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For official use

Ref: S2408

Dundee Partnership
Community Regeneration Fund

Grant Application

2024/25

Applicant Information	
Name of Applicant Group	Garry Place Sheltered Housing
Activity Title	Beauty Therapy & garden shed
Grant Requested (£)	£710

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing

them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
Coldside <input type="checkbox"/>	Small Grant x <input type="checkbox"/>
East End <input type="checkbox"/>	Physical & Environmental Improvement <input type="checkbox"/>
Lochee <input type="checkbox"/>	Youth Inclusion <input type="checkbox"/>
Maryfield <input type="checkbox"/>	
North East <input type="checkbox"/>	
Strathmartinex <input type="checkbox"/>	Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form

Fully completed the information on the front of the form

Provided a response to all sections of the application form
(including indicating a section as 'N/A' where relevant)

Checked that your budget adds up properly?

Checked that your start date is after the date at which funds could
be available,
(see page 6) and that your end date is within the financial year?

Included appropriate, measurable outputs & outcomes?

Provided your groups accounts, or other appropriate financial
information?

Sourced and attached all relevant quotes?

(multiple quotes are required where >£5,000 is being applied for to
ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

Signed the form, given accurate contact details and ticked the GDPR box?

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Who is the grant for? (Name of Applicant Group / Department)	Garry Place Sheltered Housing		
Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below)			NO
Title of project funded	Amount granted	When	Was it fully spent?
n/a			

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

Tenants enjoy a weekly visit from Beauty Therapist, Melanie Milne, who offers nail care, light massage and facial waxing. This is a well-attended group and is normally funded by OPEN Funding. Due to issues with OPEN funding applications last year, there was confusion over this year's applications. The result of this is that the March 2024 application date was missed. Late applications are not accepted. This loss will result in a lack of funding once into June and the next Open application is not until August.

The tenants asked to have the rear garden attached to the complex lounge tidied up so they could use it. The garden is very overgrown, and the benches are beginning to split due to lack of maintenance. Community payback team have begun cutting back the shrubs etc.

Due to health and safety guidelines (no storage over head height) storage in the complex for the garden and equipment for other activities is now limited and a shed has been suggested.

A shed would allow storage space for garden tools and items such as Xmas decorations that are not used all year round.

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<p>Which City Plan / Local Community Plan Outcome(s) will it address?</p> <p>Strathmartine Locality Community Plan</p> <p>Health & Wellbeing</p> <p>Cost of living</p>

<p>How many people will benefit from this project?</p>	<p>10 -15</p>
<p>Will any specific groups benefit from this project? (male, female, age range or protected characteristic)</p> <p>Garry Place supports 69 tenants with 10 –20 attending the complex activities regularly.</p> <p>Tenants are all over 55 with some having a variety of health issues.</p>	

<p>Please say why the project is needed (please limit your answer to 500 words or less)</p> <p>Tenants enjoy the beauty therapy as it allows them to access services they may not be confident to attend themselves. Either due to accessing salons or the cost of treatments. The nail care can be important if tenants are diabetic or just find it difficult to maintain their own nails.</p> <p>It is also a sociable activity as tenants sit down together and enjoy tea and coffee, reducing isolation.</p> <p>The garden has had no maintenance for some time and tenants have been unable to access the seating area.</p>

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Once cleared tenants will be able to maintain the space themselves and add to it if they wish e.g. pots and new plants.

A shed would allow storage for gardening items and reduce the need for storage in the complex for other items.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Activities are discussed at regular tenant warden meetings

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Tenants attend the beauty therapy sessions regularly and have also discussed the poor access to the garden.

How will the project / activity tackle deprivation or benefit those experiencing deprivation? (Refer to Section 1 of the Guidance Notes)

Attending the beauty therapy in the lounge is accessible and much easier for some older tenants with mobility issues etc. The lounge can offer refreshments and an accessible bathroom etc.

Improving the garden allows tenants to sit outside in a safe area with access to the lounge facilities.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

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N/A

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**
(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
ASDA community foundation –unavailable /budget spent	0
OPEN Funding –missed deadline	0

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all

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quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
12 weeks beauty therapy 1hr X £25	300	300
Garden shed B & Q	410	410
Totals	710	710

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)

B & Q example shed, bank statement, income and expenditure

Please note that bank account total will be less as £150 remaining from OPEN for Beauty Therapy and cheque written for £750 to rectify OPEN Fund error.

Amount available will be £ 6944.95 as of 30/04/2024

£25 per hour for Beauty Therapy can be seen in monthly ledger.

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<p>How do you intend to monitor the project Outputs and Outcomes?</p> <p>Wardens will monitor numbers and feedback from those attending the activities.</p>

<p>What is the planned start date of the event/activity?</p> <p>Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)</p>	<p>June 2024</p>
<p>What is the planned end date of the event/activity?</p>	<p>Oct 2024</p>

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

<p>City Plan / Local Community Plan Outcome: Strathmartine Locality Community Plan 2022 -2027</p>	
<p>Purpose of activity / project within this Outcome:</p> <p>Improve Health & Wellbeing / Community spaces</p>	
	<p>Target 2024-25</p>

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Outputs	
12 weeks of beauty therapy	June – Sept 2024
Purchase shed	
Outcomes / Indicators:	
Completed improvements to the garden	July 2024
Improvements to health and wellbeing for tenants	July onwards

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	
Outcomes / Indicators:	