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Dundee Partnership Community Regeneration Fund

Grant Application 2023/24

Applicant Information	
Name of Applicant Group	Stobswell Forum SCIO
Activity Title	Stobswell Christmas Lights x 15 Lighting Columns Albert St (Part of the Stobswell Festive Celebration 2023 Project)
Grant Requested (£)	£7,730.97

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

<p>TICK THE WARD WHERE YOUR PROJECT WILL OPERATE</p> <p>Coldside</p>

<p>PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR</p> <p>Small Grant</p>

East End

Lochee

Maryfield X

North East

Strathmartine

Physical & Environmental Improvement X

Youth Inclusion

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form

Fully completed the information on the front of the form

Provided a response to all sections of the application form
(including indicating a section as 'N/A' where relevant)

Checked that your budget adds up properly?

Checked that your start date is after the date at which funds could be available,
(see page 6) and that your end date is within the financial year?

Included appropriate, measurable outputs & outcomes?

Provided your groups accounts, or other appropriate financial information?

Sourced and attached all relevant quotes?

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

Signed the form and given accurate contact details?

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Who is the grant for? (Name of Applicant Group / Department)	Stobswell Forum SCIO		
Did you receive a Dundee Partnership grant during 2022-23? (If yes, list all grants below)			YES
Title of project funded	Amount granted	When	Was it fully spent?
Stobswell Voice Newsletter	£3,564	2022/23	Yes
Stobswell Connect	£5,000	2022/23	Yes
Wellbeing Cafe	£502	2022/23	Yes
Community Notice Boards	£7,128	2022/23	Yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

We plan to bring festive cheer to the Stobswell and Maryfield Community in the form of installing 15 braided Christmas lights to the existing lighting column's at the top of Albert St at the junction of Forfar Rd/Pitkerro Rd south of the Morgan Academy.

These lights would be turned on at the start of the festive period in conjunction with the Morgan Academy annual Carol Concert and remain on during the festive period to early January each year.

This will be part of the Stobswell Winter Celebration 2023 and become an annual event thereafter.

These lights will start to answer repeated requests over many years from traders, residents and visitors to the area for Christmas Lights to be placed in the centre of the community where locals can more easily enjoy the festive cheer rather than needing to travel to the city centre thus strengthening our plans to support the 20 minute neighbourhood, this will also provide the district shopping centre with an additional boost at this important time of the trading year.

Note

The project has been amended to reflect concerns around proximity to residential properties in Pitkerro Rd and Morgan St and will now only include 15 no lighting column's rather than the initial planned 16 installations.

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Which City Plan / Local Community Plan Outcome(s) will it address?

This project will help to address a number of the issues raised in the latest DCC Local Community Plan for Maryfield 2022-2027 including the following;

- * Cost of Living Crisis - The project will help local people by reducing the need to travel outwith their community.
- * Sustainability of Albert St - encourage local people to visit and shop locally on Albert St

In addition the project will enhance the lived environment within the Albert St District Shopping Centre making it more likely that people will shop within their local neighbourhood reducing pollution and supporting the circular economy.

Similar installations are currently in place in Menzieshill, Scone, Invergowrie and Lochee all either supported or advised by the Tayside Lighting Partnership.

How many people will benefit from this project?	Whole Community
<p>Will any specific groups benefit from this project? (male, female, age range or protected characteristic)</p> <p>The whole community will benefit from this project, it will encourage local people and those from other areas to visit Albert St and spend money in the district shopping centre enhancing the wellbeing of the whole area.</p> <p>Stobswell itself has around 11,000 residents who will be in close proximity to the project and benefit directly during the period the time the lighting columns are illuminated, in addition the area being illuminated is currently subject to heavy traffic flow which will allow many additional people to view the project during the month of December.</p>	

Please say why the project is needed (please limit your answer to 500 words or less)

The Stobswell community faces many challenges arising from poverty with areas close to the project area featuring prominently in the Scottish Governments index of Multiple Deprivation.

The Albert St District Shopping Centre is a key part of our community and vital to the wellbeing of the whole area, this project will support the business's and the employment they generate while also bringing winter cheer to all of those living in the community and encourage resident living a little further away to visit and shop in the area.

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What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

We have had ongoing discussions with stakeholders including local business's and residents who have consistently over an extended time period asked for events and attractions during the winter months.

They have specifically referenced the lack of Christmas/Festive/Winter street lighting in the area and compared it unfavourably with other areas within the city and towns outside of the city.

Reference has also been made to the lack of environmental investment in the area over a long period of time and the feeling amongst local residents of neglect in local infrastructure.

This project will play a part in redressing these issues.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

The Stobswell Forum have seen consistent support for events over the winter period in the Stobswell area with growing attendances at other Festive/Winter Celebration events including the Morgan Christmas Carol Concert, Light Nights in Baxter Park and Malcolm St and the ever growing popularity of the North Pole Post Office on Albert St.

We have also seen growing participation in the Stobswell Festive Appeal with increasing numbers of local business's and residents keen to become involved and work to improve the community through supporting less fortunate residents.

Business people in the Albert St Shopping Centre have been consistent in their support for increased Christmas/Festive events in the local area as a way of supporting their trading in what is a vital period in the year.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

Areas within Stobswell feature prominently in the Scottish Governments index of Multiply Deprivation and the Dundee City Council have highlighted Stobswell West which is situated very close to the project as an area for increased support as highlighted in the new City Plan 2022-2027.

The project will increase footfall in the Albert St District Shopping Centre help secure and improve employment opportunities and increase the wellbeing of all those living locally.

It will also increase the ambient lighting in an area that could feel dark and foreboding in the depth of the darkest months of winter making people feel safer and more likely to venture out.

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

Yes, Tayside Lighting Partnership

How will the planned project be maintained? (please state who will be responsible for this)

The Tayside Lighting Partnership will manage the installation and maintenance of the lighting units

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

The plan is for the lights to be turned on for the month of December on an annual basis, giving an expected life time of five years.

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

There isn't the opportunity for a plaque but reference to the funders will be repeatedly made in all communications promoting the project.

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Stobswell Forum will be self funding part of the Stobswell Festive Celebration (Agreed)	£3,275.00
We will be making an application to the DCC Festive Fund to support other activities related to the Stobswell Festive Celebration (Pending)	£4,730.20

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Stobswell Festive Celebration 2023		
Christmas Lighting Column Decorations on Albert St x 15		
Purchase, Delivery, Installation and Maintenance.		
Tayside Lighting Partnership / Tayside Contracts	£5,102.97	£5,102.97
Blanchere Illuminations Ltd	£2,628.00	£2,628.00

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Morgan Carol Concert, 2 x Light Nights, North Pole Post Office	£8,005.20	£0.00
Totals	£15,736.17	£7,730.97

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
 - **If reserves held are less than three months operating expenses please confirm this below**
- Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)

Quotes
Project Site Plan
Annual Accounts 2021/22 (new accounts will be available within the next month)
Management Accounts

How do you intend to monitor the project Outputs and Outcomes?

The local Communities team will monitor the project recording the impact made on local people, we will also be carrying out community participation consultations during the period the lights are switched on.

<p>What is the planned start date of the event/activity?</p> <p>Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)</p>	<p>1st December 2023</p>
<p>What is the planned end date of the event/activity?</p>	<p>Mid January 2024 (thereafter annually)</p>

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Purpose of activity / project within this Outcome:	
	Target 2023-24
Outputs	
Installation of Braided Christmas Lights on 16 Lighting Columns	
on Albert St Stobswell	One in 2023 then annually
Outcomes / Indicators:	
Increase in community wellbeing during the period of the project	Whole Community

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2023-24
Outputs	
Outcomes / Indicators:	