

Ref: SY2504

**Dundee Partnership**  
**Community Regeneration Fund**  
  
**Grant Application**  
**2025/26**

Applicant Information	
<b>Name of Applicant Group</b>	Kirkton LMG (SCIO )
<b>Activity Title</b>	Children's workers staffing cost 2025
<b>Grant Requested (£)</b>	£3,887.16

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

<p style="text-align: center;">TICK THE WARD WHERE YOUR PROJECT WILL OPERATE</p> <div style="margin-top: 20px;"><input type="checkbox"/> Coldside</div> <div style="margin-top: 20px;"><input type="checkbox"/> East End</div> <div style="margin-top: 20px;"><input type="checkbox"/> Lochee</div> <div style="margin-top: 20px;"><input type="checkbox"/> Maryfield</div>	<p style="text-align: center;">PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR</p> <div style="margin-top: 20px;"><input type="checkbox"/> Small Grant</div> <div style="margin-top: 20px;"><input type="checkbox"/> Youth Inclusion</div>
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North East

Strathmartine

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to [dundee.partnership@dundeecity.gov.uk](mailto:dundee.partnership@dundeecity.gov.uk)

## Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

### Have you:

Read the guidance sections of the form

☒

Fully completed the information on the front of the form

☒

Provided a response to all sections of the application form  
(including indicating a section as 'N/A' where relevant)

☒

Checked that your budget adds up properly?

☒

Checked that your start date is after the date at which funds could be available,  
(see page 6) and that your end date is within the financial year?

☒

Included appropriate, measurable outputs & outcomes?

☒

Provided your groups accounts, or other appropriate financial information?

☒

Sourced and attached all relevant quotes?

☒

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

☒

Signed the form, given accurate contact details and ticked the GDPR box?

☒

<b>Who is the grant for?</b> (Name of Applicant Group / Department)		Kirkton LMG	
<b>Did you receive a Dundee Partnership grant during 2024-25?</b> (If yes, list all grants below)			<b>YES / NO</b>
<b>Title of project funded</b>	<b>Amount granted</b>	<b>When</b>	<b>Was it fully spent?</b>
SY2409 – childrens work	£3,758	2024	Yes Report due April 2025
S2402 – family activities	£1,375	2024	Yes
S2420 – equipment	£1,363.00	March 2025	Will be by 31 <sup>st</sup> march

**Please give a description of what you want this grant for - (please limit your answer to 500 words or less)**

To contribute towards children's worker costs, 2 workers staffing 2 x children's work sessions weekly over term times

**Which City Plan / Local Community Plan Outcome(s) will it address?**

Strathmartine - improve health and wellbeing outcomes for children who experience inequalities and reduce anti-social behaviour

**How many people will benefit from this project?**

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

15 children each session x 2 sessions 30 per week

**Please say why the project is needed** (please limit your answer to 500 words or less)

The children's work sessions were created following reports of anti-social behaviour in the Kirton area. Most were primary school children. Kirkton LMG agreed to create children's work sessions to divert children from the streets. Current group targets those identified previously as causing disturbances and carrying out acts of vandalism

**What local consultation has taken place regarding this application?**

(Please attach evidence summarising the results of any consultation)

KLMG members are members of a local safety group with police education antisocial behaviour team, fire service and strathmartine empowerment team

**What evidence do you hold that the local community supports this application?**

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Feedback from local parents through What matters to you group, local centre users and trustees

**How will the project / activity tackle deprivation or benefit those experiencing deprivation?**

(Refer to Section 1 of the Guidance Notes)

By providing 2 x children's work sessions free of charge in an area of deprivation with many parents struggling with cost-of-living increases

**What other sources of funding have you secured / tried to secure for this project?**

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
KLMG funds will cover costs for 4 weeks in April and 4 weeks in May 2025	£732.32

**What are the costs of your activity and how much money is required?** Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
2 x children's workers @£12.60 each per hr	£4,393.88	£3661.56
Payroll costs £56.40 per quarter	£225.60	£225.60
<b>Totals</b>	<b>£4619.48</b>	<b>£3,887.16</b>

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
  - **If reserves held are less than three months operating expenses please confirm this below**
- Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

**What other documents are you attaching to evidence the budget costs for this application?**  
(e.g. quotes, estimates, projected income and expenditure)

Accounts 23/ 24  
Quote for payroll  
Copy of current pay slip

**How do you intend to monitor the project Outputs and Outcomes?**

Feedback from children and parents and photo evidence of activities

**What is the planned start date of the event/activity?**

1<sup>st</sup> June 2025

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective ( <i>see section 2 of the guidance notes</i> )	
<b>What is the planned end date of the event/activity?</b>	31 <sup>st</sup> March 2026

## Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

<b>City Plan / Local Community Plan Outcome:</b>	
<b>Strathmartine children And families</b>	
<b>Purpose of activity / project within this Outcome:</b>	
<b>Children work diversionary programme</b>	
	<b>Target 2025-26</b>
Outputs	
Provide term time children's work sessions	2 per week
Outcomes / Indicators:	
Number of children attending	30 per week

<b>City Plan / Local Community Plan Outcome:</b>
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<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2025-26</b>
Outputs	
Outcomes / Indicators:	