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**Dundee Partnership**  
**Community Regeneration Fund**

**Grant Application**  
**2022/23**

Applicant Information	
<b>Name of Applicant Group</b>	St. Mary's Lochee
<b>Activity Title</b>	All Under One Roof - Phase 1
<b>Grant Requested (£)</b>	£43,528

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR  
PROJECT WILL OPERATE

PLEASE INDICATE WHICH TYPE OF GRANT  
YOU ARE APPLYING FOR

<p>Coldside</p> <p>East End</p> <p>Lochee <b>X</b></p>	<p>Small Grant</p> <p>Physical &amp; Environmental Improvement <b>X</b></p> <p>Youth Inclusion</p>
<p>Maryfield</p> <p>North East</p> <p>Strathmartine</p>	<p>Please note that communications regarding this application will be sent to you via email unless you indicate otherwise</p>

## Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

### Have you:

Completed the questions on Page 3 relating to covid-19	<input checked="" type="checkbox"/>
Read the guidance sections of the form	<input checked="" type="checkbox"/>
Fully completed the information on the front of the form	<input checked="" type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input checked="" type="checkbox"/>
Checked that your budget adds up properly?	<input checked="" type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input checked="" type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input checked="" type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input checked="" type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input checked="" type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input checked="" type="checkbox"/>
Signed the form and given accurate contact details?	<input checked="" type="checkbox"/>

## Before Starting on the Application, Please Consider and Complete the Two Questions Below

**If these have not been completed, your application will not be progressed.**

Is the activity for which you are applying for funds definitely able to start on your proposed start date? (e.g. are staff and relevant resources available)

Yes

**Is the activity for which you are applying compliant with current social distancing and other measures in place to counteract the spread of the coronavirus?** Please specify how your activity will meet this requirement

N/A

<b>Who is the grant for?</b> (Name of Applicant Group / Department)	St. Mary's Lochee		
<b>Did you receive a Dundee Partnership grant during 2021-22?</b> (If yes, list all grants below)			<b>NO</b>
<b>Title of project funded</b>	<b>Amount granted</b>	<b>When</b>	<b>Was it fully spent?</b>

**Please give a description of what you want this grant for - (please limit your answer to 500 words or less)**

The Physical & Environmental Improvement Fund will be used for carrying out 'urgent' and 'essential' repair works to the exterior of St. Mary's, a remarkable, highly ornamented mid-19th century Church. It was built in a revived Gothic style by the prominent architect, Joseph Hansom, in 1866, to serve the growing, poor, working-class Catholic community of Lochee. Its high architectural design quality was acknowledged by its early (1965) Grade A listing. Located in the 'Lochee Conservation Area', St. Mary's is a well-used communal space and a major asset to the inner-city of Dundee.

Commonly described as a 'Cathedral in miniature', it was the first church building in Scotland that used terracotta as the stonework for the interior. The church possesses a unique historic feature: a twelve metre deep hand-carved well, situated near the sacristy.

The need for this project was noticed years ago but became most apparent upon the Condition Survey in 2022, where the age of the church (150+ years), severe weather and lack of regular maintenance were identified as the causes of all issues, many of which are easily visible from the ground:

- Roof: water ingress through the roof, caused by slipped/missing/aged/broken slates, is causing damp and rot, and is continuing to ruin the church's fabric and contents, even threatening the remarkable roof structure.
- Rainwater goods: lead flashings are loose, in poor condition, cracked in places due to poor detailing; gutters are cracked, broken and rusted; downfall pipes are dislodged, cracked and leaking.
- Battered walls: distinctive of Hansom's thoughtful and creative design, the walls reflected his interest in the structural principles of Gothic architecture, but unfortunately have been battered by severe weather over many decades which means that water ingress/dampness is now a permanent feature on the interior of the solid walls.
- The buttresses: include unusual vertical iron bars. The damp in the walls affects the iron which is rusting, expanding, opening up joints and creating significant structural instability.

This funding will be used to enable our professional Architect Team to:

- execute repairs to the roof and replace rainwater goods to stop massive water ingress
- repair the external walls and buttresses to address the critical issues with cracked, missing and weathered stones.
- demolish existing garage to create a community green space.

