For official use only:

Ref:

Logged 🞏

Scanned 🞏

**Dundee Partnership**

**Community Regeneration Fund**

**Grant Application (Ferry / West End)**

**2023/24**

|  |
| --- |
| **Applicant Information** |
| **Name of Applicant Group** | Morven Terr Sheltered Housing Complex |
| **Activity Title** | Garden Improvements |
| **Grant Requested (£)** | £675 |
|  |
|

|  |
| --- |
| The Local Community Planning Partnerships (LCPPs) in the Ferry and West End will examine their existing Local Community Plans to identify outstanding actions with a direct relationship to community regeneration and consider allocation of some or all of their available funding to commissioning works that would allow achievement of these agreed priorities. Each area has an allocation for 2023/24 with which to commission activities, and so activities that attract external funding may be prioritised. |
| This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each ward, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward. |

|  |
| --- |
| TICK THE WARD WHERE YOUR PROJECT WILL OPERATE |
|  |
|  The Ferry □ |
|  |
|  West End x |
|  |
| Please note that communications regarding this application will be sent to you via email unless you indicate otherwise |

 |

## Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

**Have you**:

|  |  |
| --- | --- |
| Read the guidance sections of the form | x |
|  |  |
| Fully completed the information on the front of the form | x |
|  |  |
| Provided a response to all sections of the application form  | x |
| (including indicating a section as ‘N/A’ where relevant) |  |
|  |  |
| Checked that your budget adds up properly? | x |
|  |  |
| Checked that your start date is after the date at which funds could be available,  | x |
| (see page 6) and that your end date is within the financial year? |  |
| Included appropriate, measurable outputs & outcomes? | x |
|  |  |
| Provided your groups accounts, or other appropriate financial information? | x |
|  |  |
| Sourced and attached all relevant quotes? | x |
| (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered) |  |
|  |  |
| Checked that the bank details or financial code are correct / complete? | x |
|  |  |
| Signed the form and given accurate contact details? | x |

|  |  |
| --- | --- |
| **Who is the grant for?** (Name of Applicant Group / Department) | MORVEN SHELTERED HOUSING COMPLEX |
| **Did you receive a Dundee Partnership grant during 2022-23?** **(If yes, list all grants below)** |  **NO** |
| **Title of project funded** | **Amount granted** | **When** | **Was it fully spent?** |
| N/A |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |
| --- |
| **Please give a description of what you want this grant for** - (please limit your answer to 500 words or less)Morven terr has a variety of communal garden areas most of which are badly overgrown.A tenant has identified an area that could be turned into a wildlife garden due to the existing trees. Another tenant assists with the general maintenance of some areas. In order to improve the garden area the complex needs some garden tools and equipment.The Council cut the grass in the main areas but paths and seating areas are now very untidy. Tenants are willing to take on low maintenance tasks themselves where possible. Some of the current benches are rotten and need replaced. |
| Area for wildlife garden |

|  |
| --- |
| **Which City Plan / Local Community Plan Outcome(s) will it address?**West End Local Community Plan 2022 -2027Health & WellbeingEmpowering CommunitiesClimate Change -green spaces |
|  |

|  |  |
| --- | --- |
| **How many people will benefit from this project?** | 38 |
| Will any specific groups benefit from this project? (male, female, age range or protected characteristic)The complex supports approx. 38 older people of mixed abilities. The area also houses independent tenants in amenity housing. The sheltered tenants are classed as vulnerable adults due to registration with the Care Commission. |

|  |
| --- |
| **Please say why the project is needed** (please limit your answer to 500 words or less) |
| Morven Terr gardens are all communal. If tenants want to sit outside they have to use the communal areas where the current seating is in a poor state or stay at their own front doors.The gardens are currently very untidy and in need of some work. If the communal areas were more attractive with better benches the tenants would be more likely to sit outside with neighbours. This would reduce social isolation and also improve health and wellbeing. Gardening tasks also offer the opportunity for physical exercise. A tenant with an interest in gardening has chronic lung disease but feels that if the garden was in better condition he would enjoy lightweight gardening tasks. The tenant would also like to make compost for use in the beds.The current garden areas also attract a variety of birds as Morven Terr is close to Balgay Hill. Planting more wildlife friendly plants etc would hopefully attract more. This is also an area of interest for tenants. |

