Ref: S2609

Dundee Partnership
Community Regeneration Fund

Grant Application
2026/27

Applicant Information	
Name of Applicant Group	St Leonard & St Fergus Social Committee
Activity Title	Winter Celebration for the Elderly
Grant Requested (£)	£1,000

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.
- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for <u>each</u> Forum, but it is essential that each application can stand on its own if agreed and that the application is <u>not</u> for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE
Coldside
East End
Lochee

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
Small Grant
Youth Inclusion

Maryfield North East Strathmartine

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	x
Fully completed the information on the front of the form	x
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	x
Checked that your budget adds up properly?	x
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	x
Included appropriate, measurable outputs & outcomes?	X
Provided your groups accounts, or other appropriate financial information?	X
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	X
Checked that the bank details or financial code are correct / complete?	X
Signed the form, given accurate contact details and ticked the GDPR box?	X

Who is the grant for? (Name of Applicant Group / Department)	St Leonard & St Fergus Church Social Committee		
Did you receive a Dundee Partnership grant during 2025-26? (If yes, list all grants below)			**YES / NO**
Title of project funded	**Amount granted**	**When**	**Was it fully spent?**
Winter Event for Elderly	£1,000	Oct 25	Yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

This grant will allow us to provide a free festive afternoon celebration with food, music and entertainment for some of the most elderly members of our community. It will bring together vulnerable and elderly members of our local community from across strathmartine, where they will be served a 3 course meal with refreshments throughout the afternoon, whilst also enjoying the entertainment. This helps address issues of isolation, whilst increasing levels of wellbeing and self-worth for all these individuals. The event will be open to older people living across Strathmartine, and will be promoted accordingly. Free transport will be provided by volunteers for any participants who are less able and who would otherwise be unable to attend, taking them from their homes to the event and back home again to ensure that no one is left out.

A free raffle ticket is given to everyone attending the event, where between prizes purchased and a large number of prizes donated by parishioners and volunteers, it means that up to half of the elderly participants will win a prize, which always brings a lot of excitement to them all.

Since we re-started the parties after Covid we have noticed it has been very well attended (with more people attending year on year) and is greatly appreciated by everyone. We always have a number of new guests that haven't been before who loved the event and asked to be notified of future parties. We have been approached already by a few elderly

people asking if it will be running this year, as they are looking forward to getting out for an enjoyable afternoon again. Given the cost of living and rising costs at the moment this brings some relief where they will receive a good meal, refreshments and a warm space without worrying about costs or struggles for a little while. We've even gift leftover food after the party to a few guests who have taken it home to friends or neighbours who didn't make the party.

Which City Plan / Local Community Plan Outcome(s) will it address?

Dundee will be a caring city which has tackled the root causes of poverty and delivered fairness, in incomes, education and health.

A reduction in social isolation and loneliness amongst older people will result in improved physical and mental health
All residents will have pride in Dundee and a sense of identity and belonging to the area
The number of residents living in fuel and food poverty will be reduce

How many people will benefit from this project?	100

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

This will be open to 100 elderly people from within the Strathmartine ward.

Please say why the project is needed (please limit your answer to 500 words or less)

This event will give elderly people the opportunity to come together, getting them out of their homes, allowing them to socialise with others and also meet new people, reducing the feeling of isolation at a time of year when it is dark and cold. Exercise will also be provided in the form of dancing for participants who are able and happy to join in. Elderly people need to be getting out and mixing with people without worrying about anything.

Also, without this support, a charge would have to be made for the event and this would exclude an increasing number of participants who would be unable to afford it given the financial situation at the moment.

What local consultation has taken place regarding this application?
(Please attach evidence summarising the results of any consultation)

Parish Council Social Committee, Sheltered Housing Complexes, homes and wider communities. Also the cosy space lunch on a Wednesday at the church hall has brought more new people into the hall and we will advertise it there and at St Columba's weekly cosy space too as well as to St Columbas (in Kirkton) parishioners and neighbours.

What evidence do you hold that the local community supports this application?
(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

No evidence as such, but given the cost rises added to the fact many elderly people are barely leaving their homes and the fact we've been approached or contacted by people who have attended the party previously and are eager to see it take place again.

How will the project / activity tackle deprivation or benefit those experiencing deprivation? (Refer to Section 1 of the Guidance Notes)

It will bring together some of the most vulnerable people in society (elderly) at the time of year when isolation is higher due to the bad, cold & dark weather, with people not being able to get out of their houses much, and also when people are so concerned about money.

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£

St Leonard & Fergus RC Church will fund the remainder of costs	£ 950
Hall Hire	In Kind
Transport	In Kind
10+ Volunteers	In Kind

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Catering (3 course meal for 100 @ £12/head)	£1,300	£1,000
Entertainment – Musician	£ 170	£0
Raffle Prizes/Christmas gifts	£ 100	£0
Hall & Table Decorations, lights and sundries	£ 80	£0
Refreshments (alcohol and soft drinks, mints etc)	£ 300	£0
Totals	£1,950	£1,000

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- See additional detail on reserves in the Guidance section below.

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

The accounts show £36,505 in the bank at the year end, following a number of improvements made within the church & hall last year

The church has also tries to set aside reserves over a number of years as the heating system is now over 50 years old and when it finally breaks down completely it's anticipated to cost at least £40,000+ to fully replace. We will now need to look to start building our reserves to cover this when the need arises. We have been told the last fix that was done to the heating would likely be the last one possible due to the age of the system.

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)

Copies of last year's receipts are attached which show the previous party costs and these are only likely to increase quite a bit given rise in costs.
The caterer has just contacted us via text message to state that until she knows the exact number of meals required it's difficult for her to quote exactly, however she estimates the cost this year will be £12.50 - £13 per head.

How do you intend to monitor the project Outputs and Outcomes?
Sign up sheets are used to determine numbers for the event (with their meal choices), these are used to calculate numbers on the day and photographs are taken.

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective *(see section 2 of the guidance notes)*	5th December 2026
What is the planned end date of the event/activity?	5th December 2026

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one City Plan / Local Community Plan Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2026-27
Outputs	
100 elderly/disabled or vulnerable residents will attend a social event which will take place in the local area	100
People will get relief from the day to day worries of rising costs, fuel bills	100

Outcomes / Indicators:	
Wellbeing & self worth will be increased and isolation reduced	100

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2026-27
Outputs	
Outcomes / Indicators:	