



For official use only:

Ref: _____

Logged ☐
Scanned ☐

Dundee Partnership **Community Regeneration Fund**

Grant Application **2023/24**

Applicant Information	
Name of Applicant Group	Kirkton Community Partnership
Activity Title	Greenspace Development
Grant Requested (£)	£22979.60

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
Coldside	<input type="checkbox"/>
East End	<input type="checkbox"/>
Lochee	<input type="checkbox"/>
Maryfield	<input type="checkbox"/>
North East	<input type="checkbox"/>
Strathmartine	<input checked="" type="checkbox"/>

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR	
Small Grant	<input type="checkbox"/>
Physical & Environmental Improvement	<input checked="" type="checkbox"/>
Youth Inclusion	<input type="checkbox"/>

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input checked="" type="checkbox"/>
Fully completed the information on the front of the form	<input checked="" type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input checked="" type="checkbox"/>
Checked that your budget adds up properly?	<input checked="" type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input checked="" type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input checked="" type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input checked="" type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input checked="" type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input checked="" type="checkbox"/>
Signed the form and given accurate contact details?	<input checked="" type="checkbox"/>

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Who is the grant for? (Name of Applicant Group / Department)	Kirkton Community Partnership		
Did you receive a Dundee Partnership grant during 2022-23? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

Mixed-use development of greenspace in heart of local community. Development will include multi use games area, wee forest with seated area and educational work space and further seating and fitness equipment.

Which City Plan / Local Community Plan Outcome(s) will it address?

Dundee City Plan – Reduce Child Poverty and Inequalities in incomes, education & health.

Strathmartine Local Community Plan – We need quality green and open spaces that people can access in their own communities.

How many people will benefit from this project?	Community of Kirkton
Will any specific groups benefit from this project? (male, female, age range or protected characteristic)	
The aim is for this resource to benefit the entire community but is primarily aimed at children and young people..	

Please say why the project is needed (please limit your answer to 500 words or less)

Kirkton is an area of Dundee that has a high level of multiple deprivation areas within it. There are two high schools, two primary schools and 2 nurseries all within walking distance of the proposed greenspace development and a sheltered housing complex in close proximity. The project is needed to provide recreational space for young people to access as there is none currently in the area that can be used by members of the public at no cost. The developed area will also have a newly planted 'Wee Forest' that will include seating, a sheltered structure and a family outdoors learning area that can be used by all ages. Kirkton has suffered from a negative press in relation to its young people in the last few months which has brought to the fore a realisation that there are not enough suitable recreational and social areas for them to use to meet with friends. This project aims to provide a suitable space that can be used in the evening and also at

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

lunchtimes when young people are accessing local shops to purchase lunch but then have nowhere to sit with their friends to eat it. The project will also be suitable for families and older people to use as it has different access points and age specific areas that would see all age groups using the same greenspace that has something for them all to enjoy.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

We consulted local residents by completing a door to door consultation along with discussion in the local bakers and with the youths in the community.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

It will help address the issues of anti-social behaviour within the community

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

It will help benefit those experiencing deprivation as it will be free for the whole community to access.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

Yes, we are working with Dundee City Council Environment Department

How will the planned project be maintained? (please state who will be responsible for this)

It will be maintained by the community and Dundee City Council

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

Yes

What other sources of funding have you secured / tried to secure for this project?

- If none, please state why this is the case

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Asda Foundation Police Scotland	£1600 (pending) £2000

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Lights	£8000	£4400
Youth Shelter (Build, Delivery and Install)	£10539.60	£10539.60
Benches (Metal)	£8040	£8040
Totals	£26579.60	£22979.60

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)
Quotes

How do you intend to monitor the project Outputs and Outcomes?

Feedback from children, young people and other community members.
Monitor instances of anti-social behaviour amongst children and young people in the community.

What is the planned start date of the event/activity?

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (*see section 2 of the guidance notes*)

ASAP

What is the planned end date of the event/activity?

Ongoing

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: Dundee City Plan – Reduce Child Poverty and Inequalities in incomes, education & health.	
Purpose of activity / project within this Outcome: Increase in free provision for children and young people in Kirkton.	
	Target 2023-24
Outputs	
Provide floodlights for MUGA	
Provide Youth Shelter for young people	
Outcomes / Indicators:	
Increased participation in healthy / positive activities year round.	
Improve lighting and community safety	

City Plan / Local Community Plan Outcome: Strathmartine Local Community Plan – We need quality green and open spaces that people can access in their own communities.	
Purpose of activity / project within this Outcome: Improve a large area of greenspace in Kirkton	
	Target 2023-24
Outputs	
Provide benches to improve participation in greenspace in Kirkton	
Outcomes / Indicators:	
Improved Health outcomes	

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION