

Dundee Partnership Community Regeneration Fund

Grant Application 2024/25

Applicant Information	
Name of Applicant Group	Dundee North End Community Trust
Activity Title	Community Kitchen/Engagements
Grant Requested (£)	£3343.61

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
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Coldside	Small Grantx
East End	Physical & Environmental Improvement
Lochee	Youth Inclusion
Maryfield	
North East	
Strathmartine	

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

- Read the guidance sections of the form
- Fully completed the information on the front of the form
- Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)
- Checked that your budget adds up properly?
- Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?
- Included appropriate, measurable outputs & outcomes?
- Provided your groups accounts, or other appropriate financial information?

Sourced and attached all relevant quotes?

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

Signed the form, given accurate contact details and ticked the GDPR box?

Who is the grant for? (Name of Applicant Group / Department)	Dundee North End Community Trust		
Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?
Resurfacing of paths	£28,500	01/24	Yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

For a cooker and extractor hood to support us to enhance and grow our community engagement, giving more accessibility to the local community for hot food. We plan on using our building for a community cafe, after school clubs, a meeting space and we are looking to provide Christmas dinner to local residents each year. It will also enhance our cosy space which currently provides basic refreshments. Our priority as a Community Trust is to ensure the local community have access to a safe place and hot food/drink during any of our community engagements reaching out to local residents.

Which City Plan / Local Community Plan Outcome(s) will it address?

Children, Families and Elderly, improve the life of local residents – increased participation in development of activities, increased access to physical activity, greenspaces and increased social connections.

Support for those affected by cost of living/health & wellbeing – increased access to hot food & drinks to help tackle food poverty, reduced barriers to participation, increased access to opportunities for physical activity.

How many people will benefit from this project?	200+
Will any specific groups benefit from this project? (male, female, age range or protected characteristic).	
Our facility is open to all age groups, genders and protected characteristics. Around 80% of the people attending our Cosy Space initiative and our community engagement in schools are from the Coldside area. We are looking to provide a safe place for people to have opportunities for social contact and learning with hot food and drinks provided.	

Please say why the project is needed (please limit your answer to 500 words or less)

Our current facility has space for holding our community engagements but does not have the facility to cater hot food for people visiting.

We currently have our regular cosy space engagement and would like to grow this from providing hot drinks and biscuits to providing hot food for free for anyone from the local community who attends.

We also have after school clubs that are delivered through our grassroots club Maryfield United. These clubs are provided for children from local schools and targeted to children who have difficulty accessing groups due to the cost of living at present. We would be able to provide hot food for these children also after school.

This equipment, as well as adding value to existing provisions, would allow us to try out some new community supports – community café, Christmas meal.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Numerous attendees to our cosy space have mentioned the prospect of having hot food provided and have mentioned the rising cost of food is having an impact on their day to day life.

We have also had discussions with the Community Empowerment Team and Community Officer about the positive impact that this project can have and how it will tie in with future developments and further community engagements that we are planning. This added value would be a support to our local community.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

As above, conversations with current members and attendees of our engagements have highlighted these benefits would make an improvement on the free initiatives that are provided and that they would find them helpful and that they would make use of them.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

In addition to this we have the use of spaces where we can welcome the community in. This has been used previously by members of the Coldsides Community for events etc. We recently secured Cost of Living funding to start Cosy Spaces sessions in the grounds, providing free hot drinks and refreshments with a view to engaging with those who attend to see if there are any other needs we could meet. We hope to offer ten free hospitality spaces per month for Coldsides residents who may be experiencing hardship.

We have established good links with the Community Empowerment Team and will be promoting what we do on the IYN Coldsides Facebook page and through the School & Family Development Workers who work with families in need. Through these new activities and connections, we hope to widen our reach within the community, and so increase footfall which, in turn, increases the need to ensure our grounds and space are ideal for community use.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

N/A

How will the planned project be maintained? (please state who will be responsible for this)

By members of our Committee

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

What other sources of funding have you secured / tried to secure for this project?

<ul style="list-style-type: none"> If none, please state why this is the case (Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding) 	
Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
No - we were told about this by the Community Empowerment Team when receiving previous funding.	

<p>What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide <u>all</u> quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).</p>		
Cost Heading	Full Costs (£)	DP Aid (£)
Industrial Cooker	2279.98	2279.98
Extractor fan, motor, controller, filter & lamp	1063.63	1063.63
Totals	3343.61	3343.61

<ul style="list-style-type: none"> All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED If reserves held are less than three months operating expenses please confirm this below <p>Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure</p>

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)

Quotes attached

How do you intend to monitor the project Outputs and Outcomes?

We will have an agreed plan and timescales for services provided.

The committee will meet to look at a plan for ensuring that the running of the engagements can go ahead for the community.

We will speak to people coming in after the improvements are made to ask what the impact may be for them.

We will record new activities delivered and any increase in footfall due to being able to provide these projects.

<p>What is the planned start date of the event/activity?</p> <p>Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)</p>	<p>As soon as possible</p>
<p>What is the planned end date of the event/activity?</p>	

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

<p>City Plan / Local Community Plan Outcome: Support for cost of living activities.</p>	
<p>Purpose of activity / project within this Outcome: To increase access to hot food & drinks to help tackle food poverty and reduce barriers to participation.</p>	
	<p>Target 2024-25</p>
<p>Outputs:</p>	
<p>Purchase of cooking equipment.</p>	<p>June/July 2024</p>

Hot food available at existing provisions.	July 2024
Outcomes / Indicators:	
Increased opportunities for hot food/drinks for local community.	Sep 2024

City Plan / Local Community Plan Outcome:	
Children & families - improve life for those living in the local area.	
Purpose of activity / project within this Outcome:	
To increase participation in development of activities and increase social connections.	
	Target 2024-25
Outputs:	
Dialogue established with people attending current provisions.	Sep 2024
New activities developed to bring people together.	Dec 2024
Outcomes / Indicators:	
Increased numbers of free activities available.	Dec 2024
Increased opportunities for social connections.	Dec 2024

City Plan / Local Community Plan Outcome:	
Health & wellbeing – support for those affected by poor health/wellbeing/inequalities.	
Purpose of activity / project within this Outcome:	
To increase support for those experiencing poor health outcomes through increased access to opportunities for physical activity and use of local greenspaces.	
	Target 2024-25
Outputs:	
New physical activities provided.	Dec 2024
Outcomes / Indicators:	
Increased access to activities that promote positive wellbeing.	Dec 2024
Increased opportunities for being outdoors.	Dec 2024

