

Ref: C2504

Dundee Partnership
Community Regeneration Fund

Grant Application

2025/26

Applicant Information	
Name of Applicant Group	Friends of Dundhope Park
Activity Title	Dudhope Park Family Fun Day
Grant Requested (£)	4620.60

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR
PROJECT WILL OPERATE

Coldside

East End

Lochee

Maryfield

North East

Strathmartine

PLEASE INDICATE WHICH TYPE OF GRANT
YOU ARE APPLYING FOR

Small Grant

Youth Inclusion

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to

dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form

☒

Fully completed the information on the front of the form

☒

Provided a response to all sections of the application form

☒

(including indicating a section as 'N/A' where relevant)

Checked that your budget adds up properly?

☒

Checked that your start date is after the date at which funds could be available,

X

(see page 6) and that your end date is within the financial year?

Included appropriate, measurable outputs & outcomes?

X

Provided your groups accounts, or other appropriate financial information?

X

Sourced and attached all relevant quotes?

X

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

X

Signed the form, given accurate contact details and ticked the GDPR box?

X

Who is the grant for? (Name of Applicant Group / Department)	Friends of Dudhope Park		
Did you receive a Dundee Partnership grant during 2024-25? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?

<p>Please give a description of what you want this grant for - (please limit your answer to 500 words or less)</p>

This funding will help support a family fun day hosted in Dudhope Park. The Friends of Dudhope group is made up of local people living in and around the park who will come together to create a free accessible day for the families in Coldside.

We will have a couple of food stalls, an inflatable fun day with a mixed range of inflatables for all ages, introduction for beginners skate park sessions, cycle and pump track activity, face painting, small petting zoo and we would make use of the other area of the park to encourage and promote what the park has to offer.

Which City Plan / Local Community Plan Outcome(s) will it address?

Coldside Local Community Plan

What needs to change: We need quality green and open spaces that people can access in their own communities

Why: Green spaces and parks are one of few places people can spend time in without spending money.

What will we do: Coldside has a variety of underused or poorly maintained spaces.

Community Priority: Increase and develop the number of growing spaces.
Community involvement in managing and Climate Change Health & Wellbeing
Empowering Communities

How many people will benefit from this project?	400+
<p>Will any specific groups benefit from this project? (male, female, age range or protected characteristic)</p> <p>Families, single parents, grandparents and local Individuals of all ages.</p>	

<p>Please say why the project is needed (please limit your answer to 500 words or less)</p> <p>Coldside Ward is a very built up ward and the Dudhope Park is one of the few</p>
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accessible spaces in the Ward. This park is central to the Ward and therefore within easy distance of the majority of local residents. The Park is surrounded by predominantly blocks of flats. This is also central to some of the most deprived areas in Coldsides, being able to provide some activities including a picnic at the during the holidays will help bring families together with organisations and create a fun atmosphere for engagement and activities.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

We have carried out online surveys, attended local events and held regular meeting inviting local residents and local organisations to gather feedback on what people like to see at the park.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Residents from the local community and local groups are members of the Friends of Dudhope Park Group

How will the project / activity tackle deprivation or benefit those experiencing deprivation? (Refer to Section 1 of the Guidance Notes)

The Fun Day will be free for all who attend. It will support local families struggling with the cost of living crisis to enjoy a free event with no hidden costs. For many, the summer holidays create massive financial strain generally, but entertaining the children can be extremely costly where projects and activities cost more and more. With the cost of energy and food rising, this impacts on available activity as well.

This will also show people in the area that might not usually use the park, what the park has to offer any time of the year, such as the free to use tennis courts, the skate park, multi games area and great play park.

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
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Dundee Community Grant (General costs for the event)	500
Friend of Dudhope Park Bank Account Funds (Funds are restricted for skatepark activity only)	360
Tayside Contracts (Food costs which are not included in this application)	TBC

<p>What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide <u>all</u> quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).</p>		
Cost Heading	Full Costs (£)	DP Aid (£)
Inflatable Activities and Face painter	1870	1870
Cycle Hub – Skills Track Experience	1560	1560
Packed Lunches	TBC	0
Passion Park – Skateboard coaching	360	0

Event Insurance	247	247
First Aiders	187.20	187.20
Star Tent Hire	191.40	191.40
Eden Gardens Animals	150	150
Publicity costs	£150	150
Volunteers Refreshments Budget (Drinks and Sandwiches)	100	100
Donation to Partner Organisation for use of facilities, tables and chairs. (Dudhope Castle)	100	100
Hire of park	65	65
Totals	4980.60	4620.60

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)

Quotes and prices from suppliers.

How do you intend to monitor the project Outputs and Outcomes?

Attendance on the day

Post event survey asking attendees for feedback

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	16th August 2025
What is the planned end date of the event/activity?	16th August 2025

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: Support local people and groups to plan events in Coldside	
Purpose of activity / project within this Outcome: Create the opportunity for families to come together and take part in a free activity within their area.	
	Target 2025-26
Outputs	
Approximately 400 people will engage in a free fun day	400
Deliver of a fun day for the local community	1
Outcomes / Indicators:	

City Plan / Local Community Plan Outcome:

Purpose of activity / project within this Outcome:

	Target 2025-26
Outputs	
Outcomes / Indicators:	