

Ref: S2502

## **Dundee Partnership** **Community Regeneration Fund**

### **Grant Application** **2025/26**

<b>Applicant Information</b>	
<b>Name of Applicant Group</b>	Bluebells
<b>Activity Title</b>	Summer outing
<b>Grant Requested (£)</b>	200.00

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

<b>TICK THE WARD WHERE YOUR PROJECT WILL OPERATE</b>	<b>PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR</b>
Coldside	Small Grantx
East End	
Lochee	Youth Inclusion

Maryfield
North East
Strathmartinex

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to [dundee.partnership@dundeecity.gov.uk](mailto:dundee.partnership@dundeecity.gov.uk)

## Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

### Have you:

Read the guidance sections of the form	<input checked="" type="checkbox"/>
Fully completed the information on the front of the form	<input checked="" type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input checked="" type="checkbox"/>
Checked that your budget adds up properly?	<input checked="" type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input checked="" type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input checked="" type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input checked="" type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input checked="" type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input checked="" type="checkbox"/>
Signed the form, given accurate contact details and ticked the GDPR box?	<input checked="" type="checkbox"/>

<b>Who is the grant for?</b> (Name of Applicant Group / Department)		Bluebells	
<b>Did you receive a Dundee Partnership grant during 2024-25?</b> (If yes, list all grants below)			<b>YES</b>
<b>Title of project funded</b>	<b>Amount granted</b>	<b>When</b>	<b>Was it fully spent?</b>
Summer Outing	£250	July	Yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

A day trip to Dunfermline for our elderly group to visit Dunfermline Abbey and the surrounding area.

Which City Plan / Local Community Plan Outcome(s) will it address?

Health & Wellbeing

14

**How many people will benefit from this project?**

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

Elderly people with mobility issues.

**Please say why the project is needed** (please limit your answer to 500 words or less)

We meet weekly and many in the group are unable to travel independently due to health and mobility issues. We plan an annual outing that can include everyone in the group and the bus hire allows us to meet at the community centre and be collected in the local area.

**What local consultation has taken place regarding this application?**

(Please attach evidence summarising the results of any consultation)

Discussion amongst the group members at our sessions.

**What evidence do you hold that the local community supports this application?**

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Our group is open to all in the community and the ones that attend our group want to have the outing.

**How will the project / activity tackle deprivation or benefit those experiencing deprivation?**

(Refer to Section 1 of the Guidance Notes)

The trip is kept to a low cost and other costs are met from the group's weekly savings.

**What other sources of funding have you secured / tried to secure for this project?**

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
---	---

Group's own fund raising e.g raffles, bring & buy, tombola	100
--	-----

**What are the costs of your activity and how much money is required?** Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Mini bus hire	200	200
Dobbies for refreshments	52	0
High Tea	210	0
Bingo	48	0
Gratuities	40	0
<b>Totals</b>	<b>550</b>	<b>200</b>

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application.** These will be used to help determine eligibility for funding, and **WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**  
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

**What other documents are you attaching to evidence the budget costs for this application?**  
(e.g. quotes, estimates, projected income and expenditure)  
Bank statement  
Mini-bus hire costings

**How do you intend to monitor the project Outputs and Outcomes?**

Number of people attending  
Feedback from those attending

--

<b>What is the planned start date of the event/activity?</b> Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective ( <i>see section 2 of the guidance notes</i> )	23/7/25
<b>What is the planned end date of the event/activity?</b>	23/7/25

## Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

<b>City Plan / Local Community Plan Outcome: Health &amp; Wellbeing</b>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2025-26</b>
Outputs	
Day trip	1
Outcomes / Indicators:	
Increased wellbeing	14

<b>City Plan / Local Community Plan Outcome:</b>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2025-26</b>

Outputs	
Outcomes / Indicators:	