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Partnership
Community Regeneration Fund

Grant Application
2023/24

Applicant Information	
Name of Applicant Group	Downfield Junior Football Club
Activity Title	Junior Football Club
Grant Requested (£)	£15,591.50

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity, or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

<p align="center">TICK THE WARD WHERE YOUR PROJECT WILL OPERATE</p> <p>Coldside <input type="checkbox"/></p> <p>East End <input type="checkbox"/></p> <p>North East <input type="checkbox"/></p> <p>Strathmartine x</p>	<p align="center">PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR</p> <p>Small Grant <input type="checkbox"/></p> <p>Physical & Environmental Improvement x</p> <p>Please note that communications regarding this application will be sent to you via email unless you indicate otherwise</p>
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Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input checked="" type="checkbox"/>
Fully completed the information on the front of the form	<input checked="" type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input checked="" type="checkbox"/>
Checked that your budget adds up properly?	<input checked="" type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input checked="" type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input checked="" type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input checked="" type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input checked="" type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input checked="" type="checkbox"/>
Signed the form and given accurate contact details?	<input checked="" type="checkbox"/>

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Who is the grant for? (Name of Applicant Group / Department)	Downfield Junior Football Club		
Did you receive a Dundee Partnership grant during 2022-23? (If yes, list all grants below)			NO
Title of project funded	Amount granted	When	Was it fully spent?

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

- Renovate the kitchen facilities.
- Electrical upgrades in the kitchen

Which City Plan / Local Community Plan Outcome(s) will it address?

Improved mental health and wellbeing for users of the facility
 Improved community facilities to increase community involvement and wealth building

How many people will benefit from this project?	400 plus
Will any specific groups benefit from this project? (male, female, age range or protected characteristic) Football club member – Males 17-65 Addiction group – 16-65 Dundee West Football Club Ladies team – 16-40 Dundee West Football Club 4-16 Local community mural Young people	

Please say why the project is needed (please limit your answer to 500 words or less)

Kitchen needs upgrade to comply with health and safety regulations and cleanliness hygiene standards.

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

The current facilities are under adequate for clubs needs and accommodate the clubs needs to supply nutritional requirements.

The electrical wiring is out of code and needs upgraded to British standards.

DJFC are working to increase their involvement in the local community and to increase the use of the building by local people, group, projects etc.,

Current facilities are not up to standard.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

We have consulted with our members who are all local people, we are also members of the LCPP subgroup for community safety & justice as well as the ADP group which allows us to consult with the wider community, agencies, volunteers, and workers from other agencies that work in the area.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Verbal Feedback from users and meetings with committee members.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

- Addiction group meets in the facility free of charge, this allows members to attend meetings locally and without travel expense
- local children and young people are given free access to the club games
- access to affordable fitness opportunities for community affected by poverty / deprivation.
- once up to standard we can open the facility for use by more people such as youth team, local cc all of whom provide free services in an area of high deprivation.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are) No
Yes

How will the planned project be maintained? (please state who will be responsible for this)
Project Manager

What is the expected 'life' of the improvement? (e.g., before it will require replacement)
25 years

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Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section) Yes

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding) None so far, we have just started requesting funding to support the club.

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
10% of total costs to be paid Via club funds	£1,732.40

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Toilet area upgrades	£9,000	£7,267.50
Kitchen area upgrades	£8,324	£8,324.00
Totals	£17,324	£15,591.5

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses, please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

The club do not hold any reserves - current balance is less than £7k due to club funds being allocated to outdoor renovations to improve disability access for older members .

What other documents are you attaching to evidence the budget costs for this application? (e.g., quotes, estimates, projected income, and expenditure)
Quotes, accounts

How do you intend to monitor the project Outputs and Outcomes?

Feedback from users, partners, and committee reps

What is the planned start date of the event/activity?

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)

Dec 2023

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

What is the planned end date of the event/activity?	Feb 2023
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Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
Improve local facilities	
	Target 2023-24
Outputs	
Facility improvements	Feb 2023
Outcomes / Indicators:	
Improved safety	Feb 2023
Improved resources for local community	Feb 2023