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Dundee Partnership **Community Regeneration Fund**

Grant Application **2022/23**

Applicant Information	
Name of Applicant Group	St Marys CC LMG
Activity Title	Replacement Fire Doors
Grant Requested (£)	1,118.40

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
Coldside	
East End	
Lochee	
Maryfield	
North East	
Strathmartine	x

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR	
Small Grant	x
Physical & Environmental Improvement	<input type="checkbox"/>
Youth Inclusion	<input type="checkbox"/>

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Completed the questions on Page 3 relating to covid-19	<input type="checkbox"/>
Read the guidance sections of the form	<input type="checkbox"/>
Fully completed the information on the front of the form	<input type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input type="checkbox"/>
Checked that your budget adds up properly?	<input type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input type="checkbox"/>
Signed the form and given accurate contact details?	<input type="checkbox"/>

Before Starting on the Application, Please Consider and Complete the Two Questions Below:

If these have not been completed, your application will not be progressed.

Is the activity for which you are applying for funds definitely able to start on your proposed start date? (e.g. are staff and relevant resources available)

Yes

Is the activity for which you are applying compliant with current social distancing and other measures in place to counteract the spread of the coronavirus? Please specify how your activity will meet this requirement

The LMG keep up-to-date with DCC and Scottish Government guidelines in relation to Covid-19 and will react appropriately if any new guidelines are introduced.

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Who is the grant for? (Name of Applicant Group / Department)	St Mary's CC LMG		
Did you receive a Dundee Partnership grant during 2022-23? (If yes, list all grants below)			YES
Title of project funded	Amount granted	When	Was it fully spent?
Children's Workers	6437,00	April	Yes
Funday	670.00	August	Yes
Jewellery course	5,000.00	December	Yes
Fridge Freezer	979.00	August	Yes

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Please give a description of what you want this grant for - (Use additional sheet if required)
To provide funding for two new external fire doors to replace the existing ones that are water damaged and now not suitable for their intended purpose.

Which City Plan / Local Community Plan Outcome(s) will it address?

Strathmartine Community Plan – Cost of Living - Children & Families - Health & Wellbeing

How many people will benefit from this project?	MALE		FEMALE	
125 people per week	WHOLE COMMUNITY (tick if applicable)			X

Please say why the project is needed (Use additional sheet / expand this text box if required)
The centre is used on a daily basis form a wide cross section of the community and the building needs to structurally safe and meeting fire regulations.

What local consultation has taken place regarding this application?

(Please provide evidence summarising the results of any consultation)

LMG members have noticed the damage and are concerned about the safety of the building. Other group members using the centre on a weekly basis have also noted the damage to the fire doors and have asked if they are to be replaced.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

The local community use the centre for weekly activities and / or one-off sessions and they would support any work that needs completed to ensure their community centre can remain open and be safe for all users.

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

How will the project / activity tackle deprivation or benefit those experiencing deprivation?
(Refer to Section 1 of the Guidance Notes)

The centre currently has two food café sessions for local households that are free and this supports their aim of helping local families with their individual cost of living crisis. The morning café also has support available from other organisations that can provide information and advice on benefits and health related matters.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)
n/a

How will the planned project be maintained? (please state who will be responsible for this)
n/a

What is the expected 'life' of the improvement? (e.g. before it will require replacement)
n/a

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)
n/a

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
None.	0.00

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
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DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Replacement fire doors x2	1,118.40	1,118.40
Totals	1,118.40	1,118.40

- All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and without them an application will not proceed
 - If reserves held are less than three months operating expenses please confirm this below
- Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

Accounts attached with previous application.

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)
Quotes for the replacement and fitting of two fire doors.

How do you intend to monitor the project Outputs and Outcomes?

Community Centre remains open and local people attended the programme of activities on offer.

What is the planned start date of the event/activity?

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)

04/12/2023

What is the planned end date of the event/activity?

15/12/2024

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: Strathmartine Community Plan – Cost of Living - Children & Families - Health & Wellbeing.	
Purpose of activity / project within this Outcome: To replace two damaged external fire doors.	
	Target 2023-24
Outputs	
Fire doors fitted	2 fire doors
Outcomes / Indicators:	
Community Centre will meet fire regulations	

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2023-24
Outputs	
Outcomes / Indicators:	