



For



official use only:

WE2407

Ref: _____

Dundee Partnership
Community Regeneration Fund

Grant Application (Ferry / West End)
2024/25

Applicant Information	
Name of Applicant Group	Gate Church International SCIO
Activity Title	Community Christmas Wellness Event
Grant Requested (£)	£500

The Local Community Planning Partnerships (LCPPs) in the Ferry and West End will examine their existing Local Community Plans to identify outstanding actions with a direct relationship to community regeneration and consider allocation of some or all of their available funding to commissioning works that would allow achievement of these agreed priorities. Each area has an allocation for 2024/25 with which to commission activities, and so activities that attract external funding may be prioritised.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each ward, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
The Ferry	<input type="checkbox"/>
West End	<input checked="" type="checkbox"/>

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

- | | |
|--|--------------------------|
| Read the guidance sections of the form | <input type="checkbox"/> |
| Fully completed the information on the front of the form | <input type="checkbox"/> |
| Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant) | <input type="checkbox"/> |
| Checked that your budget adds up properly? | <input type="checkbox"/> |
| Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year? | <input type="checkbox"/> |
| Included appropriate, measurable outputs & outcomes? | <input type="checkbox"/> |
| Provided your groups accounts, or other appropriate financial information? | <input type="checkbox"/> |
| Sourced and attached all relevant quotes?
(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered) | <input type="checkbox"/> |
| Checked that the bank details or financial code are correct / complete? | <input type="checkbox"/> |
| Signed the form, given accurate contact details and ticked the GDPR box? | <input type="checkbox"/> |

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Who is the grant for? (Name of Applicant Group / Department)		Gate Church International SCIO	
Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?
Community Christmas Ceilidh	1295	Dec 2024	Yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

We are putting on a free community event around Wellness; a Christmas activity event also a place for people to connect with community groups to help care for their wellbeing for the year ahead.

For the free event we will have it set up Santa's Grotto and take photos with Santa, give out selection boxes to children and youth, give out snacks, have story telling corners, live music, free hot drinks, a place to connect with community groups (women who walk, Youth groups, young mums group, elderly volunteering programs, fitness groups, student clubs etc) who will have table there sharing what's available, a space to connect with some local professional counsellors, and talk to their neighbours. We will have some games for all ages with prizes.

We have been a charity located on a main street in Dundee for over 30 years. We have may years of putting on a free community Christmas event for the local community. In recent years we have all seen an increase in mental health needs and to combat isolation we're hoping to help connect individuals with community groups that will live into the new year.

We see this event as a way to help some of the wellbeing needs of the West End.

It will strengthen community relationships and support systems. It is an opportunity to connect with local groups, make friends and have people to relate to that will carry on afterward and help people feel less alone.

Which City Plan / Local Community Plan Outcome(s) will it address?

West End Community Plan.

Health & Wellbeing – Having an event around how we all have mental, emotional and physical needs. With booths from local community groups, fitness groups, counselling centres as a place for everyone to find a group to connect with.

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We have many families in recovery in our community, some of which we have on our volunteer team so as they serve the community that has served them they are empowered to stand up and be proud of their recovery.

Empowering Communities -

Addressing loneliness and the need for community in the Christmas season by offering a free community event, but also by offering a place for all to come and find community groups to connect with.

Cost of Living/Children & Families – We will have free food and activities to enjoy and make memories together in a warm environment where we will give out selection boxes and food bundles.

How many people will benefit from this project?

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

Female (17-40) mums with small children.

Families of those in recovery

Elderly males and females

Children and their families

University students

400-500 people

Please say why the project is needed (please limit your answer to 500 words or less)

It will be give a unique opportunity to celebrate with family and neighbours in the Christmas season, but will also be a place to find community for the year ahead.

Life can be so full and busy in the West End and we all intend to find a group to connect with but seldom get the chance, so this is an opportunity to connect and find a community for the needs we have when the holiday ends and life is on again.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

I have been in touch with Joanne Kelly and Fraser MacPherson about the event

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What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

We shared about it in the Christmas fortnight meeting with member of the community and there was a positive reaction towards it.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

It will be a free event, where activities, games for families and food and drinks will be free for all.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Tesco Stronger Starts Fund	£1500
DCC Festive Fund	£500

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Snacks and hot drinks	£200	£200
Christmas Décor and lights	£60	£60

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Santa and Elf costumes	£50	£50
Materials for Santa's chair	£20	£20
Heating bill	£100	0
Facebook ads to advertise	£20	£20
Printed promotional materials	£50	£50
Christmas Selection Boxes	£500	0
Arts and Craft Supplies	£50	0
Additional food bundles to give away	£450	0
Materials for building Nativity Scene	£100	£100
Lighting for Nativity Scene	£400	0
Totals	£2000	£500

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If unrestricted reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)

1. Quotes
2. Annual accounts

How do you intend to monitor the project Outputs and Outcomes?

At the event we have someone take attendance.

We will have a digital QR code to a survey during the event, and at certain parts of it and give prizes to those who participate.

We will gather numbers from the groups that are hosting their information tables/activities.

What is the planned start date of the event/activity?

7th December 2024

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)

What is the planned end date of the event/activity?

7th December 2024

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

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City Plan / Local Community Plan Outcome: Health & Wellbeing	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	
Hold a community event for 450 people	450
Have 200 children attend Santa's grotto	200
Outcomes / Indicators:	
Have 100 people sign up for a community group	100
100 people increased their knowledge on the benefits of exercise to your mental health	100

City Plan / Local Community Plan Outcome: Empowering Communities	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	
Have 50 people sign up for volunteering in future West End community projects	50
Have 250 children attend the event with their families	400
Outcomes / Indicators:	
Have 100 families increase their knowledge of community groups for the kids and parents in the Dundee	100