

Dundee Partnership
Community Regeneration Fund

Grant Application
2024/25

Applicant Information	
Name of Applicant Group	Charleston Neighbourhood Centre
Activity Title	Fuel Vouchers
Grant Requested (£)	1000

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
Coldside	Small GrantX
East End	Physical & Environmental Improvement

LocheeX	Youth Inclusion
Maryfield	
North East	
Strathmartine	<p>Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk</p>

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input checked="" type="checkbox"/>
Fully completed the information on the front of the form	<input checked="" type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input checked="" type="checkbox"/>
Checked that your budget adds up properly?	<input checked="" type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input checked="" type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input checked="" type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input checked="" type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input checked="" type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input checked="" type="checkbox"/>

Signed the form, given accurate contact details and ticked the GDPR box?

X

Who is the grant for? (Name of Applicant Group / Department)	Charleston Local Management Group		
Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?
Women's & Advanced Group	£1243.41	March 23	No
Storage Enhancement	£825	Dec 23	Yes
Winter Grant	£2500	Dec 23	Yes
Fruit & Veg	£1748	Aug 23	Yes
COL Grant	£118.05	Mar 24	No
COL Grant	£200	Mar 24	Yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

We want this grant to enable us to supply members of our community with gas and electric. We are experiencing more and more people coming into the centre who are without any fuel and are desperately looking for help.

Which City Plan / Local Community Plan Outcome(s) will it address?

How many people will benefit from this project?

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

Most vulnerable members of the community...50 people

Please say why the project is needed (please limit your answer to 500 words or less)

Charleston Community Centre are seeing increasing numbers of people who are coming in, experiencing extremely challenging conditions, which have been exacerbated recently due to the extreme cold weather. Centre staff and volunteers are currently spending a lot of time and effort to contact partner services and agencies to support people to get fuel, and it would be greatly beneficial to be able to support the most vulnerable directly, without people having to be referred and having to wait, sometimes days, before action is taken.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Conversations with local community members.

Experience of how the system work.

Currently around 10-15 referrals per week

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Network meeting has been held by all staff and volunteers in the centre, all in agreement. Discussion with community members welcome a more direct approach. We have received previous funding from The Corra Foundation.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

Charleston is in the 10% SIMD most deprived area, with many individuals and families experiencing terrible challenges. The LMG do as much as they can to alleviate issues around deprivation for its' community members. Recently, the numbers of people experiencing fuel deprivation has quickly increased, and many people have been left without fuel for days. Being able to respond quickly, supporting people to heat their homes, have hot water and cook will have a massive impact tackling deprivation in the community.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
N/A	0

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Fuel Credit paid onto card/key £20 x 50	1000	1000

Totals	1000	1000

<ul style="list-style-type: none"> • All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED • If reserves held are less than three months operating expenses please confirm this below Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure
<p>What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure) N/A</p>

<p>How do you intend to monitor the project Outputs and Outcomes?</p> <p>Number of people supported Names and addresses of recipients logged All records and receipts maintained</p>

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	15/03/2025
What is the planned end date of the event/activity?	31/03/2025

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Tackling poverty in the most deprived areas of Dundee	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	
Number of local people supported with Fuel	50
Outcomes / Indicators:	
Number of people who will have fuel in their home	50

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	
Outcomes / Indicators:	