



For official use only:
Ref: L2416

Dundee Partnership Community Regeneration Fund

Grant Application 2024/25

Applicant Information	
Name of Applicant Group	Charleston Community Centre
Activity Title	Children and Family Club
Grant Requested (£)	£1133.41

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
Coldside	<input type="checkbox"/>
East End	<input type="checkbox"/>
Lochee	<input type="checkbox"/>
Maryfield	<input type="checkbox"/>
North East	<input type="checkbox"/>
Strathmartine	<input type="checkbox"/>

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR	
Small Grant	<input type="checkbox"/>
Physical & Environmental Improvement	<input type="checkbox"/>
Youth Inclusion	<input type="checkbox"/>

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

- | | |
|--|--------------------------|
| Read the guidance sections of the form | <input type="checkbox"/> |
| Fully completed the information on the front of the form | <input type="checkbox"/> |
| Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant) | <input type="checkbox"/> |
| Checked that your budget adds up properly? | <input type="checkbox"/> |
| Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year? | <input type="checkbox"/> |
| Included appropriate, measurable outputs & outcomes? | <input type="checkbox"/> |
| Provided your groups accounts, or other appropriate financial information? | <input type="checkbox"/> |
| Sourced and attached all relevant quotes?
(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered) | <input type="checkbox"/> |
| Checked that the bank details or financial code are correct / complete? | <input type="checkbox"/> |
| Signed the form, given accurate contact details and ticked the GDPR box? | <input type="checkbox"/> |

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Who is the grant for? (Name of Applicant Group / Department)			
Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?
Women's & Advanced Group	£1243.41	Mar 23	No
Storage Enhancement	£825	Dec 23	Yes
Winter Grant	£2500	Dec 23	Yes
Fruit & Veg	£1748	Aug 23	Yes
COL Grant	£118.05	Mar 23	No
COL Grant	£200	Mar 23	Yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

This grant is being applied for to allow us to continue to run our established Children and Families' club in Charleston Community Centre and provide snacks for those attending. The group is run by a Support Worker and a Senior Support Worker, both of whom are paid from funding secured by Charleston LMG. Both clubs run on a Thursday evening, the Children's Club between 4.15 and 5.15 and the Families' Club between 5.30 and 6.30. There is no fee charged to the families for this service. The clubs have been running for 8 years in the Community, allowing support and space for families to spend time together, doing activities in a safe, supportive environment. The Children and families that use the club are all local to Charleston, which statistics now show are in the 5% most deprived areas in Dundee (SIMD 2020) These clubs help the families in this area by reducing social isolation and encouraging learning through family-based play. These clubs are even more important now, as the cost-of-living crisis has resulted in local families struggling with food and heating. These clubs offer a warm space, with activities, snacks, and support.

Which City Plan / Local Community Plan Outcome(s) will it address?

Children and Families

How many people will benefit from this project?

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

Children's Group: 25 (with waiting list)

Family Group: 12 Adults (5 males & 7 females) & 17 Children (10 girls & 7 boys)

Please say why the project is needed (please limit your answer to 500 words or less)

The Charleston area has a higher-than-average proportion of children. The clubs have always been well attended and this highlights the need to have the club ongoing.

The current Cost of Living Crisis has resulted in many complex socioeconomic challenges for many families, and it is crucial that we provide appropriate community opportunities, to support families. These clubs welcome families into a safe, social and learning environment.

On-going consultation in Charleston, always informs us, that the local community feel that family opportunities, in the community centre, are vital to provide support, and a safe environment for families to come together.

This has resulted in us having a waiting list, as more families are keen to come along.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Charleston LMG regularly speak to local community members, who attend the Food Hub, Community Café, and groups running in the centre. It is important to give the community a voice, and provide activities which are needed, and will be attended.

The Community Empowerment Team also conduct regular community consultation. Family Activities is always high on the agenda.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

These groups have become increasingly successful over the last 7 years, and as stated earlier, the pressures caused by the Cost-of-Living Crisis, have resulted in groups like these, becoming a lifeline for some families. In consultation, especially in the Food Hub, the community are telling us how important these clubs are, for children and for caregivers. These clubs address so many complex issues arising in our local community, such as: poverty/family difficulties/lack of support.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

By providing free support, snacks and supported play sessions, the groups are directly meeting the needs of those experiencing deprivation. Learning through play is widely recognised by organisations, such as Education, Social Work and NHS, and the groups allow this to go ahead.

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Social support, and having a safe, warm, welcoming space means these groups will provide an opportunity for families to come together, not just to play and learn, but also to access support and signposting to other services.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
We have applied to Trust house for the remaining 50%	1133.41

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Staff salaries: Support worker = £135.07 x 7months Senior worker = £188.76 x 7 months	945.49 1321.32	472.75 660.66

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Totals	2266.81	1133.41

- All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- If reserves held are less than three months operating expenses please confirm this below**
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)

Staff Pay Slips

How do you intend to monitor the project Outputs and Outcomes?

Feedback from parents, children and support staff
Numbers Attending
Case Studies

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)	01/09/2024
What is the planned end date of the event/activity?	31/03/2024

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	
Sessions of Children's Club provided	25

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Sessions of Families' club provided	25
Outcomes / Indicators:	
Numbers Attending Children's Club	25
Numbers Attending Families' Club	29

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	
Outcomes / Indicators:	