

Ref: C2505

**Dundee Partnership**  
**Community Regeneration Fund**  
**Grant Application**  
**2025/26**

Applicant Information	
<b>Name of Applicant Group</b>	Coldside Community Empowerment Team
<b>Activity Title</b>	Derby Street Fun Day
<b>Grant Requested (£)</b>	

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR  
PROJECT WILL OPERATE

Coldsidex

East End

Lochee

Maryfield

North East

Strathmartine

PLEASE INDICATE WHICH TYPE OF GRANT  
YOU ARE APPLYING FOR

Small Grantx

Youth Inclusion

Please note that communications regarding  
this application will be sent to you via email  
unless you indicate otherwise. All  
communication for this application should be  
made to

[dundee.partnership@dundeecity.gov.uk](mailto:dundee.partnership@dundeecity.gov.uk)

## Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

**Have you:**

Read the guidance sections of the form

x

Fully completed the information on the front of the form

x

Provided a response to all sections of the application form

x

(including indicating a section as 'N/A' where relevant)

Checked that your budget adds up properly?

x

Checked that your start date is after the date at which funds could be available,

x

(see page 6) and that your end date is within the financial year?

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Included appropriate, measurable outputs & outcomes?

x

Provided your groups accounts, or other appropriate financial information?

x

Sourced and attached all relevant quotes?

x

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

x

Signed the form, given accurate contact details and ticked the GDPR box?

x

<b>Who is the grant for?</b>  (Name of Applicant Group / Department)		Community Empowerment Team	
<b>Did you receive a Dundee Partnership grant during 2024-25?</b>  (If yes, list all grants below)			NO
<b>Title of project funded</b>	<b>Amount granted</b>	<b>When</b>	<b>Was it fully spent?</b>

**Please give a description of what you want this grant for - (please limit your answer to 500 words or less)**

To fund a gala day to celebrate the new residents in the Derby Street Area of Coldside, and bring all the community together, get to know each other, offer support services connections and build community spirit.

The event is being planned in partnership with Hillcrest, DCC housing, Hilltown Management Group, St Martins Church, CLD youth team and other partners in the community.

**Which City Plan / Local Community Plan Outcome(s) will it address?**

**There needs to be improved life chances for children and families in Coldside**

<b>How many people will benefit from this project?</b>	200+
<p>Will any specific groups benefit from this project? (male, female, age range or protected characteristic)</p> <p>No</p>	

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**Please say why the project is needed** (please limit your answer to 500 words or less)

Derby Street development has brought in 120+ new tenants and their families in recent years and due to this there has been some conflict between established tenants and residents and new tenants. This has been particularly around families with children who feel there is not anything on around their community. We hope to use this event to open up connections, offer support services to local residents, engage with young people and children new to the area and offer an opportunity to have a voice in their community. By creating a celebration around the opening, we hope it builds more positive community spirit between neighbours.

This housing development is still well within the 5% most deprived area's in Scotland and we would like to offer free opportunities to get together in a positive and engaging way.

**What local consultation has taken place regarding this application?**

(Please attach evidence summarising the results of any consultation)

Hillcrest have said they are keen to work with their new tenants and often offer a small event for people who have moved into a new development. It was agreed that due to the shared spaces, it would be positive to organise a partnership event including the wider community.

Local people have feedback their concerns for anti social behaviour, particularly around young people, in the community. They are keen to see some engagement to address this.

**What evidence do you hold that the local community supports this application?**

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Local organisations, made up of local people, are involved in the planning, speaking to local tenants, they have feedback they would like to see something like this as well.

**How will the project / activity tackle deprivation or benefit those experiencing deprivation? (Refer to Section 1 of the Guidance Notes)**

Residents will be more informed about support services available to them in the local community.

Local young people will be engaged into CLD provision

Local families will have access to a free gala day during school holidays reducing financial strain.

**What other sources of funding have you secured / tried to secure for this project?**

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)



Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Hillcrest	£1,000.00

<p><b>What are the costs of your activity and how much money is required?</b> Please give specific details (expand list / use an additional sheet if required) and provide <u>all</u> quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).</p>		
Cost Heading	Full Costs (£)	DP Aid (£)
Event Insurance	£182.00	
First Aid	£187.20	
Face Painter – 4 hours	£200.00	
Tea Cups and Bungee Trampolines	£1,500.00	

Petting Zoo	£740.00	0
Refreshments and snacks	£250.00	
Buskers Donations	£250.00	
Activity Providers – Story Teller – Crafts – Graffiti Artist Workshop – DIY Cycle workshop	£750.00	
<b>Totals</b>	£4,059.20	£2,319.20

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

**What other documents are you attaching to evidence the budget costs for this application?** (e.g. quotes, estimates, projected income and expenditure)

Quotes

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**How do you intend to monitor the project Outputs and Outcomes?**

Feedback on the day from participants and activity providers.

<b>What is the planned start date of the event/activity?</b> Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective ( <i>see section 2 of the guidance notes</i> )	1 <sup>st</sup> July 2025
<b>What is the planned end date of the event/activity?</b>	1 <sup>st</sup> July 2025

**Outputs & Outcomes**

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

**City Plan / Local Community Plan Outcome:**

There needs to be improved life chances for children and families in Coldside

**Purpose of activity / project within this Outcome: Gala day to integrate new families into the local community, share information about available support and reduce negative feelings and anti social behaviour in the community.**

	Target 2025-26
Outputs	
1x gala day event	1
Local people attend	200+
Outcomes / Indicators:	
People living in the Derby Street area and surroundings feel more community spirit	
People get to know their new neighbours in a positive and uplifting space.	
Young people are more aware of things they can be involved in in the community.	