During the project, our Parish Restoration Team (PRT), in partnership with The Society for the Protection of Ancient Buildings Scotland (SPAB), University of Dundee, Abertay University and Dundee Local History Group will:

- offer Heritage Learning Programmes, 'Forgotten Skills in Historic Buildings' and 'How to Care for your Church' workshops.
- organise Heritage/cultural events/activities as follows:

1-create a diary of church repairs for archiving.

2-develop accessible guided tours with local experts to explore church's life before and after construction, its features, building materials, artefacts, past and present key individuals, also reflect on Lochee's past and present communities.

3-add St. Mary's to the Heritage/Tourist Trails and offer guided tours of the Church

4-host 'Doors Open Days' Festivals and also CBA 'Festival of Archaeology'

**Which City Plan / Local Community Plan Outcome(s) will it address?**

The Dundee City Plan has three strategic outcomes for the next ten years, with the overall aim of reducing deprivation and inequality in the city. The outcome which relates most closely to our project is:

**- Reduce child poverty and inequalities in incomes, education & health**

The Local Lochee Community Plan mentions seven major actions which should take place between 2022-2027. The outcome which most closely fits our project is:

**- We need enhancements to the built environment around Lochee High Street**

<b>How many people will benefit from this project?</b>	
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We expect the majority of Lochee's population 20,200 and many from Dundee 147,720 to visit at some stage and many 1000's+ will benefit.

Specifically:

- The provision of hot meals, access to food banks and other essentials e.g clothing, furniture for local needy/deprived - 140 weekly
- Many more will benefit from advice, emotional support, 'listening ear 'and general social interaction.

In educational terms, in partnership with the Universities of Dundee and Abertay, SPAB Scotland, Dundee's History Group, this project will:

- Offer 15 new volunteering opportunities from the local and wider communities, in particular any underprivileged sections. Train and develop their skills and knowledge.
- Offer Heritage Learning Programmes e.g. 'Forgotten Skills in Historic Buildings'. Over 3 days, in connection with SPAB, we will engage, inspire and train more than 150 young and adult learners.
- Offer Heritage Learning Programmes 'How to Care for your Church'. One-day course, targeting 50+ participants.
- Offer 2 work placements (for civil engineering students).
- Develop and host accessible guided tours during project, once a month, expecting between 50-100 visitors on each occasion.
- Adding SML to Dundee and Scotland's Tourist Sites and Heritage Trails. Take part in Heritage festivals 'Doors Open Days'. Diverse people from wider area attracted to church. Difficult to predict numbers at this stage but we would expect many hundreds.
- Introduce, promote and train 'rare traditional building skills 'to new 150+ people. Skills training workshop over three days. Promote the culture of care for Heritage.
- Many pupils from local primary and secondary schools are already interested in 'Field Trips'; classes of 30 at a time.
- Universities of Dundee and Abertay - specific departments e.g civil engineering, archaeology, architecture, history - 70+ students.
- Create 'Diary of Church Repairs 'for archiving. It is expected that 14 people will be involved.
- Explore church's life before and after construction, its features, building materials, artefacts, past and present key individuals, also reflect on Lochee's past and present communities. In close conjunction with Dundee University Humanities Department , 'Church Life Interpretation', Social Science skills for 20+.
- Raise the profile, promote significance of, and increase understanding of Dundee and Scotland's historic environment by connecting this project with the local and wider communities. Heritage will be better identified, explained, recorded, managed and interpreted by 100s of visitors

We expect the majority of Lochee to benefit from this project and many from Dundee also will be drawn to use the facilities available (1000s).

As Dundee is classified as the as the 5th largest deprived area in Scotland (Scottish Government 2021):

16.4% of the working age population are classed as employment deprived.

20.3% of the population are classified as low income.

16.3% of children (under 16) are living with single parents who have a relatively low income

21.1% of children live in non-working families with relatively low income.

Our Project Activities (mentioned in previous question) are designed for the needs of Lochee's community, many of whom are suffering from above-average rates of unemployment, low income, families of single parents with low income and non-working families with low income.

These activities will focus on the above deprived groups whilst including generally adults, elderly, children, students, all ethnicities and both male and female. Obviously educational activities will be age-appropriate.



**Please say why the project is needed** (please limit your answer to 500 words or less)

This project is vitally needed to:

1. Avoid rapid and further deterioration of the church's fabric, features and structure with associated increased repair costs.
2. Avoid the church being registered on 'Heritage at Risk' and enhance the built environment of Lochee.
3. Help with tackling the severity of local poverty issues (poverty profile uploaded) - Dundee, Scotland's 5th most deprived city - affecting local mental health, general well-being and lifestyles.

