Ref: L2616

Dundee Partnership
Community Regeneration Fund

Grant Application
2026/27

Applicant Information	
Name of Applicant Group	Charleston Community Centre Local Management Group
Activity Title	Indoor Christmas Light Switch On Entertainment and Food Group Christmas party food and activities
Grant Requested (£)	1043.82

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
Coldside	Small GrantX
East End	

LocheeX Maryfield North East Strathmartine	Youth Inclusion Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	x
Fully completed the information on the front of the form	x
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	x
Checked that your budget adds up properly?	x
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	x
Included appropriate, measurable outputs & outcomes?	x
Provided your groups accounts, or other appropriate financial information?	x
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	x
Checked that the bank details or financial code are correct / complete?	x
Signed the form, given accurate contact details and ticked the GDPR box?	x

Who is the grant for? (Name of Applicant Group / Department)	Charleston Community Centre Local Management Group		
Did you receive a Dundee Partnership grant during 2025-26? (If yes, list all grants below)			**YES / NO**
Title of project funded	**Amount granted**	**When**	**Was it fully spent?**
LMG Laughter Club	£1410	April 2025	Yes
TV Licence (Cost of Living Grant)	£175	November 2025	Yes
Clothing Grant (Cost of Living Grant)	£205	December 2025	Yes
Winter Grant	£500	December 2025	Yes
Festive Fund	£726	December 2025	Yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

We are planning on having a Cost-Free family event in the Community Centre. This will involve an Indoor Christmas light switch on and Magic show in the main hall. Snacks and refreshments will be provided also free.

Families can come along to a free ticketed event (to control numbers attending) and enjoy a family festive time at no cost.

This is a much-loved annual event which brings all the community together.

Santa comes along and leads a community singalong, singing Christmas carols

Which City Plan / Local Community Plan Outcome(s) will it address?

This project responds to:

“Responding to the cost-of-living crisis” by providing FREE Christmas entertainment for families

“Tackling social isolation and improving mental health” by providing an opportunity for everyone in the community to come together, socialise and feel part of the community.

“Improving life chances for children and families” by encouraging family interactions and relationships.

How many people will benefit from this project?	
Will any specific groups benefit from this project? (male, female, age range or protected characteristic) 80	

Please say why the project is needed (please limit your answer to 500 words or less)

Charleston is one of the most deprived areas in Dundee, with many local community members facing daily challenges around financial hardship, social isolation, substance misuse and antisocial behaviour.

The events that Charleston LMG provide give the community a chance to come together to celebrate, which provides some respite from these challenges and a sense of social cohesion, which is important for the wellbeing of the whole community.

This event will allow families/ friends to come together and share the festivities at no cost with other family members, neighbours and meet new friends etc. The Community Christmas tree in the centre will be lit up and this will be a celebration for all members of families, enabling them to come together to create a celebratory start to the festive season in the community and children will have a chance to see Santa and his helpers.

We will also collaborate with other Groups in the community, such as the Charleston Community Residents' Association and the parents' group Charleston Matters. Everyone is welcome.

All the individual groups will host a Christmas party, which brings the festive spirit to all the centre's activities.

What local consultation has taken place regarding this application?
(Please attach evidence summarising the results of any consultation)

The local community are spoken to throughout the year and are very vocal in asking questions about the upcoming festivities.

We will publicise the event widely across the local community. All the centre groups will be invited, ranging from Parent & Toddlers, Family Groups, Youth Groups and Senior citizens.

What evidence do you hold that the local community supports this application?
(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

An annual event which is always well attended and enjoyed by all in the community.

How will the project / activity tackle deprivation or benefit those experiencing deprivation? (Refer to Section 1 of the Guidance Notes)

This is a FREE EVENT which will alleviate stress and financial hardship at an expensive time of year.

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£0

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
6 Group Christmas activities & parties: Cheeky Monkeys P&T group £150 Kids Art £150 Fun Time P&T drop-in £150 Laughter Club £150 Women's Group £150 Advancers (senior group) £150	900.00	900.00
Christmas magic show (Harry Mudini)	75.00	75.00
Food & refreshments	70.00	70.00
Totals	1045.00	1045.00

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- See additional detail on reserves in the Guidance section below.

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)

How do you intend to monitor the project Outputs and Outcomes? Local Community Comments/Reflections Numbers attending

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective *(see section 2 of the guidance notes)*	01/12/2026
What is the planned end date of the event/activity?	01/12/2026

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one City Plan / Local Community Plan Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2026-27
Outputs 80 Attending	80
Outcomes / Indicators: 80	80

City Plan / Local Community Plan Outcome:

Purpose of activity / project within this Outcome:	
	Target 2026-27
Outputs 80	80
Outcomes / Indicators: 80	80