

Ref: EE2523

# Dundee Partnership Community Regeneration Fund

## Grant Application 2025/26

Applicant Information	
Name of Applicant Group	EE Communities Team
Activity Title	Community Toolbox Enhancement
Grant Requested (£)	£2352.61

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE
Coldside
East End Yes
Lochee

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
Small Grant Yes
Youth Inclusion

Maryfield	Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to <a href="mailto:dundee.partnership@dundeecity.gov.uk">dundee.partnership@dundeecity.gov.uk</a>
North East	
Strathmartine	

## Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

### Have you:

- |  |                          |
|--|--------------------------|
| Read the guidance sections of the form   | <input type="checkbox"/> |
| Fully completed the information on the front of the form   | <input type="checkbox"/> |
| Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)   | <input type="checkbox"/> |
| Checked that your budget adds up properly?   | <input type="checkbox"/> |
| Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?          | <input type="checkbox"/> |
| Included appropriate, measurable outputs & outcomes?   | <input type="checkbox"/> |
| Provided your groups accounts, or other appropriate financial information?   | <input type="checkbox"/> |
| Sourced and attached all relevant quotes?<br>(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered) | <input type="checkbox"/> |
| Checked that the bank details or financial code are correct / complete?  | <input type="checkbox"/> |
| Signed the form, given accurate contact details and ticked the GDPR box?   | <input type="checkbox"/> |

<b>Who is the grant for?</b> (Name of Applicant Group / Department)		EE CET	
<b>Did you receive a Dundee Partnership grant during 2024-25?</b> (If yes, list all grants below)			<b>Yes</b>
<b>Title of project funded</b>	<b>Amount granted</b>	<b>When</b>	<b>Was it fully spent?</b>
Linlathen Community Art Project	5000	Mar 25	Yes

**Please give a description of what you want this grant for - (please limit your answer to 500 words or less)**

To enhance the offer of the Community Toolbox service in Mid Craigie/Linlathen. This grant will enable volunteers, supported by the CET worker to purchase equipment to add to what will be available from Wellbeing Works, the organisation who are supporting local people, in partnership with CET, to bring this initiative to the local community. Feedback from local people during the NCF voting process, to purchase the container the Toolbox will operate from, was very positive and therefore a high demand is expected and volunteers would like this demand to be met from the onset to ensure the success of the project.

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<p><b>Which City Plan / Local Community Plan Outcome(s) will it address?</b></p> <p>Building Stronger Communities</p>
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<p><b>How many people will benefit from this project?</b></p>	
<p>Approx 150 per annum</p>	

<p><b>Please say why the project is needed (please limit your answer to 500 words or less)</b></p> <p>Having a well-stocked Toolbox will ensure that the Community Toolbox is successful and meets the expressed needs of the community. High demand for items such as lawnmowers, pressure washers, carpet cleaners is projected and, if there is a constant waiting list to hire items then local people will become disillusioned and give up trying to book items. Having a full stock compliment will also be a positive aspect for the volunteers, many of whom are first time volunteers in their community and are keen for this to be a success.</p>
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**What local consultation has taken place regarding this application?**

(Please attach evidence summarising the results of any consultation)

The idea for the Toolbox came from local people attending a Columba 1400 course which aimed to develop skills with local people to improve their community and take ideas forward.

**What evidence do you hold that the local community supports this application?**

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

During the NCF voting process, local people were very positive about this initiative and the application for the container to site the Toolbox received a high proportion of the votes

**How will the project / activity tackle deprivation or benefit those experiencing deprivation?** (Refer to Section 1 of the Guidance Notes)

The hire of each item is at a much lesser cost than from commercial companies. Hiring equipment at low cost is a much better option for people than purchasing.

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**What other sources of funding have you secured / tried to secure for this project?**

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£none

**What are the costs of your activity and how much money is required?** Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Spreadsheet attached	£2352.61	£2352.61
<b>Totals</b>	<b>£2352.61</b>	<b>£2352.61</b>

- **All applicants are required to submit a copy of the group's most recent annual accounts** with this application. These will be used to help determine eligibility for funding, and **WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

**What other documents are you attaching to evidence the budget costs for this application?** (e.g. quotes, estimates, projected income and expenditure)

**How do you intend to monitor the project Outputs and Outcomes?**

**The volunteers will be trained in using a database system which records all hires, including addresses and postcodes.**

<p><b>What is the planned start date of the event/activity?</b></p> <p>Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)</p>	<p>Mar 26</p>
<p><b>What is the planned end date of the event/activity?</b></p>	<p>Mar 26</p>

## Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

<b>City Plan / Local Community Plan Outcome: Building Stronger Communities</b>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2025-26</b>
Outputs	
Equipment purchased for Toolbox	Purchased by Mar 26
Outcomes	
150 local people per annum using the service	150

<b>City Plan / Local Community Plan Outcome:</b>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2025-26</b>
Outputs	
Outcomes / Indicators:	