



For official use only:

Ref: _____

Logged
Scanned

Dundee Partnership Community Regeneration Fund **Grant Application** **2023/24**

Applicant Information	
Name of Applicant Group	Community empowerment team North East
Activity Title	Finmill family fun
Grant Requested (£)	4934.80

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
Coldside	<input type="checkbox"/>
East End	<input type="checkbox"/>
Lochee	<input type="checkbox"/>
Maryfield	<input type="checkbox"/>
North East	<input checked="" type="checkbox"/>
Strathmartine	<input type="checkbox"/>

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR	
Small Grant	<input checked="" type="checkbox"/>
Physical & Environmental Improvement	<input type="checkbox"/>
Youth Inclusion	<input checked="" type="checkbox"/>

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

- | | |
|--|-------------------------------------|
| Read the guidance sections of the form | <input checked="" type="checkbox"/> |
| Fully completed the information on the front of the form | <input checked="" type="checkbox"/> |
| Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant) | <input checked="" type="checkbox"/> |
| Checked that your budget adds up properly? | <input checked="" type="checkbox"/> |
| Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year? | <input checked="" type="checkbox"/> |
| Included appropriate, measurable outputs & outcomes? | <input checked="" type="checkbox"/> |
| Provided your groups accounts, or other appropriate financial information? | <input type="checkbox"/> |
| Sourced and attached all relevant quotes?
(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered) | <input checked="" type="checkbox"/> |
| Checked that the bank details or financial code are correct / complete? | <input checked="" type="checkbox"/> |
| Signed the form and given accurate contact details? | <input checked="" type="checkbox"/> |

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Who is the grant for? (Name of Applicant Group / Department)	North East community empowerment team		
Did you receive a Dundee Partnership grant during 2022-23? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?
Cost of living response	4985.00	Dec 2022	No

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

The grant is being requested in order to develop a weekly family group to run from the Finmill centre. The families attending will all produce a meal to eat together and the children will participate in a variety of activities including physical activities being led by leisure and culture Dundee.

Which City Plan / Local Community Plan Outcome(s) will it address?

Reduce child poverty and inequalities in incomes, education and health

How many people will benefit from this project?	
Will any specific groups benefit from this project? (male, female, age range or protected characteristic)	
The estimation is 40 parents / children per week will benefit from the project and there will be a mixture of age ranges. There will also be young people attending with disabilities.	

Please say why the project is needed (please limit your answer to 500 words or less)

The project is needed as there are 36% of young people across the Northeast ward living in poverty therefore are not having the same life chances as other young people from less deprived areas. There are 8 data zones across the ward

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

ranked within the 20% most deprived in the SIMD 2020 with 18.2% of the Fintry population living in the top 5% most deprived areas in the North east.

Parents have highlighted the lack of family provision across the ward that is both free and open to children of all age groups which is why this project is being created. The project aims to contribute towards the child healthy weight strategy by providing both healthy meals and physical activities to families each week.

The United Nations Convention for the Rights of the Child Article 31 states every child should have the right to relax, play and take part in a wide range of cultural and artistic activities however as families are under so much strain financially many local children are not experiencing this.

A recent community survey carried out by the empowerment team online saw 48.8% of respondents answer that they are worried about having enough money to feed their family, based on this we know many families have no disposable income to take their children to any paid clubs. 72% of respondents were very concerned about the cost of living.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Local families attending cost of living crisis meetings requested such a group be developed so there has been no formal consultation process carried out as we are responding to a need identified by members of the community.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Local families attending cost of living crisis meetings requested such a group be developed so there has been no formal consultation process carried out as we are responding to a need identified by members of the community.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

The project aims to tackle deprivation by providing free activities and food each week for 40 people. The parents and children will work together to create a meal and this will help build up confidence levels around healthy budget cooking skills. Through the provision of cooking classes as an activity we will teach families that it is in fact cheaper to cook fresh meals than buying in takeaways or ready meals.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered: N/A

Have all relevant permissions been agreed? (please state what these are)

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Application submitted to the Robertson trust small grants for £2k. No feedback received yet regarding this.	

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Weekly meals / drinks / fresh fruit £2 per head x 40 participants over 40 weeks	3200	3200
Sports coach £28.12 per session x 40 weeks	1124.80	1124.80
Summer trip coach hire	325.00	325.00
Cairnie fruit farm entry costs x 10 families of 4	285.00	285.00

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Totals	4934.80	4934.80

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**
 Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?
 (e.g. quotes, estimates, projected income and expenditure)
 Email quotes from Fishers coach hire
 Print off from Cairnie fruit farm costings

How do you intend to monitor the project Outputs and Outcomes?

The outcomes will be monitored on a monthly basis by carrying out evaluations with families and learning what they feel is working and what we can do better.

Outputs will be monitored similarly through monitoring engagement levels between families

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	June 2023
What is the planned end date of the event/activity?	March 2024

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: <i>Reduce child poverty and inequalities in incomes, education and health</i>
Purpose of activity / project within this Outcome:

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

<i>Encourage local families to eat healthier and become more active together. Mental health will be improved also through sport and the peer support that is likely to develop between families.</i>	
	Target 2023-24
Outputs	
Families participating in the weekly session except for 2 weeks during the Christmas period when the centre is closed.	40 people
Outcomes / Indicators:	
Regular evaluations from adults and children carried out	40

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2023-24
Outputs	
Outcomes / Indicators:	