to positive destinations.</p> <p>Since January 2022 we also introduced a befriending service. Our staff member provides access to a tablet PC where people can see benefits advice/support, they can share ideas and also play activities and games. Over the holidays we provide activities for kids too. The Café becomes much more than a lunch but a place for people to feel good and take positive steps towards making better choices in their lives.</p>
--

<p><b>What local consultation has taken place regarding this application?</b> (Please attach evidence summarising the results of any consultation)</p> <p>Yusuf Youth Initiative has been working in the Dundee East Ward for over 15 years through anti-poverty work, community integration and youth engagement. We work closely with Dundee Partnership and the Communities officers in the area</p>
---

<b>What evidence do you hold that the local community supports this application?</b>
--

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

We have discussed our proposal with the Communities officers in the area. We also work closely with partners in the area/city that provide referrals

**How will the project / activity tackle deprivation or benefit those experiencing deprivation?**  
(Refer to Section 1 of the Guidance Notes)

Dundee East is an area of multiple deprivation. By working with agencies who are giving ongoing support to clients in the area. Our support café empowers the community in the area in making better choices, feeling more confident and motivated and bringing about positive change in the City.

**For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:**

**Have all relevant permissions been agreed?** (please state what these are)

**How will the planned project be maintained?** (please state who will be responsible for this)

**What is the expected 'life' of the improvement?** (e.g. before it will require replacement)

**Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award?** (If there would be additional costs for this, please indicate this in the budget section)

**What other sources of funding have you secured / tried to secure for this project?**

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Reserves	£1882

**What are the costs of your activity and how much money is required?** Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).		
Cost Heading	Full Costs (£)	DP Aid (£)
Advice café - weekly (staff costs £11.5 per hour x 4.5 hours = 51.75 x 52 weeks = £2691) + (£30 for food costs x 50 weeks = £1500)	4191	4191
Befriender (4.5 per week allocated to Dundee East Ward @ £11.5 per hour)	2691	809
<b>Totals</b>	<b>6882</b>	<b>5000</b>

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**  
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

**What other documents are you attaching to evidence the budget costs for this application?**  
(e.g. quotes, estimates, projected income and expenditure)

### How do you intend to monitor the project Outputs and Outcomes?

All outputs and outcomes will be recorded with partners. The events will be documented and recorded. The participants taking part will be registered. The people's learning outcomes will be co-ordinated and recorded and kept in local project files as per Dundee City Council's planning and monitoring procedures.

<b>What is the planned start date of the event/activity?</b> Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)	April 2024
<b>What is the planned end date of the event/activity?</b>	March 2025

### Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

<b>City Plan / Local Community Plan Outcome: Dundee will be a fairer and socially inclusive society</b>	
<b>Purpose of activity / project within this Outcome: To support people make better choices, eating healthy and getting necessary support. The activity also builds confidence within the participants and reduces social isolation</b>	
	<b>Target 2024-25</b>
Outputs	
50 Support cafes running through the year targeting vulnerable adults in the Dundee East area	50 support cafes.
Outcomes / Indicators:	
The TBM advice café will provide support for 250 individuals in getting referral support from partner agencies, improve confidence for those socially isolated and improve the health and wellbeing of individuals with home cooked meals.	250 individual clients

<b>City Plan / Local Community Plan Outcome:</b>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2023-24</b>
Outputs	
Outcomes / Indicators:	

**DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION**