

For official use only:

Ref: NE2411

Dundee Partnership
Community Regeneration Fund
Grant Application
2024/25

Applicant Information	
Name of Applicant Group	Whitfield Green Spaces Group
Activity Title	Insurance and Resources
Grant Requested (£)	£1,285.28

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE
Coldside

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
Small Grantx

East End	Physical & Environmental Improvement
Lochee	Youth Inclusion
Maryfield	
North Eastx	
Strathmartine	Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

- | | |
|---|--------------------------|
| Read the guidance sections of the form | <input type="checkbox"/> |
| Fully completed the information on the front of the form | <input type="checkbox"/> |
| Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant) | <input type="checkbox"/> |
| Checked that your budget adds up properly? | <input type="checkbox"/> |
| Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year? | <input type="checkbox"/> |
| Included appropriate, measurable outputs & outcomes? | <input type="checkbox"/> |
| Provided your groups accounts, or other appropriate financial information? | <input type="checkbox"/> |
| Sourced and attached all relevant quotes? | <input type="checkbox"/> |

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered) _____

Checked that the bank details or financial code are correct / complete?

Signed the form, given accurate contact details and ticked the GDPR box?

Who is the grant for? (Name of Applicant Group / Department)	Whitfield Green Spaces Group		
Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below)			NO
Title of project funded	Amount granted	When	Was it fully spent?

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

This grant will support the local people volunteering their time to develop the Fintry Community Garden into a space that the wider community can enjoy.

As the garden develops, it is becoming clearer the need to safety equipment to ensure the health and safety of volunteers is kept to the utmost priority. This grant will allow for safety boots, gloves, and overalls to be purchased for use in the garden during working hours.

This will also allow the group to properly insure the garden, covering the project in the event of damages.

Finally, it will purchase some additional storage solutions and a water butt to start using rainwater in the garden which is much better for the environment.

Which City Plan / Local Community Plan Outcome(s) will it address?
We need to tackle social isolation and improve mental wellbeing

How many people will benefit from this project?	8
Will any specific groups benefit from this project? (male, female, age range or protected characteristic)	

Please say why the project is needed (please limit your answer to 500 words or less)
This project has supported the volunteers, and wider community to develop relationships, reduced isolation (specifically for men) in the local area and created activity that supports mental and physical well-being.

Having a space like this and these resources will allow the group to continue developing and encourage volunteers and the wider community to keep going. This also acts as a pathway into larger projects through developing the capacity of those attending.

What local consultation has taken place regarding this application?
(Please attach evidence summarising the results of any consultation)
Consultation with the rest of the volunteers and committee has shown this is what is needed to continue with the project safely.

Previous consultation with the wider community regarding establishing the garden has taken place to show the project is welcomed in the local community.

What evidence do you hold that the local community supports this application?
(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)
This was directly requested by local people currently working in the garden space.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?
 (Refer to Section 1 of the Guidance Notes)

The volunteers working in the garden were targeted through various groups supporting people who have been affected by living in multiple deprivation, to build support networks and help each other. Excess food that is grown is donated to local food projects as well.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)
 NA

How will the planned project be maintained? (please state who will be responsible for this)
 NA

What is the expected 'life' of the improvement? (e.g. before it will require replacement)
 NA

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)
 Yes

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**
 (Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
None	

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Public Liability Insurance	£110.00	£110.00
4x Working Boots	131.96	131.96
8x Gloves	£47.92	£47.92
8x Coveralls	159.92	159.92
1x Waterbutt	£72.99	£72.99
1x Small Metal Storage Container	£719.99	£719.99
1x Petrol Container	5.50	5.50
Petrol Budget for 10 Grass cuts through the summer @ 1.48/ltr for 2.5l per cut.	£37	£37
Totals	1285.28	1285.28

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses, please confirm this below**
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

The group haven't had a bank account open for over a year yet and so no accounts to report at the moment. They can include a bank statement if needed.

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income, and expenditure)
Quotes attached below

How do you intend to monitor the project Outputs and Outcomes?
Feedback from the group.
Clear developments in the garden.

<p>What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)</p>	ASAP
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What is the planned end date of the event/activity?	31 st March 2025
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Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: We need to tackle social isolation and improve mental wellbeing	
Purpose of activity / project within this Outcome: Offer those who are keen to take part in gardening activity the opportunity and reduce the barriers to participation by providing appropriate clothing etc. and access to resources required to ensure their venture is successful including appropriate insurance cover.	
	Target 2024-25
Outputs	
Purchase 8 sets of overalls and gloves	8
Purchase 4 pairs of safety boots	4
Purchase PLI for the garden	1
Purchase 1x water butt	1
Purchase 1x Small storage container	1
Outcomes / Indicators:	
Group of volunteers are more confident and independent in their activity.	
People who are struggling with mental health and isolation have a project that they can use	

QUOTES

<https://www.sports-insure.co.uk/client/rhs/renewal/> 2023 insurance cost £90. This will now be £110.

1. Steel toecap Boot: <https://www.screwfix.com/p/site-onyx-safety-boots-black-size-12/37142>

2. Gardening Gloves: <https://www.screwfix.com/p/showa-350r-nitrile-gloves-green-large/33884>

3. Boiler suits: <https://www.screwfix.com/p/general-purpose-coverall-navy-blue-large-52-3-4-chest-31-l/821fh>

4. Water Butt Storage: <https://www.screwfix.com/p/straight-plc-garden-lake-water-butt-kit-green-200ltr/872pv>

5. Small metal storage: <https://www.screwfix.com/p/asgard-addition-6-x-3-nominal-pent-metal-bike-store-green/9814k>

6. Fuel Cannister: [https://www.halfords.com/tools/garage-equipment/breakdown-essentials/halfords-5l-plastic-fuel-can---green-635526.html?cm_mmc=Google+PLA- - Motoring%3ETools%3EGarage+Equipment%3EBreakdown+Essentials- - Motoring%3ETools%3EGarage+Equipment%3EBreakdown+Essentials- - 635526& \\$ja=tsid:|cid:17363835999|agid:|tid:|crid:|nw:x|rnd:17308443029649531670|dvc:c|adp:|mt:|loc:1007321&qad_source=1&qclid=EAAlaQobChMIwYKYyen4hQMVVJJQBh3tUAFIEAQYByABEgKpQfD_BwE](https://www.halfords.com/tools/garage-equipment/breakdown-essentials/halfords-5l-plastic-fuel-can---green-635526.html?cm_mmc=Google+PLA- - Motoring%3ETools%3EGarage+Equipment%3EBreakdown+Essentials- - Motoring%3ETools%3EGarage+Equipment%3EBreakdown+Essentials- - 635526& $ja=tsid:|cid:17363835999|agid:|tid:|crid:|nw:x|rnd:17308443029649531670|dvc:c|adp:|mt:|loc:1007321&qad_source=1&qclid=EAAlaQobChMIwYKYyen4hQMVVJJQBh3tUAFIEAQYByABEgKpQfD_BwE)