St. Mary's church is a major Grade A asset and clearly a National Treasure for Scotland and indeed Dundee, as such will be important to many. It has a significant communal use and benefits many, in particular, the most deprived, vulnerable and needy. Addressing the critical repairs of this building will re-establish it as a thriving inner-city church and community hub. On average 500 users, consisting of parish members and the local and wider community, visit the church weekly and often many more times.

This project is needed as even just the planning and preparation is breathing new hope, an atmosphere of positivity and even excitement into the area! The local community is already bonding with just the thought of this project and becoming unified in working towards the fulfilment of the church repairs and associated Learning Programmes/Activities, which will appeal to all. This sort of investment into the area has been needed for a very long time and happily, everything has seemed to come together over the last 6 months.

This project will help with the increasing community use of St. Mary's by a variety of residents, in particular the socially excluded/poor/isolated/deprived to discover not only their heritage, but also ways of improving their own lifestyles. It's all about giving them inspiration to change, a voice, a new purpose and motivation to adopt a new and healthy life. This project offers new opportunities for heritage and community events/activities, it provides training programmes and increases the number of volunteers involved. This will help to break the cycle of poverty/downward spiral in the area, it will boost their confidence and well-being and increase their employability chances. So this project is encouraging them to be part of what is likely to be the most important mission in their lives i.e turning their lives around. Repair to this heritage building is the means by which this will happen.

Over the last 6 months our professional team has concluded that the repair work is considerably overdue and needs immediate attention to halt further decay with increased costs and to avoid being registered on 'Heritage at Risk'. Our Parish Restoration Team has also been doing much exploration and carried out evaluations in the community to design the best programmes, events and activities that will bring optimal benefit to the local people.

Our continuous parish fundraising has enabled us to raise half of the total project costs. We are in need of The Physical & Environmental Improvement Fund now for match funding as it will enable us to provide the required balance and proceed with our project.

**What local consultation has taken place regarding this application?**

(Please attach evidence summarising the results of any consultation)

Prior to project designation, we carried out a number of consultation exercises with a variety of groups and authorities with basic plans, for their response (all uploaded). There was overwhelming support and agreement with St. Mary's Lochee project aims and intended outcomes, and a huge unified response to further develop this project was clearly evident. We have written evidence in terms of letters, a petition, white board consultation exercises and even the improvements for St. Mary's that the children in the local primary school would like to see (they even based a full school assembly on this)!

In brief, the following were consulted:

- the church users
- local schools
- general visitors
- SPAB Scotland
- the local History group
- University of Abertay
- University of Dundee
- National Government
  - Michael Marra, MSP for North East Scotland (Region) 2021 - present day
  - Christina McKelvie MSP, Minister for Culture (member of the Culture and Historic Environment Division of the Scottish Government).
- Local government
  - John Alexander, Leader of Dundee City Council
  - Lynne Short Councillor for Maryfield Ward
  - Bailie Kevin Keenan Strathmartine Ward

After all the above consultations and the overwhelming positive support for this project that we received, it was possible to formulate specific plans for the project.

It's been a long time in the planning, considering we started before the pandemic, but little progress has been made in the intervening years and meanwhile the church users continued to complain about the state of the church, the severe dampness, water running down the walls and the general cold. They also complained about the lack of a suitable social hub and 'something needs to be done to help people get out of the rut that their lives have fallen into'.

**What evidence do you hold that the local community supports this application?**

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Yes, it does.

1- More than 500 Church users, community members and other visitors have signed a petition in March 2023. This petition is attached:

*"This place is a lifeline for the area", "It saves me from isolation and depression", these are typical comments.*

2- Our Parish Restoration Team also carried out consultation exercises on many occasions with the general visitors and sought peoples' opinions. We asked 'What do you want from your local church?', 'What sort of activities would most support/benefit/interest the local community?'. Evidence of their replies is attached.

3- St. Mary's School has also held an assembly with children and obtained children's views of 'How the church could be more helpful to them and their families?'. Evidence of their replies is attached.

4- A representative from St. John's High school, Mr. Scott McLaren, was present at important Parish meetings with the Restoration Team. He confirmed this project would help many pupils and their futures. Letter of Support from the Head of the High School is attached.

