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Dundee Partnership Community Regeneration Fund

Grant Application 2023/24

Applicant Information	
Name of Applicant Group	Strathmartine Local Community Planning Partnership
Activity Title	Cost of Living
Grant Requested (£)	5,000

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
Coldside	<input type="checkbox"/>
East End	<input type="checkbox"/>
Lochee	<input type="checkbox"/>
Maryfield	<input type="checkbox"/>
North East	<input type="checkbox"/>
Strathmartine	x

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR	
Small Grant	x
Physical & Environmental Improvement	<input type="checkbox"/>
Youth Inclusion	<input type="checkbox"/>

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

- | | |
|--|--------------------------|
| Read the guidance sections of the form | <input type="checkbox"/> |
| Fully completed the information on the front of the form | <input type="checkbox"/> |
| Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant) | <input type="checkbox"/> |
| Checked that your budget adds up properly? | <input type="checkbox"/> |
| Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year? | <input type="checkbox"/> |
| Included appropriate, measurable outputs & outcomes? | <input type="checkbox"/> |
| Provided your groups accounts, or other appropriate financial information? | <input type="checkbox"/> |
| Sourced and attached all relevant quotes?
(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered) | <input type="checkbox"/> |
| Checked that the bank details or financial code are correct / complete? | <input type="checkbox"/> |
| Signed the form and given accurate contact details? | <input type="checkbox"/> |

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Who is the grant for? (Name of Applicant Group / Department)	Strathmartine Local Community Planning Partnership - Cost of Living Working Group		
Did you receive a Dundee Partnership grant during 2022-23? (If yes, list all grants below)			YES
Title of project funded	Amount granted	When	Was it fully spent?
Cost of Living Activity	5,000	Nov '22	Yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

To continue the positive impact the CRF award had on a number of individuals and small groups that received small funding awards to help them with mitigate the effects of increased energy and cost of living expenses for them.

This funding will allow partner agencies and community groups to access small amounts of funding to provide a rapid response to community members who are struggling due to the ongoing cost of living crisis.

These awards could be used by families to purchase essential household and clothing items as well as receiving support with emergency energy costs. Other possible applications could be made from local projects, churches etc to gain small amounts of funding to continue offering access to community spaces where local people can meet and have food, refreshments etc.

In addition, activities that alleviate loneliness and isolation while promoting improved health & wellbeing can be funded for local workers to organise.

Which City Plan / Local Community Plan Outcome(s) will it address?

Cost of Living: Reducing inequalities.

How many people will benefit from this project?	
Will any specific groups benefit from this project? (male, female, age range or protected characteristic) This project will be open to all. Resources will be targeted at SMID areas within the ward, however, the cost of living crisis will affect many people in different ways.	

Please say why the project is needed (please limit your answer to 500 words or less)

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

High inflation levels have increased costs of essential goods and this continues to impact negatively on household's finances. Families and individuals are continuously balancing the need to purchase food and energy and have less money available to purchase other necessary items.

Local food larders and community cafes are seeing an increase in footfall and this is an indication that more local people need support and advice from local projects and community workers.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Initial conversations with larder users, community members at community cafes and at LCPP and Strathmartine Cost of Living meetings suggested the need for a local response to the cost of living crisis for local households.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Through conversations with local workers at meetings and from conversations with local people at larders and cafes. Also, the response to the offer of last year's 'Cost of Living' funding was very positive and resulted in 15 individual awards being made to local projects and workers that were then shared amongst the Strathmartine community. This would suggest another similar application, if successful, would be supported across Strathmartine.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

By providing quick access to small amounts of funding to local households and organisations it will help mitigate increased living costs and allow for the purchase of essential items and the provision of activities that would be free to attend.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

n/a

How will the planned project be maintained? (please state who will be responsible for this)

n/a

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

n/a

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

n/a

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
None	

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Food budget (includes food and equipment)	2500	2500
Rental Costs for Premises	1500	1500
Activity Costs	1000	1000
Totals	5000	5000

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**

- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)

n/a

How do you intend to monitor the project Outputs and Outcomes?

Number of applications and feedback for recipients.

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

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What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)	June 2023
What is the planned end date of the event/activity?	March 2024

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: Cost of Living	
Purpose of activity / project within this Outcome: Reduce inequalities	
	Target 2023-24
Outputs	
Support enhancement to existing or set up new projects.	
Support number of warm spaces across the ward.	
Provide an increase in support with food or fuel poverty	
Outcomes / Indicators:	
Increase community resilience	
Increase support for people in the community through expansion of warm	

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2023-24
Outputs	
Outcomes / Indicators:	