|  |
| --- |
| **What local consultation has taken place regarding this application?** (Please attach evidence summarising the results of any consultation) |
| The garden maintenance has been discussed with interested tenants who would like to see improvements. |

|  |
| --- |
| **What evidence do you hold that the local community supports this application?** (For example, was it proposed by members of a particular group? Does it directly address need identified by community members?) |
| The garden areas are discussed at tenant / warden meetings. The Council maintenance is very poor and tenants would like the gardens to look better. There are tenants willing to take responsibility for low maintenance tasks. |

|  |
| --- |
| **How will the project / activity tackle deprivation or benefit those experiencing deprivation?** (Refer to Section 1 of the Guidance Notes)The gardens around Morven terr are all communal as the flats do not have individual gardens. There are areas where tenants could sit outside to enjoy the sunshine etc. Many tenants have mobility issues and can tend to stay indoors. More seating areas nearer the tenants homes would make it easier to sit outside and possible get involved in garden tasks.  |
|  |
| **For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered: N/A** |
| **Have all relevant permissions been agreed?** (please state what these are)  |
| **How will the planned project be maintained?** (please state who will be responsible for this) |
| **What is the expected 'life' of the improvement?** (e.g. before it will require replacement) |
| **Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award?** (If there would be additional costs for this, please indicate this in the budget section) |

|  |
| --- |
| **What other sources of funding have you secured / tried to secure for this project?** * **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding) |
| Source of Funding (detail if this funding is for more than 1 year, if applicable) | £ |
| OPEN Funding is unavailable as used for 2 other activitiesArnold Clark Fund currently closed.Tenants Comfort Funds would be expected to purchase plants and bulbs etc when required,cost would be agreed at meeting. | none |

|  |
| --- |
| **What are the costs of your activity and how much money is required?** Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant). |
| Cost Heading | Full Costs(£) | DP Aid(£) |
| See attached wish List from B & Q | 675 | 675 |
| Small mower |  |  |
| Storage box |  |  |
| General tools |  |  |
| shredder |  |  |
| Compost bin |  |  |
| 2 x benches |  |  |
|  |  |  |
|  |  |  |
| **Totals** | 675 | 675 |

|  |
| --- |
| * **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
* **If unrestricted reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure |
|  |
| **What other documents are you attaching to evidence the budget costs for this application?** (e.g. quotes, estimates, projected income and expenditure) |
| B & Q price listBank Statement |

|  |
| --- |
| **How do you intend to monitor the project Outputs and Outcomes?** |
| Warden will collect feedback from tenants at meetings and numbers of tenants useing the gardens |

|  |  |
| --- | --- |
| **What is the planned start date of the event/activity?** Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective *(see section 2 of the guidance notes)* | Sept 2023 onwards |
| **What is the planned end date of the event/activity?** | 29th Feb 2024 |

**Outputs & Outcomes**

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](https://www.dundeecity.gov.uk/city-plan-for-dundee-2017-2026/introducing-the-city-plan) / [Local Community Plan](https://www.dundeecity.gov.uk/service-area/neighbourhood-services/housing-and-communities/local-community-planning) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3** **of the Guidance Notes** for examples of outputs and outcomes / indicators.

|  |
| --- |
| **City Plan / Local Community Plan Outcome: West End LCP 22-27****Health & Wellbeing, Community Empowerment** |
| **Purpose of activity / project within this Outcome: To improve the garden areas to make them more accessible to tenants .** |
|  | **Target 2023-24** |
| Outputs |  |
| Purchase of garden tools and equipment | Oct 2023 |
|  |  |
|  |  |
| Outcomes / Indicators: |  |
| Increased use of the garden areas | Oct 2023 onwards |
|  |  |

|  |  |
| --- | --- |
|  | **Target 2023-24** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |