

Ref: C2503

**Dundee Partnership**  
**Community Regeneration Fund**

**Grant Application**

**2025/26**

Applicant Information	
<b>Name of Applicant Group</b>	Hilltown Management Group
<b>Activity Title</b>	Digital photography Group
<b>Grant Requested (£)</b>	£2,589.86

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to

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check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
Coldside	Small Grant                      x
East End	
Lochee	Youth Inclusion
Maryfield	
North East	

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be

## Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

### Have you:

Read the guidance sections of the form

☒

Fully completed the information on the front of the form

☒

Provided a response to all sections of the application form

☒

(including indicating a section as 'N/A' where relevant)

Checked that your budget adds up properly?

☒

Checked that your start date is after the date at which funds could be available,

x

(see page 6) and that your end date is within the financial year?

Included appropriate, measurable outputs & outcomes?

x

Provided your groups accounts, or other appropriate financial information?

x

Sourced and attached all relevant quotes?

x

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

x

Signed the form, given accurate contact details and ticked the GDPR box?

x

<b>Who is the grant for?</b>  (Name of Applicant Group / Department)	Digital Photography Group		
<b>Did you receive a Dundee Partnership grant during 2024-25?</b>  (If yes, list all grants below)			<b>YES / NO</b>
<b>Title of project funded</b>	<b>Amount granted</b>	<b>When</b>	<b>Was it fully spent?</b>

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**Please give a description of what you want this grant for - (please limit your answer to 500 words or less)**

The Digital Photography group has been running successfully in the Coldsides area for a number of years. This grant will be used to ensure that we can continue to operate our weekly sessions with a tutor, print and display our photography for exhibitions and enable us to continue to run the group.

We want to be able to continue to produce the same high quality that we have in previous years. This grant will allow us to do this.

**Which City Plan / Local Community Plan Outcome(s) will it address?**

Health and Wellbeing:

“Photography can positively impact mental health and wellbeing by promoting mindfulness, reducing stress, encouraging physical activity and providing a creative outlet and sense of purpose.”

Cost of Living:

Digital photography has been used in local community collaborative projects to detail the lives of people dealing with the cost of living crisis. It is a powerful medium that can change people's perspectives.

Empowering communities:

Photography empowers communities by providing a platform for self-expression, documentation, and social change, allowing individuals to share their stories, challenge narratives, and advocate for positive change.

<b>How many people will benefit from this project?</b>	9
<p>Will any specific groups benefit from this project? (male, female, age range or protected characteristic)</p> <p>THE GROUP IS AVAILABLE TO PEOPLE OVER 55 YEARS OF AGE.</p>	

**Please say why the project is needed** (please limit your answer to 500 words or less)

THIS GROUP SUPPLYS OPPORTUNITY FOR INDEPENDENCE IN PEOPLE OVER 55 AND THE OPPORTUNITY TO GAIN KNOWLEDGE AND CONFIDANCE IN USING TECHNOLOGY.

THE GROUP MAKES DECISIONS ON WHAT THEY WILL PHOTOGRAPH WHEN THEY WOULD LIKE TO VISIT AND COMPOSE THEIR PHOTOS.

WE ALSO HAVE HAD A FEW EXHIBITIONS OVER THE PAST FEW YEARS IN COLDSIDE LIBRARY & THE CENTRAL LIBRARY

THE GROUP HAS BEEN IN THE HILLTOWN FOR A NUMBER OF YEARS GIVING MEMBERS OF INTEREST IN THE COMMUNITY.

IT HELPS TO REDUCE SOCIAL ISOLATION THROUGH REGULAR SESSIONS AND PROVIDES THE OPPORTUNITY FOR ADDITIONAL EXPERIENCES INDIVIDUALS MIGHT OTHERWISE MISS OUT ON.

**What local consultation has taken place regarding this application?**

(Please attach evidence summarising the results of any consultation)



The group regular support other community groups and events by attending and taking pictures for free. Feedback from these groups has been in support of us continuing to be able to capture key moments for them.

Our group members have expressed an interest in continuing the group as it is providing new skills, enhancing existing skills and providing a social platform to share their passion for photography.

**What evidence do you hold that the local community supports this application?**

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

When working with other local groups to support their activities by providing free photography, we have received positive comments. By providing our service for free, this reduces costs to projects from having to hire other photographers that may charge.

