

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Ref: EE2507

Dundee Partnership **Community Regeneration Fund**

Grant Application **2025/26**

Applicant Information	
Name of Applicant Group	CET Team East End
Activity Title	Rowantree Fun Day
Grant Requested (£)	£1765

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR
PROJECT WILL OPERATE

PLEASE INDICATE WHICH TYPE OF GRANT YOU
ARE APPLYING FOR

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Coldside	Small Grant X
East End	
Lochee	Youth Inclusion
Maryfield	
North East	
Strathmartine	Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form

☐

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Fully completed the information on the front of the form

☐

Provided a response to all sections of the application form

☐

(including indicating a section as 'N/A' where relevant)

Checked that your budget adds up properly?

☐

Checked that your start date is after the date at which funds could be available,

☐

(see page 6) and that your end date is within the financial year?

Included appropriate, measurable outputs & outcomes?

☐

Provided your groups accounts, or other appropriate financial information?

☐

Sourced and attached all relevant quotes?

☐

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

☐

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Signed the form, given accurate contact details and ticked the GDPR box?

☐

Who is the grant for? (Name of Applicant Group / Department)	EE CET Team		
Did you receive a Dundee Partnership grant during 2024-25? (If yes, list all grants below)			YES
Title of project funded	Amount granted	When	Was it fully spent?
Summer Fun Day	1565	May 24	Yes
Community Art project	5000	Mar 25	Yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

This grant would fund a Free family Fun Day , at Rowantree P.S., for local people. The Fun day is planned and delivered by the Hub Events Group, supported by CET Team . The Events Group are in the process of starting to agree a constitution so they can become independent and open a bank account . All activities provided at the Fun day are totally free with the objective being that no families need to bring any money at all and can have a day out without worrying about where to find a budget for it. In addition to the providers who require payment, there will be a variety of local organisations attending who will also provide activities free of charge. This includes the Yard, Dundee United Community Sports Club, Youth Work team and Dighty Connect. Rowantree P.S. have also committed the funds to pay for the Gaming Van.

Which City Plan / Local Community Plan Outcome(s) will it address? Building Stronger Communities

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How many people will benefit from this project?	600
Will any specific groups benefit from this project? (male, female, age range or protected characteristic)	

<p>Please say why the project is needed (please limit your answer to 500 words or less)</p> <p>The school summer holidays are always a stress on the budget of any family and in particular in the East End of Dundee. Many projects will provide trips away for children and young people who attend their provision, but this Fun Day has no requirements for any person to belong to a group to be able to access this Family Day Out. Last year, approx 600 people attended this day and feedback from local people was that it is an important event for them as the whole family can attend without having to decide if they can afford it or not. Apart from the attractions on offer, there is also attendance from local organisations who engage with people to promote the services that they offer so there is also a community benefit to this day.</p> <p>The Fun day promotes a feeling of community involvement, run by local volunteers who are very visible at the event, allowing local people to see that they too can become involved. From last year's event, 3 local people expressed the wish to become involved this year (and in other events run by the group) and joined the Events Group</p>
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<p>What local consultation has taken place regarding this application? (Please attach evidence summarising the results of any consultation)</p> <p>All local organisations who attend this event feedback that it is a useful tool to engage with local people and Rowantree P.S. have offered to pay for an activity to assist in ensuring it happens again this year</p>

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What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Feedback from families last year was very positive and many told the Events Group that it is always the highlight of the Summer Holidays.

The Events Group that plan and deliver this are all local people.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

This event is totally free to all who attend, ensuring no families are unable to come for reasons of household budget.

What other sources of funding have you secured / tried to secure for this project?

- If none, please state why this is the case

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Rowantree P.S. providing funding for Gaming Van	240

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
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Climbing Wall	1000	1000
Face painter	120	120
Jamie the jester	250	250
Artist	120	120
Off the scales	275	275
Totals	1765	1765

- All applicants are required to submit a copy of the group's most recent annual accounts with this application.** These will be used to help determine eligibility for funding, and **WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- If reserves held are less than three months operating expenses please confirm this below**
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)

How do you intend to monitor the project Outputs and Outcomes?

The Fun day is evaluated by the Events group
Numbers registered in Cognisoft

What is the planned start date of the event/activity?

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (*see section 2 of the guidance notes*)

25th July 25

What is the planned end date of the event/activity?

25th July 25

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: Building Stronger Communities	
Purpose of activity / project within this Outcome: Family Fun day	
	Target 2025-26

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Outputs	
One Free family Fun day	1
Outcomes / Indicators:	
500+ local people attend	500

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2025-26
Outputs	
Outcomes / Indicators:	