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Dundee Partnership **Community Regeneration Fund** **Grant Application** **2023/24**

Applicant Information	
Name of Applicant Group	Douglas Community Centre Local Management Group
Activity Title	Douglas Community Centre Cost of Living Initiative
Grant Requested (£)	£2050

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
Coldside	<input type="checkbox"/>
East End	x
Lochee	<input type="checkbox"/>
Maryfield	<input type="checkbox"/>
North East	<input type="checkbox"/>
Strathmartine	<input type="checkbox"/>

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR	
Small Grant	x <input type="checkbox"/>
Physical & Environmental Improvement	<input type="checkbox"/>
Youth Inclusion	<input type="checkbox"/>

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input checked="" type="checkbox"/>
Fully completed the information on the front of the form	<input checked="" type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input checked="" type="checkbox"/>
Checked that your budget adds up properly?	<input checked="" type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input checked="" type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input checked="" type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input checked="" type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input checked="" type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input checked="" type="checkbox"/>
Signed the form and given accurate contact details?	<input checked="" type="checkbox"/>

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Who is the grant for? (Name of Applicant Group / Department)	Douglas Community Centre Local Management Group		
Did you receive a Dundee Partnership grant during 2022-23? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?
(Part of) East End Cost of Living Initiatives	1000	Oct	Yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

The grant would be used to support Douglas Community Centre's Local Management Group respond to the cost of living crisis by extending access to community facilities over the winter, offering access to low cost meals.

Douglas Local Management Group are looking to provide evening meals from their community café on a Thursday evenings charging £1 per meal for 20 weeks.

Starting on 26th October 2023, the meal that the Local Management group provide to the community will be part of a Cost of Living initiative to help local residents in time of need. Additionally, the project aims to offer families the opportunity to sit down together and enjoy a hot meal in a warm and inviting environment. This positive family interaction will scaffold learning opportunities and strengthen relationships. The families and individuals who attend the Meal Sessions will be able to access additional learning and community engagement opportunities which will be available in the Community Centre.

Secondly, the Local Management Group are looking to supplement a key initiative in December, The Breakfast with Santa programme aims to support families in the East End ward of Dundee at a time of extreme financial stress for many. The Local Management Group intention is to support the families participating in the initiative and offer free meals, Christmas gifts and the prospect of the children meeting Santa. This initiative is looking to support families create positive experiences together as a family unit, which in turn will generate stronger relationships and bonds.

Which City Plan / Local Community Plan Outcome(s) will it address?

City Plan – REDUCE child poverty and inequalities in incomes, education & health

East End Community Plan – We need to respond to the cost of living crisis

How many people will benefit from this project?

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Based upon number collated from a previous initiative, we expect an average of 36 people per session.

This has been calculated using the data below, which was collected from last years initiative:

- 01/12/2022 – 55
- 08/12/2022 – 31
- 15/12/2022 – 27
- 05/01/23 – 17
- 12/01/2023 – 40
- 19/01/2023 – 23
- 26/01/2023 – 46
- 02/02/2023 – 31
- 09/02/2023 - 43
- 16/02/2023 - 49

Total = 362

Average = 36.2

Please say why the project is needed (please limit your answer to 500 words or less)

SIMD 16-20 highlights the East End ward as being the most affected by financial inequalities in the city. This would indicate that the area is at risk of being disproportionately affected by the cost of living crisis and the rise in energy bills.

Partners and services working in the area have come together to form an East End cost of living working group to explore ways that we can respond to the crisis in the lead up to winter. While the scale of the situation means that the impact on the local community will be severe, we have tried to find ways that we can increase access to community facilities, provide food and activities to try and mitigate the effects of this, albeit in a small way.

The Douglas Food Cupboard, which operates out of Douglas Community Centre has identified that a large number of families and individuals who are in need of financial support and potentially in dire food poverty live in the local area. This project aims to support these people in a non-judgemental way. The project will target people who are living in poverty, but the project is not solely for this client base. The result of doing this, combats possible stigma for those attending.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

We have been listening to the local community and also had phone calls to the centre asking when the evening meal provision will resume. With the food larder running in the centre as well on a Thursday evening people attending the food larder also attended the £1 evening meals and have been asking when it will resume.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

This application is supported by a range of services and organisations working in the East End who have come together to form the East End Cost of Living working group including Douglas Local Management Group. The project aims to deliver and fit into the Local Community Plan, which is newly published last year.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?
(Refer to Section 1 of the Guidance Notes)

Douglas Community Centre sits in the middle of a large area of deprivation with in the top 15% of the most deprived areas in Scotland. This project will be targeting families and individuals in the area who are in need. The result of the projects work will be to close the gap between the best and worst of in Dundee, by offering highly subsidised hot meal. The project aims to lighten the financial load to local families from the East End of Dundee and by creating a friendly environment we wish that the expectations and standards of the people attending will increase and in turn they will be confident to seek additional support and be signposted to additional services.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

N/A

Have all relevant permissions been agreed? (please state what these are)

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
N/A	

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Douglas Local Management Group Tea club- (Food costs for 20 weeks)	1800	1800
Breakfast with Santa	300	250
Totals	2100	2050

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

Please see attached financial report.

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)

How do you intend to monitor the project Outputs and Outcomes?

Data will be recorded to monitor how many additional people are accessing each centre

Numbers of people accessing tea time meal provision

What is the planned start date of the event/activity?

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (*see section 2 of the guidance notes*)

Starts 26th October 2023 for 20 weeks

Breakfast with Santa – 9th December 2023

What is the planned end date of the event/activity?

28th Feb 2023

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome: To provide access to warm community spaces and subsidised hot meals.	
	Target 2023-24
Outputs	
Weekly tea time meal costing £1 at Douglas Community Centre	20 Weeks
Number of people attending meals per week	36 Per session
Outcomes / Indicators:	
Positive feedback recorded from participants	10 per session

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2023-24
Outputs	
Outcomes / Indicators:	

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION