

# **Dundee Partnership** **Community Regeneration Fund**

## **Grant Application** **2024/25**

<b>Applicant Information</b>	
<b>Name of Applicant Group</b>	BRINGTON SHELTERED HOUSING COMPLEX
<b>Activity Title</b>	RAISED BEDS FOR GARDEN
<b>Grant Requested (£)</b>	300

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR  
PROJECT WILL OPERATE

PLEASE INDICATE WHICH TYPE OF GRANT YOU  
ARE APPLYING FOR

Coldside	Small Grant XX
East End	Physical & Environmental Improvement
Lochee	Youth Inclusion
Maryfield	
North East	
Strathmartine	Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to <a href="mailto:dundee.partnership@dundeecity.gov.uk">dundee.partnership@dundeecity.gov.uk</a>

## Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

### Have you:

Read the guidance sections of the form	<input type="checkbox"/>
Fully completed the information on the front of the form	<input type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input type="checkbox"/>
Checked that your budget adds up properly?	<input type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input type="checkbox"/>

Sourced and attached all relevant quotes?

x

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

x

Signed the form, given accurate contact details and ticked the GDPR box?

x

<b>Who is the grant for?</b> (Name of Applicant Group / Department)	Brington Sheltered Housing Complex		
<b>Did you receive a Dundee Partnership grant during 2023-24?</b> (If yes, list all grants below)			<b>YES</b>
<b>Title of project funded</b>	<b>Amount granted</b>	<b>When</b>	<b>Was it fully spent?</b>
Raised beds	290	11/23	yes

**Please give a description of what you want this grant for - (please limit your answer to 500 words or less)**

Due to the success of the previous raised beds outside the Brington Complex, the tenants would like to purchase 2 more. The intention is to build a relationship with Craigiebarnes Nursery and staff to initiate intergenerational activities. There may also be the possibility of Dundee College visits in due course.

**Which City Plan / Local Community Plan Outcome(s) will it address? East End Locality  
Community Plan 2022 –2027  
Health & Wellbeing / Community Empowerment**

**How many people will benefit from this project?**

20

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)  
Tenants and guests are all older people and can have various health issues including issues with mobility and poor mental health.  
The children would also benefit from outdoor activities and contact with older people.

**Please say why the project is needed (please limit your answer to 500 words or less)**

The garden at Brington Place is well used by the tenants, especially in good weather when they will sit outside. There is also a garden party which is well attended. Brington Place is classed as Very Sheltered Housing where tenants may be frailer and more likely to stay within the complex. The complex is a safe secure area with accessible bathrooms etc. and the security of a warden and social care staff on duty every day. Much of the garden space is unused and tenants would like to see the area improved.

**What local consultation has taken place regarding this application?**

(Please attach evidence summarising the results of any consultation)

Tenants discuss all proposed activities at Tenant Warden meetings and Brington also have an informal tenants committee. The committee agree the use of funds etc. There has also been some discussion with communities' staff regarding proposed future activities in the garden.

**What evidence do you hold that the local community supports this application?**

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

All proposed activities are discussed at tenant warden meetings and tenants committee meetings. The committee member responsible for the garden has suggested further activities.

**How will the project / activity tackle deprivation or benefit those experiencing deprivation?**

(Refer to Section 1 of the Guidance Notes)

Tenants enjoy using the garden space. The activities encourage them to socialise with neighbours, staff and guests reducing loneliness. The raised beds allow for some low-level physical exercise leading to improved mental health. There are also no costs involved in gardening making it financially accessible to tenants.

**For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:**

**Have all relevant permissions been agreed?** (please state what these are) N/A

**How will the planned project be maintained?** (please state who will be responsible for this)

**What is the expected 'life' of the improvement?** (e.g. before it will require replacement)

**Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award?** (If there would be additional costs for this, please indicate this in the budget section)

**What other sources of funding have you secured / tried to secure for this project?**

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
OPEN This is less than expected and will be used for beauty therapist only.	277

**What are the costs of your activity and how much money is required?** Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
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2 raised beds provided by Community Payback Team	300	300
<b>Totals</b>	<b>300</b>	<b>300</b>

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**

- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

There has been no yearly audit this year. A committee member audits the funds monthly.

**What other documents are you attaching to evidence the budget costs for this application?** (e.g. quotes, estimates, projected income and expenditure)

Recent balance statement showing £512.06, £277 of this is OPEN Funding

Current available funds =235.06

Tenants are waiting on new bank statement .

Previous costs of raised beds £300 via Community Payback team invoice.

**How do you intend to monitor the project Outputs and Outcomes?**

Warden and tenants committee will feedback

<b>What is the planned start date of the event/activity?</b> Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective ( <i>see section 2 of the guidance notes</i> )	March 2025
<b>What is the planned end date of the event/activity?</b>	April 2025

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## Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

<b>City Plan / Local Community Plan Outcome:</b>	
<b>Purpose of activity / project within this Outcome: Improve Health &amp; Wellbeing, Assist with the cost of living</b>	
	<b>Target 2024-25</b>
Outputs	
Purchase raised beds and install	March 2025
Outcomes / Indicators:	
Increased health and well being of tenant	March 2025 -onwards
Increased use of the garden area	

<b>City Plan / Local Community Plan Outcome:</b>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2024-25</b>
Outputs	
Outcomes / Indicators:	