The group has regular attendance each week.

We have been asked to be part of a project to revamp the entrance to Hilltown community centre. Using our photographs to decorate the main entrance hall.

**How will the project / activity tackle deprivation or benefit those experiencing deprivation?** (Refer to Section 1 of the Guidance Notes)

The funding helps to reduce the costs to local people allowing people to attend that may not have the finances to purchase the required equipment to maintain this hobby.

**What other sources of funding have you secured / tried to secure for this project?**

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

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Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
none	n/a

<p><b>What are the costs of your activity and how much money is required?</b> Please give specific details (expand list / use an additional sheet if required) and provide <u>all</u> quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).</p>		
Cost Heading	Full Costs (£)	DP Aid (£)
Tutor x 45 weeks at £17 per hour (2 hours per week)	£1530.00	£1530.00
<a href="#">CANON Ink Cartridge Canon PGI Pack 550XL Black + CLI 551 4 colors (Cyan/Yellow/Black/Magenta) : Amazon.co.uk: Computers &amp; Accessories</a> x5	£309.60	£309.60
<a href="#">Brilliant Supreme Lustre Paper A4 x 50 Sheets   Wex Photo Video</a> x5	£124.95	£124.95
<a href="#">Brilliant Supreme Lustre Paper A3 x 25 Sheets   Wex Photo Video</a> x3	£75.00	£75.00

<a href="#">Buy ADOBE Photoshop Elements 2025 - 3 years for 1 user   Currys</a> x4	£359.96	£359.96
<a href="#">Clairefontaine - Ref GMB119Z - Goldline Mount Board (Pack of 10) - A1 Sized, Acid Free, pH Neutral, 1.25mm Thick, 750gsm - White - Suitable for Model-Making &amp; Framing : Amazon.co.uk: Home &amp; Kitchen</a>	£48.15	£48.15
<a href="#">Baoee Black Picture Frame 30×40cm with Mount,Set of 3, photo frame with acrylic glass, 30×40cm Frame, 30×40cm Poster Frame, 30×40cm certificate frame,Freestanding and Wall Mountable : Amazon.co.uk: Home &amp; Kitchen</a> x3	£59.97	£59.97
<a href="#">FRAMANEX Modern Black Colour 40X50 CM Picture Photo Poster Frames   50X40 CM Rectangle Picture Frame   Wood Finish Photo Frame : Amazon.co.uk: Home &amp; Kitchen</a> x5	£54.95	£54.95
<a href="#">20Pairs(40strips) Large Picture Hanging Strips Heavy Duty, Removable Hook and Loop Strips, Picture Hanger Adhesive Strips Perfect for Wall Art Hanging White : Amazon.co.uk: DIY &amp; Tools</a>	£11.99	£11.99
<a href="#">64GB USB Flash Drive 5 Pack USB Stick, KEXIN USB 2.0 Stick Swivel Memory Stick 64 GB USB Drive Metal Cap Pen Drive with LED Light Thumb Drive for Data Storage (Black, Green, Blue, Red, Orange): Amazon.co.uk: Computers &amp; Accessories</a>	£15.29	£15.29
<b>Totals</b>	£2,589.86	£2,589.86

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- **All applicants are required to submit a copy of the group's most recent annual accounts** with this application. These will be used to help determine eligibility for funding, and **WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

**What other documents are you attaching to evidence the budget costs for this application?** (e.g. quotes, estimates, projected income and expenditure)

**How do you intend to monitor the project Outputs and Outcomes?**

We keep weekly registers of attendance. Our photography is displayed at exhibitions and on social media through projects we support.

**What is the planned start date of the event/activity?**

May 2025

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective ( <i>see section 2 of the guidance notes</i> )	
<b>What is the planned end date of the event/activity?</b>	Ongoing

## Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

<b>City Plan / Local Community Plan Outcome: Health and Wellbeing</b>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2025-26</b>
Outputs	
Photoshop installed on 4 laptops	4
45 digital photography sessions	45
Outcomes / Indicators:	

People in the group learn how to use photoshop confidently	
People have a regular group to attend for their wellbeing.	

<b>City Plan / Local Community Plan Outcome:</b>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2025-26</b>
Outputs	
Outcomes / Indicators:	