

For official use only:

Ref:

EE2414

Dundee Partnership **Community Regeneration Fund**

Grant Application **2024/25**

Applicant Information	
Name of Applicant Group	Fairfield Community Sports Hub SCIO
Activity Title	Heating for Creative Room
Grant Requested (£)	£1670.01

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR
PROJECT WILL OPERATE

PLEASE INDICATE WHICH TYPE OF GRANT YOU
ARE APPLYING FOR

Coldside	Small Grantx
East Endx	Physical & Environmental Improvement
Lochee	Youth Inclusion
Maryfield	
North East	
Strathmartine	

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input type="checkbox"/>
Fully completed the information on the front of the form	<input type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input type="checkbox"/>
Checked that your budget adds up properly?	<input type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input type="checkbox"/>

Sourced and attached all relevant quotes?

x

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

x

Signed the form, given accurate contact details and ticked the GDPR box?

x

Who is the grant for? (Name of Applicant Group / Department)	Fairfield Community Sports Hub SCIO		
Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below)			NO
Title of project funded	Amount granted	When	Was it fully spent?

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

We are seeking funding to provide essential heating equipment for our Creative Room, which hosts a wide range of classes and activities for children as young as 3 years old, as well as adults. The Creative Room is a vibrant and versatile space where we offer arts, crafts, and various creative workshops designed to foster creativity, self-expression, and skill development within our community.

The Creative Room is a key resource for local families and individuals who rely on our inclusive and educational programs. However, during the colder months, the space can become uncomfortable and challenging to use without adequate heating. As our classes cater to all age groups, including young children and elderly adults, it is crucial that the environment remains warm, welcoming, and safe for everyone. Currently, our room lacks sufficient heating, which can result in an uncomfortable and unproductive environment, particularly during winter. This has led to some cancellations and difficulties in maintaining a consistent attendance. With reliable heaters, we can ensure that classes can proceed without disruption, maintaining a comfortable temperature for our participants, instructors, and staff.

Which City Plan / Local Community Plan Outcome(s) will it address?

We need to tackle social isolation and improve mental wellbeing

How many people will benefit from this project?

200+

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)
The majority of attendees will be female, drawn from the local community, where there are clear issues around woman particularly single mothers being isolated and young woman having less chances to enter the creative industries

Please say why the project is needed (please limit your answer to 500 words or less)

Innostitch was originally developed from a group of 40 young girls, who attended a pilot creative scheme run on Friday nights. The girls identified a lack of activities for girls in the area as well as opportunities to further their careers in areas such as

fashion, design and textiles. Since that time the project has expanded to also work with older females, particularly young mums to address areas such as isolation and mental health. The popularity of the project meant we had to develop a standalone space, to prevent equipment being damaged when it was being moved and also to give the project its own identity. The room was originally developed from a changing room to the creative room, however with the ongoing increase in demand we now need to upgrade the young via new heating, as the current system is just portable plug in heaters, which offer little comfort and are also not economical

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

The users of the room have spoken to us about the heating situation which is not adequate and leaves them feeling cold and in turn not comfortable to continue with the activities we offer

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Innostitch has been heavily backed and attended by the community with over 200 users from ages 4-50, regularly attending weekly sessions as stated above the project was originally developed by young people from the area – with a full time worker being provided by the Young Start Lottery Fund

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

The majority of our users are people drawn from the local community which has one of the highest deprivation rates in Dundee and Scotland. The activities that we provide are free, so hold no barriers for those attending

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered: N/A

Have all relevant permissions been agreed? (please state what these are)

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

Yes

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

- | Source of Funding (detail if this funding is for more than 1 year, if applicable) | £ |
|---|---|
|---|---|

34. *Chlorophyll *a** (mg/g dry weight) = $\frac{12.7}{1000} \times \frac{1000}{\text{volume of extract}} \times \text{OD}_{680}$

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N/A	
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What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide <u>all</u> quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).		
Cost Heading	Full Costs (£)	DP Aid (£)
Heaters	1270.01	1270.01
Labour for installation	400.00	400.00
Totals	1670.01	1670.01

<ul style="list-style-type: none"> • All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED • If reserves held are less than three months operating expenses please confirm this below <p>Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure</p>
<p>What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)</p> <p>2 Quotes</p>

<p>How do you intend to monitor the project Outputs and Outcomes?</p>
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The project has a full time worker and they report back on a regular basis to the Manager and Funders

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	March 2025
What is the planned end date of the event/activity?	March 2025

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: We need to tackle social isolation and improve mental wellbeing	
Purpose of activity / project within this Outcome:	
Delivery of Innostitch Courses & Craft & Chat	
	Target 2024-25
Outputs	
Deliver courses	200
Outcomes / Indicators:	
At least 200 people complete the course per annum	200

City Plan / Local Community Plan Outcome:

Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	
Outcomes / Indicators:	