

For official use only:

Ref: MY2404

Dundee Partnership **Community Regeneration Fund**

Grant Application **2023/24**

| Applicant Information | |
|--------------------------------|-----------------------|
| Name of Applicant Group | BeFriends |
| Activity Title | Group Activity/Outing |
| Grant Requested (£) | 1075 |

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR
PROJECT WILL OPERATE

PLEASE INDICATE WHICH TYPE OF GRANT YOU
ARE APPLYING FOR

| | |
|---------------|--------------------------------------|
| Coldside | Small Grant |
| East End | Physical & Environmental Improvement |
| Lochee | Youth Inclusion |
| Maryfield | |
| North East | |
| Strathmartine | |

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

- Read the guidance sections of the form
- Fully completed the information on the front of the form
- Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)
- Checked that your budget adds up properly?
- Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?
- Included appropriate, measurable outputs & outcomes?
- Provided your groups accounts, or other appropriate financial information?

Sourced and attached all relevant quotes? x

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete? x

Signed the form and given accurate contact details? x

| | | | |
|--|-----------------------------------|-------------|----------------------------|
| Who is the grant for? (Name of Applicant Group / Department) | BeFriends – Group Activity/Outing | | |
| Did you receive a Dundee Partnership grant during 2022-23? (If yes, list all grants below) | | | YES / NO |
| Title of project funded | Amount granted | When | Was it fully spent? |
| Cosy Cafe | 465 | Feb 2024 | YES |
| Cost of Living – Cosy Cafe | 425 | Nov 2023 | YES |
| Core Costs | 4900 | July 2024 | |
| | | | |

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

We would like to take a group of young people and their befrienders to Blairdrummond Safari Park on Saturday 31st August.
For most attending, this will be a new experience, and something that they might not have the opportunity to do otherwise.
We will take a coach from Dundee to the park, do the tour, see all the animals and spend a few hours exploring.
We will provide snacks and drinks which we will buy before we go, and order rolls from a local café for lunch.

This large group outing will boost confidence, decrease social isolation, promote positive relationships, and allow everyone to just have fun away from home, and school.

Which City Plan / Local Community Plan Outcome(s) will it address?

Children & Families and Health and Wellbeing – by providing activities and lunch with no cost to any attending, providing friendship and support to all young people, and offering them something that would not be able to do otherwise.

| | |
|--|----|
| How many people will benefit from this project? | 34 |
| Will any specific groups benefit from this project? (male, female, age range or protected characteristic) Adult befrienders, and young people (ages 5-25) | |

Please say why the project is needed (please limit your answer to 500 words or less)

Our young people are often vulnerable, disadvantaged and/or socially isolated. They do not get opportunities and experiences like this. We know from previous group activities, that they are enjoyed by everyone and a great way to mix with other young people and befrienders.

What local consultation has taken place regarding this application?
(Please attach evidence summarising the results of any consultation)

Discussions with volunteers, young people, parents/carers

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Working with other organisations locally, local schools, families, Stobswell Forum, Maryfield LCPP

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

By providing a free activity and free lunch for all that attend.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

| | |
|--|---|
| <p>What other sources of funding have you secured / tried to secure for this project?</p> <ul style="list-style-type: none"> If none, please state why this is the case <p>(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)</p> | |
| Source of Funding (detail if this funding is for more than 1 year, if applicable) | £ |
| None | |

| | | |
|--|----------------|------------|
| <p>What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide <u>all</u> quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).</p> | | |
| Cost Heading | Full Costs (£) | DP Aid (£) |
| Blairdrummond Safari Park | 400 | 400 |
| Coach hire | 575 | 575 |
| Lunch | 100 | 100 |
| | | |
| | | |
| | | |
| Totals | 1075 | 1075 |

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|---|
| <ul style="list-style-type: none"> All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED If reserves held are less than three months operating expenses please confirm this below <p>Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure</p> |
| |
| |

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)

Fishers Coach Hire & Blair Drummond quotes

How do you intend to monitor the project Outputs and Outcomes?

Feedback from all attendees through feedback forms and volunteer reports.
General observation and conversation with attendees.

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|--|-------------------------------|
| <p>What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)</p> | <p>31st AUGUST</p> |
| <p>What is the planned end date of the event/activity?</p> | <p>31st AUGUST</p> |

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

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|--|------------------------------|
| <p>City Plan / Local Community Plan Outcome:</p> | |
| <p>Purpose of activity / project within this Outcome:</p> | |
| | <p>Target 2023-24</p> |
| <p>Outputs</p> | |

| | |
|--|----|
| Take a group of 34 young people and adult befrienders to Blairdrummond | 34 |
| Safari Park | |
| | |
| Outcomes / Indicators: | |
| Provide a free inclusive activity for our young people which will decrease | |
| social isolation and improve social interaction | |

| | |
|---|-----------------------|
| City Plan / Local Community Plan Outcome: | |
| Purpose of activity / project within this Outcome: | |
| | Target 2023-24 |
| Outputs | |
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| Outcomes / Indicators: | |
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