

Dundee Partnership Community Regeneration Fund

Grant Application 2025/26

Applicant Information	
Name of Applicant Group	DOUGLAS COMMUNITY MANAGMENT GROUP LMG
Activity Title	FAMILY TRIP
Grant Requested (£)	£700.00

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

<p style="text-align: center;">TICK THE WARD WHERE YOUR PROJECT WILL OPERATE</p> <p>Coldside</p> <p>East End</p> <p>Lochee</p>	<p style="text-align: center;">PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR</p> <p>Small Grant X</p> <p>Youth Inclusion</p>
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Maryfield	Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk
North East	
Strathmartine	

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input type="checkbox"/>
Fully completed the information on the front of the form	<input type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input type="checkbox"/>
Checked that your budget adds up properly?	<input type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input type="checkbox"/>
Signed the form, given accurate contact details and ticked the GDPR box?	<input type="checkbox"/>

Which City Plan / Local Community Plan Outcome(s) will it address?

East End Community Plan

We need local opportunities to be involved in learning, social and physical activities which promote wellbeing

We need to improve life chances for children and families

How many people will benefit from this project?

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

The provision is aimed to Parents/Adults and children with 70 people benefiting

Please say why the project is needed (please limit your answer to 500 words or less)

Residents living on low income do not have the resources and means to take their children out of the area and enjoy family time together. Families will be asked to cover entry fee but upon speaking to Five Sister Zoo discounts would be given as group booking. The stress of living on a low income has a negative factor on families and enjoying social time is not always possible when you are spending so much time surviving day to day.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

During all previous family trips and our weekly cafe people were asked what they would like to see in the community. A high proportion said they would like more activities and events for the whole family.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

We carried out evaluation forms after each trip and have done some consultation within the Centre more family activities rated very highly, and family trips always seen as a priority.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

Many members of the community have reported that they struggle to support their families. This might be to access learning services, physical activities and travel costs that would be involved in a family day out. A number of local residents also access local food provision to support their families.

The project aims to tackle deprivation by supporting families with covering the cost of travel for a family day out. It aims to help families enjoy a shared positive learning experience together, to make happy memories and raise expectations

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
70-seater coach hire Jp Mini Coaches	£700.00	£700.00
Totals	£700.00	£700.00

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)

How do you intend to monitor the project Outputs and Outcomes?

The project will be monitored by evaluations and photographs.

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	OCT 25
What is the planned end date of the event/activity?	OCT 25

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2025-26
Outputs	
Number of people attending the provision	70
One Family Trip	1
Outcomes / Indicators:	
Families feel more connected and confident	50 users
Attendance records and feedback forms	30

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	

	Target 2025-26
Outputs	
Outcomes / Indicators:	