

For official use only:

Ref:

Dundee Partnership **Community Regeneration Fund**

Grant Application **2025/26**

Applicant Information	
Name of Applicant Group	Douglas Community Centre LMG
Activity Title	Community events
Grant Requested (£)	£1970.88

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR
PROJECT WILL OPERATE

Coldside

PLEASE INDICATE WHICH TYPE OF GRANT
YOU ARE APPLYING FOR

Small Grant x

East End x	Physical & Environmental Improvement
Lochee	Youth Inclusion
Maryfield	
North East	
Strathmartine	Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form

Fully completed the information on the front of the form

Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)

Checked that your budget adds up properly?

Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?

Included appropriate, measurable outputs & outcomes?

Provided your groups accounts, or other appropriate financial information?

Sourced and attached all relevant quotes?
(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

Signed the form, given accurate contact details and ticked the GDPR box?

Who is the grant for? (Name of Applicant Group / Department)	Douglas local management group		
Did you receive a Dundee Partnership grant during 2025-26? (If yes, list all grants below)			YES
Title of project funded	Amount granted	When	Was it fully spent?
Douglas Lounge Refurbishment	28.879		yes
Under 10s Childrens Work	15.839	March 25	
Family Fun Days	5.000	July 25	
Meeting Room Refurbishment	1.761	March 25	yes
Coach Hire Deer Centre	600	Oct 25	yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

This grant will help the Douglas Local Management Group and Groups within the centre holding Events. It will allow the groups use of Equipment we can use all year around for community events indoor and outdoor

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<p>Which City Plan / Local Community Plan Outcome(s) will it address?</p> <p>Improve quality of neighbourhood/building stronger communities.</p>

<p>How many people will benefit from this project?</p>	
<p>Will any specific groups benefit from this project? (male, female, age range or protected characteristic)</p> <p>Whole community</p>	

<p>Please say why the project is needed (please limit your answer to 500 words or less)</p> <p>Past events we have organised have been very successful but unfortunately due to the lack of equipment we struggle to be heard during announcements, performances and visibility. This visibility will strengthen the community having equipment for larger use of events and helping us engage with the community making us be seen and heard also making our community party's and events come more to life and more enjoyable for the community with correct Equipment.</p> <p>Also having the use of two soup kettles would benefit the community for us to serve nice warm food during events / meetings / activities without food being cold.</p>

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Past events we have held feedback from the local community state they could not hear performances or announcements and with lack of correct equipment being the only downfall also quicker service of food.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Throughout previous events carried out by the local management group feedback has always been given announcement and performance music could not be heard due to the event being very successful and well attended from the local community.

How will the project / activity tackle deprivation or benefit those experiencing deprivation? (Refer to Section 1 of the Guidance Notes)

The local management group run Free events, inclusive of all our community's. The activity's offered benefit individuals living in an area of deprivation

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
none	

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)

Buffalo soup kettle black 10 litre x2	107.97	107.97
JBL Party box Ultimate Speaker	£1299.99	£1299.99
JBL Party Cover Ultimate	£89.99	£89.99
JBL Party Light Beam x2	£219.98	£219.98
JBL PBM Wired Microphone	£34.99	£34.99
Battery 400 + Wireless Mic	£189.98	£189.98
Microphone Stand x2`	£27.98	£27.98
Totals	£1970.88	£1970.88

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)

Quotes

How do you intend to monitor the project Outputs and Outcomes?

Count attendance at events and engagement with the local people.

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)	March 26
What is the planned end date of the event/activity?	March 26

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2025-26
Outputs	
Run different events through the year	6
Outcomes / Indicators:	
Gain and promote community events	3

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2025-26
Outputs	
Heard and recognised within the community	
Outcomes / Indicators:	
An increase in engagement with the community	

