

Ref: EE2505

**Dundee Partnership**  
**Community Regeneration Fund**

**Grant Application**

**2025/26**

Applicant Information	
<b>Name of Applicant Group</b>	East End CET Team
<b>Activity Title</b>	Mid Craigie/Linlathen Family Activities
<b>Grant Requested (£)</b>	4276.50

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

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This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
Coldside	Small Grant x
East End	
Lochee	Youth Inclusion
Maryfield	
North East	
Strathmartine	<p>Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to <a href="mailto:dundee.partnership@dundeecity.gov.uk">dundee.partnership@dundeecity.gov.uk</a></p>

# Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

## Have you:

Read the guidance sections of the form

☐

Fully completed the information on the front of the form

☐

Provided a response to all sections of the application form

☐

(including indicating a section as 'N/A' where relevant)

Checked that your budget adds up properly?

☐

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Checked that your start date is after the date at which funds could be available,

☐

(see page 6) and that your end date is within the financial year?

Included appropriate, measurable outputs & outcomes?

☐

Provided your groups accounts, or other appropriate financial information?

☐

Sourced and attached all relevant quotes?

☐

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

☐

Signed the form, given accurate contact details and ticked the GDPR box?

☐

<b>Who is the grant for?</b>  (Name of Applicant Group / Department)	East End CET Team		
<b>Did you receive a Dundee Partnership grant during 2024-25?</b> (If yes, list all grants below)			<b>YES / NO</b>
<b>Title of project funded</b>	<b>Amount granted</b>	<b>When</b>	<b>Was it fully spent?</b>
Summer Fun Day	1565	May 24	Yes
Community art project	5000	Mar 24	Yes

<p><b>Please give a description of what you want this grant for - (please limit your answer to 500 words or less)</b></p>
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To fund the Mid Craigie/Linlathen Family Activities Group. This grant would pay for snacks, craft and activity resources and 4 local trips spread throughout the year. The group has been running now for over a year, funded by CET budget which is now finished. The group runs every Thursday evening at Rowantree P.S and numbers vary from 48 (minimum) to 90 (maximum). Numbers depend on lots of factors from weather to school holidays but never less than 48.

Supported by the local CET worker, the group is parent led, planned, and delivered. The parents have now reached a stage where they are now looking to become a constituted committee and open a bank account, this will allow them to become fully independent and to be able to seek grant funding of their own accord, In the meantime, this grant will allow the families to continue to work together to provide meaningful activities for the children whilst the parents also learn the skills necessary to work together and become independent.

**Which City Plan / Local Community Plan Outcome(s) will it address? Building Stronger Communities**

<b>How many people will benefit from this project?</b>	80
Will any specific groups benefit from this project? (male, female, age range or protected characteristic)	

**Please say why the project is needed (please limit your answer to 500 words or less)**

In Mid Cragie/Linlathen area there is very valuable youth and children's work taking place, but this is independent of parents and grandparents. The 'Thursday Group' is led by parents (and grandparents also involved). Children cannot attend without an adult.

The parents set up, clear away, deliver activities, develop plans, carry out risk assessments, and work together to solve any issues that arise. There is also an emerging trend of the children and young people also starting to get involved in the tasks of running the provision so it is a real group effort.

Regularly, we have visiting organisations who come to the group to offer information and advice, Examples of this are – Angus Housing, SCARF, Pathfinder project, Community Health Nurses, Dundee College and DCC Housing Officers.

This grant will ensure the continued development of the skills and capacity of these families and help them in their aim to become independent.

The group runs from 6pm-7.30pm every Thursday so providing a snack bridges the gap between teatime and bedtime – snacks always involve a big selection of fresh fruit as well as crisps and juice. The parents try to keep costs of activities to a minimum, often using scrap materials but it would be good to be able to purchase a stock of craft and activity resources to help them to plan ahead. The trips requested are local so that no transport is required to be funded. Again, local youth teams provide trips for young people and children but parents and grandparents don't get the opportunity to take part and share in the excitement with the children, Trips are also a good team building and bonding opportunity for families who perhaps don't get the chance to get to know each other on the busy Thursday evenings



**What local consultation has taken place regarding this application?**

(Please attach evidence summarising the results of any consultation)

All parents using the group were consulted about what they felt was needed

**What evidence do you hold that the local community supports this application?**

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Aside from the group itself, Rowantree P,S, have fed back to CET staff about the value they see in this provision

**How will the project / activity tackle deprivation or benefit those experiencing deprivation?** (Refer to Section 1 of the Guidance Notes)

The group is free to families and all associated activities are also free, It runs from 6pm so that both non-working and working families can access it and the visiting organisations all offer advice and information relating to tackling deprivation

**What other sources of funding have you secured / tried to secure for this project?**

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down.  
We may ask for further evidence of an application for other funding)

£

Source of Funding (detail if this funding is for more than 1 year, if applicable)	
Weekly sports coaching in the gym hall provided by Dundee United Community Sports Club	In Kind

<p><b>What are the costs of your activity and how much money is required?</b> Please give specific details (expand list / use an additional sheet if required) and provide <u>all</u> quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).</p>		
Cost Heading	Full Costs (£)	DP Aid (£)
Snacks 38 weeks @£40 per week	1520	1520
Craft and activity resources 38 weeks @£30 per week	1140	1140
Funparx tickets 35 x £11.50 - £402.50 4x £8.50 - £34	434.50	434.50
Bowling 50 @ £10	500	500
Panto Tickets	682	682

<b>Totals</b>	4276.50	4276.50

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

**What other documents are you attaching to evidence the budget costs for this application?** (e.g. quotes, estimates, projected income and expenditure)

quotes

No quote for panto as prices not set yet so this is based on last year's costs

**How do you intend to monitor the project Outputs and Outcomes?**

Whilst supported by CET worker, the project has a register which is recorded on our database and the project is regularly evaluated

<b>What is the planned start date of the event/activity?</b> Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective ( <i>see section 2 of the guidance notes</i> )	June 2025
<b>What is the planned end date of the event/activity?</b>	Mar 2025

## Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

<b>City Plan / Local Community Plan Outcome:</b>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2025-26</b>
Outputs	
Thursday Family Group continues to run until ready to become independent	1 weekly group
Outcomes / Indicators:	
Group continues to thrive, supported by funding, and is confident and skilled become independent	1 independent group with committee and bank account

<b>City Plan / Local Community Plan Outcome:</b>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2025-26</b>
Outputs	

Outcomes / Indicators:	