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For official use

Ref: M2409

Dundee Partnership

Community Regeneration Fund

Grant Application 2024/25

Applicant Information	
Name of Applicant Group	Gilfillan wired in drop-in
Activity Title	Access to computer's and hot food.
Grant Requested (£)	£1500

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE

Coldside

East End

Lochee

Maryfield x

North East

Strathmartine

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR

Small Grant x

Physical & Environmental Improvement

Youth Inclusion

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to

dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form

Fully completed the information on the front of the form

Provided a response to all sections of the application form
(including indicating a section as 'N/A' where relevant)

Checked that your budget adds up properly?

Checked that your start date is after the date at which funds could
be available,
(see page 6) and that your end date is within the financial year?

Included appropriate, measurable outputs & outcomes?

Provided your groups accounts, or other appropriate financial information?

Sourced and attached all relevant quotes?
(multiple quotes are required where >£5,000 is being applied for to ensure value
for money is being considered)

Checked that the bank details or financial code are correct / complete?

Signed the form, given accurate contact details and ticked the GDPR box?

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Who is the grant for? (Name of Applicant Group / Department)	Gilfillan Wired In Drop In		
Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?
Drop-in café with computer access.	£1500	05/04/2023	YES
	£425	04/12/2023	no

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

for to provide soup/ hot drinks/ bread/butter/sugar/biscuits/ rolls with a hot filling or pies

Which City Plan / Local Community Plan Outcome(s) will it address?

We come under Maryfield but as we are in the Centre of the town Food poverty and cost of living crisis

How many people will benefit from this project?	35
Will any specific groups benefit from this project? (male, female, age range or protected characteristic) No one will be turned away	

Please say why the project is needed (please limit your answer to 500 words or less) **There is a lot of food poverty in Dundee we wish to help people by at least seeing the have hot food every Friday lunch time**

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

What local consultation has taken place regarding this application?

(Please attach evidence summarizing the results of any consultation)

We have been running for about 15 years now with the full agreement of our church members, some who also volunteer on a Friday.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

It was proposed by our previous Minister with the full support on the congregation.

How will the project / activity tackle deprivation or benefit those experiencing deprivation? (Refer to Section 1 of the Guidance Notes)

It will at least give them hot food once a week. We also provide them with the chance to look for jobs on our computers and there are people to help them if they need it. we also have people from the Bethany Trust who can give advice and help to people who need it and someone to help people apply for disability benefit.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are) the congregation and the minister have agreed that we continue with the drop-in.

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

<p>What other sources of funding have you secured / tried to secure for this project?</p> <ul style="list-style-type: none"> • If none, please state why this is the case (Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding) 	
Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
All volunteers helpers give their time free	

<p>What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide <u>all</u> quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).</p>		
Cost Heading	Full Costs (£)	DP Aid (£)
Hot drinks	£100	£100
Sugar/ bread/milk/ butter/ biscuits/rolls	£175	£175
Ingredients for soup	£225	£225
Pies/bacon/square sausage/ sausages.	£1000	£1000
Totals	£1500	£1500

- | |
|---|
| <ul style="list-style-type: none"> • All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED • If reserves held are less than three months operating expenses please confirm this below |
|---|

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)

Cashbook for refreshments from last year

How do you intend to monitor the project Outputs and Outcomes?

Count numbers attending each week

<p>What is the planned start date of the event/activity?</p> <p>Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)</p>	17 th June 2024
<p>What is the planned end date of the event/activity?</p>	31 March 2024

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs provide food for people in need and help those who want to look for jobs do so on our computers	30+
People are given hot food and drinks and helped with using the computers.	30+

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Outcomes / Indicators:	
People will sign in as they come into the drop-in.	