5- The Parish Restoration Team also invited representatives from Dundee and Abertay Universities and sought their views as to how the church and this project could best help the community, especially the disadvantaged, and benefit their students also. Their letters of support, stating their views, are attached.

6- The Parish Restoration Team also invited and met with national and local politicians (SMPs) and local councillors. We shared our plans with them and sought their views and advice. All their supportive letters are uploaded.

7- Lucy Stewart, a SPAB Scotland Officer who is responsible for organising 'working parties' for skills development was invited by our Parish Restoration Team to give her recommendations. Her response is attached.

**How will the project / activity tackle deprivation or benefit those experiencing deprivation?**  
(Refer to Section 1 of the Guidance Notes)

In response to the Dundee City Plan (2022-2032), the Local Lochee Community Plan (2022- 2027) and other strategies mentioned in Guidance Notes 1, e.g 'Fairness in Dundee ', 'Scottish Index of Multiple Deprivation 'and 'Lochee Physical Regeneration Framework', we have most carefully considered data and maps of the most affected areas and confidently concluded that:

Our project is situated in the 10% most deprived area in the Community Regeneration Area of Lochee and borders the 20% most deprived area. Our project will:

- address the social issue of the high level of deprivation and poverty in Lochee by providing food and other essentials, and much-needed opportunities for 'a listening ear' / 'someone to turn to'. Our core values, following the teachings of Christ, are treating the people who come to us in need, with dignity and respect.
- give emotional support, offering the person listened to, 'hope for the future 'and boosting their confidence, aiming at social inclusion, thereby increasing their resilience and aspirations.
- continue to provide religious and non-religious services, affirmation of individuals, practical advice, events and activities. Provide everyone including diverse groups and deprived/largely overlooked residents with an improved user experience, building trust and connectedness in this disadvantaged community, which will then become a safe and supportive environment.
- further address local demand as there is a gap in services. The local charities and support services refer the needy and vulnerable to us to find shelter/accomodation for refugees, the homeless, help with financial services, again providing a safe and supportive environment in the community where needs are met.
- make the church an attractive, suitable and safer space to be used by a diverse range of people, groups and individuals. In particular, we seek to support and involve minorities, those who are more vulnerable e.g the homeless, unemployed, addicted, refugees and those who are experiencing varying degrees and types of hardship as well as low-income groups, thereby promoting inclusion, improving well-being, creating and improving local community facilities.
- Improve general community 'spirit', along with increased motivation for locals to engage in our events and activities, thereby offering healthy alternative lifestyles in the community, giving them a purpose in life, encouraging them to divert from undesirable lifestyles.
- provide 'a platform 'for volunteers to emerge, develop and improve skills, equipping themselves to guide tours or cope with larger numbers of people visiting the church for events, activities and workshops, again increasing motivation for a healthier lifestyle, possible employability, certainly boosting confidence.
- make the Church building drier i.e no further rainwater ingress and the problem of dampness being solved, the general health/well-being of our Lochee community will improve. A safer environment will result, the neighbourhood will be enhanced with this improved community facility.
- make SML more accessible, safer, inviting & meaningful in its offering of a warm, welcoming suitable space that boosts community life and promotes social cohesion, therefore improving well-being in the Lochee area.
- by improving the church's condition, attracting further interest locally and regionally, enhancing the high street area and increasing the number of visitors/tourists with their spending power to increase capital flow in the area.
- Introduce/support/promote/train a heritage workforce through our workshops with SPAB Scotland. Make the world of heritage and (nowadays) rare heritage skills known to a wider range of people, in particular, those in need of inspiration and requiring employment, thereby reducing income inequalities.
- through our heritage related workshops, start inspiring primary school age children, through high school, college and university students to develop knowledge and skills in the Heritage Sector, thereby improving learning, skills and employment opportunities for people in poverty (Fairness and Inclusion in Dundee)
- Encourage local production of bricks/slates/masonry/ timber. As the demand grows, it will support local suppliers and increase the demand for these materials, causing local manufacturing industry to grow, thereby increasing income and decreasing poverty.
- use local craftsmen and locally produced materials as far as possible, again to increase employment in the Lochee area, reduce inequalities in income and improve quality of life for the local people and businesses.

