

Ref: S2501

Dundee Partnership **Community Regeneration Fund**

Grant Application **2025/26**

Applicant Information	
Name of Applicant Group	FRIENDS OF CLATTO
Activity Title	GROUP RESOURCES
Grant Requested (£)	£375.29

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
Coldside	Small Grant
East End	
Lochee	Youth Inclusion

Maryfield
North East
Strathmartine

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input type="checkbox"/>
Fully completed the information on the front of the form	<input type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input type="checkbox"/>
Checked that your budget adds up properly?	<input type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input type="checkbox"/>
Signed the form, given accurate contact details and ticked the GDPR box?	<input type="checkbox"/>

Who is the grant for? (Name of Applicant Group / Department)		Friends of Clatto	
Did you receive a Dundee Partnership grant during 2024-25? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?
TELESCOPIC LADDER 3.8M, FOLDABLE TROLLEY, 20 PERSON FIRST AID KIT, FACE SHIELDS, WORK GLOVES, ORANGE HI VIZ VESTS	£202.49	2024/25	Less than £50 underspend

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

Since our open day held at the park last year, our volunteer numbers have doubled.

We now have a more diverse range of skills and knowledge which we intend to use while aiming to improve the park for our visitors.

We need to prepare areas for the introduction of wildflowers and tree planting which requires more specialist tools currently provided by Volunteers.

There is also a backlog of path clearance due to the extent of recent storms causing fallen branches and small trees.

In the future the group will hold a range of tools to carry out more projects with serviceable equipment.

Some of the tools we request will make our jobs easier and will mitigate some Health and Safety issues. i.e. Manual handling, and provision of adequate Person Protection Equipment for the task in hand.

On the admin side of things, the group hope to produce a management plan for the park which will be paper and ink hungry in its production.

Which City Plan / Local Community Plan Outcome(s) will it address?

Building Stronger Communities

Improve access to healthy, green and open spaces

How many people will benefit from this project?

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

All visitors to Clatto Country Park will benefit as will Dundee City Council as work carried out by volunteers around the park is free and can be enjoyed by all.

Please say why the project is needed (please limit your answer to 500 words or less)

Friends of Clatto volunteers work to ensure the park is safe for all visitors and ongoing maintenance is necessary to ensure this is the case.

This year we are making improvements to the biodiversity of the park by introducing wildflower areas and tree planting to encourage wildlife to prosper.

More specialist tools were required to carry this out.

We also need Perspex to maintain our noticeboards and paint to service the park furniture procured in previous C.R.F capital grant awards.

We also aim to provide temporary wildlife information boards around the park to inform visitors.

Also, there is a cost to administer the group which requires stationery and other sundries, our main cost being the procurement of yearly Public Liability Insurance.

Some of the admin costs are presently being paid from group member's own pocket's which is not ideal.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Our needs were discussed amongst Committee members at recent meetings.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Consultation with Dundee Countryside Rangers has given us permission to develop new biodiverse areas around the park. There have been no objections to us carrying out this task and this benefits the local wildlife and birdlife in the park. Information is often shared on our Friends of Clatto Facebook page from people that have visited the park and stated that they have noticed improvements that we have carried out that have made their park experience more positive.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

All visitors, whether able bodied or disabled are included in our plans to improve and restore areas of the park so access is for all, and good mental health and physical wellbeing can be practiced in a beautiful outdoor setting. Anyone visiting the park can do so free of charge and benefit from the clean air in a relaxing outdoor space.

What other sources of funding have you secured / tried to secure for this project?

- If none, please state why this is the case

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
<p>The group have used own members equipment in the past and see C.R.F as the best way of obtaining funding in local community for the benefit of the local community</p> <p>A Dundee Community Grant was applied for but never received any correspondence so was obviously unsuccessful.</p>	0

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Mattock x 2	£47.99	£47.99
Perspex (2 at 960mm x 660mm x 2m 0 £25,61 each	£51.22	£51.22
A4 laminating pouches (200)	£19.75	£19.75
A4 paper x 5 (2.95 each 500 sheets)	£14.75	£14.75
20 pack printer ink	£13.89	£13.89
Heavy duty rake	£21.98	£21.98
Secateurs x 3 (£9.99 each)	£29.97	£29.97
Long handled leaf collector	£28.94	£28.94
5Lts MacPhersons antique brown paint £39 PLUS £7.90 vat)	£46.80	£46.80
Public liability insurance (estimated (£100- true cost not available until 30 days before renewal Aug 8 th 2025 , last year was £89.60)	£100.00	£100.00
Totals	£375.29	£375.29

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)

Screenshots of quotes , screenshot of accounts

How do you intend to monitor the project Outputs and Outcomes?

Feedback from visitors on our open days and volunteer sessions.

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	1 st July 2025
What is the planned end date of the event/activity?	31 st march 2026

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:

: Building stronger communities: Improve access to healthy green and open spaces.

Purpose of activity / project within this Outcome:	
Improvements	
	Target 2025-26
Outputs	
Improved biodiversity, infrastructure and environmental maintenance around the park	all
Outcomes / Indicators:	
Improvements seen to paths, ditches, and establishment of the new biodiverse areas due to planting wildflowers and planting trees	

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2025-26
Outputs	
Outcomes / Indicators:	