

## **Dundee Partnership** **Community Regeneration Fund**

### **Grant Application (Ferry / West End)** **2023/24**

Applicant Information	
<b>Name of Applicant Group</b>	FRIENDS OF BROUGHTY FERRY LIBRARY
<b>Activity Title</b>	GARDEN IMPROVEMENTS
<b>Grant Requested (£)</b>	£2000

The Local Community Planning Partnerships (LCPPs) in the Ferry and West End will examine their existing Local Community Plans to identify outstanding actions with a direct relationship to community regeneration and consider allocation of some or all of their available funding to commissioning works that would allow achievement of these agreed priorities. Each area has an allocation for 2023/24 with which to commission activities, and so activities that attract external funding may be prioritised.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each ward, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE

The Ferry      ☒

West End      ☐

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

## Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

### Have you:

Read the guidance sections of the form

Fully completed the information on the front of the form

Provided a response to all sections of the application form  
(including indicating a section as 'N/A' where relevant)

Checked that your budget adds up properly?

Checked that your start date is after the date at which funds could be available,  
(see page 6) and that your end date is within the financial year?

Included appropriate, measurable outputs & outcomes?

Provided your groups accounts, or other appropriate financial information?

Sourced and attached all relevant quotes?

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

Signed the form and given accurate contact details?

## **DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION**

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

<b>Who is the grant for?</b> (Name of Applicant Group / Department)	Improving the external environment to the side of BF library		
<b>Did you receive a Dundee Partnership grant during 2022-23?</b> (If yes, list all grants below)			<b>/ NO</b>
<b>Title of project funded</b>	<b>Amount granted</b>	<b>When</b>	<b>Was it fully spent?</b>

**Please give a description of what you want this grant for -** (please limit your answer to 500 words or less)

There is an urgent need to improve the external environment around the library to enhance access for all but in particular those who use baby buggies or who have mobility issues or disabilities. At present the garden to the west of the library is underdeveloped and overgrown. The main disabled access is difficult to see and access. As this route is also the emergency exit from the top part of the building to the muster point at the bus shelter, clear site lines and lighting are important. The ponds which have been taken over by shrubbery, do sustain residual life which we wish to conserve & increase. Going forward, we want to encourage volunteers to participate, introduce sensory planting and create spaces where children, adults and families can enjoy and benefit.

Our aim is to sustainably clear the site to improve and increase biodiversity.

The funds are required for the expert tree surgeon services necessary for the removal of overgrown trees in the pond area and large beds, which the Friends and Volunteers are not qualified to do.

The results will create an easily maintained, sheltered area for people to use and will also provide a space for learning opportunities. We have been advised that with sympathetic clearing and appropriate planting, the area will very quickly attract wildlife. Working with local eco groups we will provide bird boxes and insect structures to support wildlife and biodiversity.

**Which City Plan / Local Community Plan Outcome(s) will it address?**

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

**City Plan:-** Improve access to healthy green and open spaces; Increase empowerment of local people and Improve quality of local neighbourhoods.

**Ferry Locality Community Plan:** - We need quality green and open spaces that people can access in their own communities and We need opportunities to get involved in community life in the Ferry.

**How many people will benefit from this project?**

All users of the library

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

The Library is busy (66,996 users between April 22 and March 23). Since the pandemic we are seeing an increase of people (including young adults) who use the library for welfare and health and wellbeing reasons (mental health and cost of living). The library provides a cost free, safe, and welcoming space for all.

**Please say why the project is needed** (please limit your answer to 500 words or less)

There are no community buildings in central Broughty Ferry which has been recognised as a problem for the increasing number of people and families who need support. Over the last few years, the 3rd sector network and local planning partnership have evidenced this increase in need.

As discussed above, the library is experiencing an increase in use and is needing more space for its many activities as well as space for people to use. Upgrading the outdoor space which is directly accessible from double doors at the back of the library will improve access and connection to outdoor space

**What local consultation has taken place regarding this application?**

(Please attach evidence summarising the results of any consultation)

When the Friends of BF library was initially established improving the environs around the library was a key aim. We have recently spoken to local people who have attended our monthly talks all who are supportive of upgrading the space. We have also recently developed an engagement questionnaire which we will use to gain people's views throughout the summer.

**What evidence do you hold that the local community supports this application?**

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

**How will the project / activity tackle deprivation or benefit those experiencing deprivation?**  
(Refer to Section 1 of the Guidance Notes)

The library already provides space for a number of services dealing with people who are struggling with numerous issues including cost of living support, social isolation and mental wellbeing. As discussed above, there is no dedicated community space in the Ferry so the library has become a place where many people can meet for support.

**For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:**

**Have all relevant permissions been agreed?** (please state what these are)

We have taken advice from DCC environment officers and from [life.org](http://life.org) who have offered to support us going forward.

**How will the planned project be maintained?** (please state who will be responsible for this)

Friends of BF library and dedicated volunteers

**What is the expected 'life' of the improvement?** (e.g. before it will require replacement)

The tree surgeon ( Tanglewood Tree Service) has advised that if the grounds are cleared then, as well as opening up spaces to sunlight and therefore increase biodiversity, the space will be easy to maintain thus substantially reducing future works

**Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award?** (If there would be additional costs for this, please indicate this in the budget section)

**Yes.**

**What other sources of funding have you secured / tried to secure for this project?**

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Friends of Broughty Ferry have a small amount of funds that will contribute to purchasing sensory plants and another bench.	£400.00

**What are the costs of your activity and how much money is required?** Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
--------------	----------------	------------

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Estimate from Tanglewood Tree Service for garden clearance and sensitive vegetation clearance from the pond. Quote will be forwarded when received.	2000	2000
Plants and bench	400	0
<b>Totals</b>	<b>£2,400</b>	<b>£2,000</b>

<ul style="list-style-type: none"> <li>• <b>All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED</b></li> <li>• <b>If unrestricted reserves held are less than three months operating expenses please confirm this below</b></li> </ul> <p>Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure</p>
<p><b>What other documents are you attaching to evidence the budget costs for this application?</b> (e.g. quotes, estimates, projected income and expenditure)</p>

<p><b>How do you intend to monitor the project Outputs and Outcomes?</b></p> <p>Increase in wildlife and biodiversity in garden and pond Increased use of the garden space by all library users</p>
---

<p><b>What is the planned start date of the event/activity?</b></p> <p>Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)</p>	
<p><b>What is the planned end date of the event/activity?</b></p>	<p>Winter 2023</p>

### Outputs & Outcomes

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

<b>City Plan / Local Community Plan Outcome:</b>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2023-24</b>
Outputs	
Create usable outdoor space and garden	
Improve accessibility to library and garden	
Outcomes / Indicators:	
Total number of people using the space	
Number of people able to access the outdoor space and library	

<b>City Plan / Local Community Plan Outcome:</b>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2023-24</b>
Outputs	
Improve biodiversity	
Outcomes / Indicators:	
Number of plant species	
Number of species in pond	