- Increase economic well-being of Lochee area by employing a variety of other skilled/semi-skilled/unskilled/professional jobs, e.g caterers/drivers/cleaners/teachers, increasing sustainability and availability of employment in the area. In this way we aim to pursue fairness by closing the gap between the best and the worst off in the Lochee area.
- Safeguard a number of local manual/specialist construction jobs e.g in masonry/leadwork/slating. This supports training courses/apprenticeships at local colleges, enabling further education of young people to qualify in the transferable skills required for conservation of historic buildings, which are plentiful in the Dundee area. Thereby benefiting local economic growth and maximising local employment.
- Encourage/inspire/motivate local Lochee community (not just young people) by connecting them to heritage and traditional skills, thus addressing the local shortfall in these areas, giving them an awareness/taster of these conservation skills (slating, stained glass, masonry etc), and promoting community ownership of their heritage. This will create a sense of identity, pride and even excitement amongst them, leading to employment and again closing the gap in income inequalities.
- attract supportive industry and services for the Heritage Sector e.g everything from providing raw materials for restoring buildings to providing for the workers 'and general community's needs e.g cafes/transport/bars/gyms/cinemas etc. , again reducing unemployment (unskilled/semi-skilled), closing the gap between income inequalities in the area.
- Increase disposable income as local employment grows, enabling the community to purchase not only essentials, but leisure goods and services, again 'closing the gap'.
- as Lochee starts to become a magnet for industry and services associated with the Heritage Sector, investment and visitors will increase (Lochee Vision from 'Regeneration and Area Masterplans'); from a 'vicious circle 'of poverty in the area a 'virtuous circle 'of increasing employment and economic growth will emerge.
- cause the number of young people reaching positive destinations after school to increase, therefore supporting sustainable local employment, helping with building a secure future in the area and decreasing the proportion of individuals living in poverty.
- Encourage Lochee and Dundee again on the ladder of 'place making 'i.e creating a better place to be, live, work and visit by opening up many opportunities for interaction, volunteering, skills training, workshops, placements in the 'new secure place'.
- Form partnerships with Dundee and Abertay Universities, Society for the Protection of Ancient Buildings Scotland (SPAB), Dundee Local History Group, and Dundee Archives to reach larger professional institutions to help carry out and extend the quality of our project, enhancing the importance of 'place 'locally and regionally.
- Offer work placements to Abertay University 'Civil Engineering 'students (UK Government published occupation shortage).
- attract and invite groups from schools/colleges/universities to explore the church's heritage e.g work 'in the field 'linked to their courses, thereby increasing educational opportunities in the local area.
- Explore church's life (before and after construction)/features/building materials/artefacts/past and present key individuals, also we will reflect on Lochee's past and present communities, in collaboration with Dundee Archives/local schools and University of Dundee.
- Enhance the High Street area of Lochee by creating a new green space in the church's grounds that will be accessible to the local community - visually aesthetically pleasing and obvious health benefits.
- Encourage a greener lifestyle locally by reducing, reusing, recycling materials used in our project, sending minimal waste to landfill, cutting down on transport and carbon emissions generally. Educate local community by regular updates via news information channels.

This project sees itself as a catalyst for social and economic growth in the area, improving a healthy lifestyle, increasing the employment opportunities and helping Lochee/Dundee take its place as a thriving area in Scotland.

**For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:**

**Have all relevant permissions been agreed?** (please state what these are)

The project involves specific repair work to the exterior of the church that is 'like for like'. Therefore no planning permission/consent is required for this type of work. Our Professional Team (Benjamin Tindall Architects) is well used to repairing listed buildings.

We, however, did seek the Diocese of Dunkeld's permission, and have uploaded their letter.

**How will the planned project be maintained?** (please state who will be responsible for this)

Church Repair Works:

The professional team responsible for managing and delivering the repair and conservation project (Benjamin Tindall Architects) will also visit the church at least annually to carry out updated Condition Surveys.

In terms of maintaining the condition of the church building after completion of the repair project, a thorough Maintenance Plan has been drawn up. This includes internal and external tasks, services and investigative works, each to be carried out in conjunction with recommended reviewing frequency. This Maintenance Plan will be reviewed at the suggestion of one or more of these: the architect, quantity surveyor, property manager or parish council. The Maintenance Plan is a shared responsibility between the parish council and the diocesan property manager.

The procedure is the diocesan property manager will be informed by the parish council should any emergency repair work be required. Otherwise all standard maintenance tasks are carried out according to the indicated frequency. The urgency key on the Maintenance Plan also gives a ranking to the task in hand (e.g. from A) urgent attention to RM) regular maintenance, as required.

Heritage Learning Programmes:

All events, activities, workshops, skills development, training and other interactions will be managed, delivered and recorded by the Parish Restoration Team (consists of 14 members with a variety of qualifications, skills, and experience) along with:

- 'SPAB Scotland' (Lucy Stewart, Elaine Byrne, Skye Stevenson, Tyler Johnston, Merlin Lewis, etc.): Forgotten Skills in Historic Buildings
- SPAB: 'How to Care for your Church' (church maintenance)
- Dundee's History Group 'The Diary of Repairs'.
- Abertay University (work placements)
- Dundee University: 'Explore the Church's life' (as part of their PhD courses in School of Humanities, Social Sciences and Law)

**What is the expected 'life' of the improvement?** (e.g. before it will require replacement)

150 + years.

**Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award?** (If there would be additional costs for this, please indicate this in the budget section)

Yes.

<b>What other sources of funding have you secured / tried to secure for this project?</b>	
<ul style="list-style-type: none"> <li><b>If none, please state why this is the case</b></li> </ul> (Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)	
Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Parish Fundraising through events, donations, appeals, online campaigns	£5,000- Secured
Fife Environmental Trust	£48,500- Secured
National Churches Trust	£40,000- Secured
Historic Environment Scotland	£119,000 requested- Awaiting decision
Benefact Trust	£48,000 requested- Awaiting decision
Community Regeneration Fund	£43,528 requesting
<b>Total</b>	<b>£304,028</b>

<b>What are the costs of your activity and how much money is required?</b> Please give specific details (expand list / use an additional sheet if required) and provide <u>all</u> quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).		
Cost Heading	Full Costs (£)	DP Aid (£)
Historic fabric repairs/ consolidation work	£174,584	
Professional Advisor Fees (for physical works)	£38,430	
Inflation (for physical works)	£2,923	
Contingency (for physical works)	£34,916	
Events/ Engagement Activities:	£25,202	
Open Doors Day	£500	
How to Care for your Church workshop	£3,500	
CBA Festival of Archeology	£2,000	

Explore Church Life and past Communities	£1,500	
Forgotten Skills Workshops	£17,702	
Formal learning	£3,000	
Consultant/ Professional Fees	£14,400	
Other	£550	
Materials and Equipment	£2,000	
Volunteers' time	£8,023	
Totals	£304,028	

<ul style="list-style-type: none"> <li>• <b>All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED</b></li> <li>• <b>If unrestricted reserves held are less than three months operating expenses please confirm this below</b></li> </ul> <p>Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure</p>
<p><b>What other documents are you attaching to evidence the budget costs for this application?</b> (e.g. quotes, estimates, projected income and expenditure)</p> <p>1- Costs Budget produced by our Architect Team 2- Costs quotes from SPAB (How to care for your Church) workshop 3- Forgotten Skills breakdown budget</p>

<p><b>How do you intend to monitor the project Outputs and Outcomes?</b></p>
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The Parish Restoration Team (PRT) will be responsible for recording all the data from the events, activities and workshops, before and during our project. We will create an 'Impact Assessment and Evaluation Plan' to monitor and measure project outputs during the project. We will do the same again after the project is completed, to assess any changes and measure outcomes and achievements.

Our Evaluation activities and data gathering will be centred on the 'Impact of Heritage Conservation/Built Environment', especially on the disadvantaged sectors of the population, e.g their interest to register on further training courses (bursaries available from SPAB). Also our impacts on social deprivation (poverty and exclusion), and on education will be assessed and economic benefits will be noted.

The number of sessions, participants and developed skills through our events and our Heritage Learning Programmes will be recorded, monitored and examined by our PRT.

All events/activities/workshops will have evaluation/feedback forms which we will request from individuals/participants/tutors to complete. The collated information will enable us to assess the outcomes, examine changes, make improvements (if necessary) and share our project progress and results with funders, participants, and other stakeholders.

The type of evaluation employed after every event and activity by the Parish Restoration Team (PRT) will be as follows:

1. Quantitative and qualitative questionnaires, evaluations and feedback forms. Feedback given to the community on notice board displays.
2. Written reports from the volunteers, participants and the organisers as to how well the children or the community in general engaged/ level of interest shown/ level of skills displayed
3. Hold talks and discussions with the audience/participants and other stakeholders

<b>What is the planned start date of the event/activity?</b> Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)	January 2024
<b>What is the planned end date of the event/activity?</b>	November 2025

## Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

### **City Plan / Local Community Plan Outcome:**

**The Dundee City Plan:** Reduce child poverty and inequalities in incomes, education & health

**Purpose of activity / project within this Outcome:**

- Increase community use of church, identify more targets for outreach in the inner-city of Dundee, in particular socially excluded/poor/isolated/deprived to discover their heritage. Give them a voice, a new purpose/inspiration/motivation to adopt a healthy life. Help to break their cycle of poverty. Boost their confidence and well-being. Increase their employability chances. Encourage them to be part of an important mission, help with better identifying/understanding/explaining/managing/recording/interpreting/promoting the church and Lochee's built environment.
- Provide a variety of volunteer opportunities/roles/skills training/heritage and cultural activities/community engagements to improve quality of life.
- Increase engagement with heritage by connecting the local groups/schools/community, in particular, the disadvantaged, with their local history and culture. Enhance their well-being, unifying them to work to the common goal i.e. preserving our heritage/built environment.
- Contribute to cultural and shared social identity. Create sense of belonging, promote community cohesion, boost community bonds and social life. Church becomes a thriving social space for local interaction and needs being met.
- Create a more welcoming church and social space for wider range of new people to visit/use, actively engage and interact with and be part of, to appreciate and enjoy.
- Encourage atmosphere of optimism and enthusiasm locally. Raise profile of, and make Lochee/ Dundee a better place to be/live/work/visit.
- Support/promote/train a heritage workforce. Make the world of heritage and (nowadays) rare heritage skills more known to a wider range of people, in particular, those in need and requiring employment.
- Encourage/ inspire/motivate our community by connecting them to heritage and traditional skills, thus addressing the shortfall in these and giving a variety of local people awareness/taster of these conservation skills (slating, stained glass, masonry etc).
- Offer work placements to Abertay University 'Civil Engineering 'students (UK Government published occupation shortage).
- Form new partnerships with SPAB Scotland and Universities to share improved quantity and quality of work placements and other services that increase the capacity of the church to develop and deliver sustainable training opportunities.
- Safeguard a number of manual/specialist construction jobs e.g in masonry/leadwork/slating. This supports training courses/apprenticeships at local colleges, enabling young people to qualify in the transferable skills, required for conservation of historic buildings/built environment. These are plentiful in Dundee area.
- Enable skills development workshops/placements during delivery phase of project.
- Increase economic well-being of area by employing a variety of other skilled/semi-skilled/unskilled/professional jobs, e.g caterers/drivers/cleaners/teachers, increasing sustainability and availability of employment in the area.
- enable locals to purchase not only essentials, but with increasing disposable income, enable leisure economy to grow in area e.g restaurants/bars/cafes/gyms.
- as demand grows, locally produced bricks/slates/masonry/ timber will be used, thereby supporting local suppliers and increasing the demand for these materials, causing local manufacturing industry to grow.
- raise awareness of value of professionalism in heritage, exciting career opportunities it offers (especially in Dundee), and contribution heritage will make to driving sustainability and a green economy in the area.

	<b>Target 2024-25</b>
<b>Outputs</b>	
1- outreach and provide 15 new volunteering opportunities (defined roles e.g tour guides/research assistants/etc) and associated training to underprivileged sections from Lochee/Dundee.	15 people
2- Providing 70 hot meals weekly along with 70 prepared food and other essentials to take away by those who need help.	140 weekly

3- Offer Heritage Learning Programme (in partnership with SPAB): 'Forgotten Skills in Historic Buildings'. Over 3 days, to engage, inspire and train more than 150 young and adult learners (50 per day), carefully selected from most deprived areas.	150 people
4- Offer Heritage Learning Programme (in partnership with SPAB): 'How to Care for Your Church' One-day course, targeting an audience of 50 people.	50 People
5- Offer 2 work placements to civil engineering students of the University of Abertay.	2 placements
6- Develop and host accessible guided tours during the project (once a month), which requires adding the church to Dundee and Scotland's tourist sites/heritage trails. Take part in Heritage festivals 'Doors Open Days'. Diverse people from wider areas will be attracted to visit the church, as an historic building and testimony of its time and place, targeting 50-70 visitors a month.	70+ visitors a month
7- Create 'Diary of Church Repairs' for archiving. 14 people involved.	14 people
8- Explore church's life before and after construction, its features, building materials, artefacts, past and present key individuals, also reflect on Lochee's past and present communities. In close conjunction with Dundee University, 'Church Life Interpretation', 'Social Science' skills for 20 people.	20 people
<b>Outcomes / Indicators:</b>	
1- number of take-up of volunteering opportunities and number of trained volunteers. Data will be collected from the volunteers' registration forms, their feedback on the training and their reports of what skills they learnt/developed, how much they increased their knowledge and how useful this opportunity has been in helping them to boost their confidence and increase their employability.	
2- Number of people who receive weekly hot meals along with food and other essentials to take away. Their report on how helpful this service has been to help them manage their finances each week and what plans they have for the future after having 'someone to turn to'. Data will be collected by the volunteers managing this service, along with people writing their views of this service and the benefits of it on a survey form.	
3- Number of participants in 'Forgotten Skills' workshop; Young people and adult learners reporting their increased understanding/knowledge, developed skills and increased chances of their employability. Data will be collected from feedback forms. Everyone will be required to fill in one of these.	
4- Number of participants in 'How to Care for Your Church' workshop; participants' feedback and reports on their increased knowledge and motivation to be part of Heritage Projects as advertised. Participants will have developed significant Heritage Restoration skills, and they will report on their interest to further develop these, leading to eventual employment. Data will be collected from feedback forms.	
5- Participants and tutors/lecturers from the University of Abertay reports about the increased knowledge, practical skills developed and increased employability chances. Data will be collected from feedback forms.	

6- Number of people visiting the church. Visitors' Feedback and Comments Book indicating their learned information about the church and Historic/Heritage environment; has it stimulated their interest in heritage?	
7- Number of participants in 'Diary of Church Repairs' reporting their increased knowledge and developed skills. Data will be collated by feedback forms	
8- Number of participants and University of Dundee's feedback on how beneficial this opportunity has been i.e what information have they learnt? and what skills have they developed? Data will be collated by feedback forms	

**City Plan / Local Community Plan Outcome:**

The Local Lochee Community Plan: We need enhancements to the built environment around Lochee High Street.

**Purpose of activity / project within this Outcome:**

- Improve the condition/safeguard the significance of this nationally, regionally and locally important historic church building, make it more sustainable, preserve it for current and future generations, strengthen its own resilience and that of other heritage sites.
- Create a more welcoming church and social space for wider range of new people to visit/use, actively engage and interact with and be part of, to appreciate and enjoy.
- Emphasise the importance of historic/built environment, and promote the culture of care for the heritage in the area.
- Encourage other local heritage site owners/users to care for their properties by carrying out appropriate repairs
- Offer work placements/skills training/volunteering opportunities/lectures/workshops to increase the general knowledge/skills, improve the performance/abilities and resilience of local people to better care for historic fabric of the church and other historic buildings.
- Attract local and wider community, in particular primary/secondary/college/university students to witness the conservation of this major asset. Make the world of heritage and historic/built environment more known to people of Lochee/Dundee.
- Reveal the importance of conservation works with its associated (nowadays rare) skills along with the benefits/excitement of historic church repairs, This can be a springboard for their future careers.
- Help St. Mary's Lochee to be better identified/explained/understood/managed/recorded and interpreted by the local and wider community. All this will positively impact Lochee and Dundee's heritage/built environment.
- Inspire contemporary responses to heritage/built environment, leading to greater interest in the heritage sector and its relevance to the local population.

	<b>Target 2024-25</b>
<b>Outputs</b>	
Repair and conserve St. Mary's Church (construction work for built environment)	

Outcomes / Indicators:	
<p>Exterior roof, rainwater goods, walls, buttresses: replaced, repaired &amp; conserved for current users &amp; preserved for future generations. Structure &amp; fabric protected from further deterioration. Improved Condition, greater resilience to extreme weather. Project completion certificate will be issued by our professional Architect's Team. Maintenance Plan put into place and followed after repair completion. Architect's annual inspections, production of Condition Reports and QIRs. Number of positive reactions in a survey of church users, Lochee's community and visitors.</p>	