

Dundee Partnership **Community Regeneration Fund**

Grant Application **2024/25**

Applicant Information	
Name of Applicant Group	Finmill Centre Local Management Group
Activity Title	Fintry Galaday
Grant Requested (£)	£1625.20

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR
PROJECT WILL OPERATE

PLEASE INDICATE WHICH TYPE OF GRANT YOU
ARE APPLYING FOR

Coldside
East End
Lochee
Maryfield
North Eastx
Strathmartine

Small GrantX
Physical & Environmental Improvement
Youth Inclusion

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

- Completed the questions on Page 3 relating to covid-19
- Read the guidance sections of the form
- Fully completed the information on the front of the form
- Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)
- Checked that your budget adds up properly?
- Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?
- Included appropriate, measurable outputs & outcomes?
- Provided your groups accounts, or other appropriate financial information?

Sourced and attached all relevant quotes?

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

Signed the form and given accurate contact details?

Before Starting on the Application, Please Consider and Complete the Two Questions Below:

If these have not been completed, your application will not be progressed.

Is the activity for which you are applying for funds definitely able to start on your proposed start date? (e.g. are staff and relevant resources available)

Yes

Is the activity for which you are applying compliant with current social distancing and other measures in place to counteract the spread of the coronavirus? Please specify how your activity will meet this requirement

All risk assessments approved and staff inductions in place.

Who is the grant for? (Name of Applicant Group / Department)	Finmill Centre Local Management Group		
Did you receive a Dundee Partnership grant during 2023-24 (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?
Children's 5-9's project	£6212	April 2023	No
Karate Equipment	£877	June 23	Yes
Xmas Decorations	£579	Dec 23	Yes
Fintry Galaday	£2622	July 23	Yes

Please give a description of what you want this grant for - (Use additional sheet if required)

To enable us to hold a gala day within Fintry where we intend to bring members of the community together with fun activities for children and information sessions and stalls for adults at a community event in their own neighbourhood.

Most available activities will be free. We are hoping that local community groups such as karate & dance will put on displays.

Which City Plan / Local Community Plan Outcome(s) will it address?

9 - Our communities will have a high quality and accessible local services and facilities

How many people will benefit from this project?	MALE		FEMALE	
	WHOLE COMMUNITY (tick if applicable)			X

Please say why the project is needed (Use additional sheet / expand this text box if required)

Fintry Galaday was always a successful community event and as there has not been one since before covid we feel there is a need to bring this back to the community and help celebrate community spirit.

What local consultation has taken place regarding this application?

(Please provide evidence summarising the results of any consultation)

Previously consultation has taken place with Finmill Local Management Group and community groups involved in Fintry Gala Days, where positive outcomes and a need for this type of event to be sustained annually were identified. Last year was the first galaday since before Covid, it was a huge success and is something we feel a need for to continually boost community spirit.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

The local community have said the galaday was really successful and that they look forward to it each year, the community needs this to bring back community spirit and events.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

Paid activities will be kept at low cost and there will be free activities on offer to help reduce barriers to participation for those on low incomes.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)
yes

What other sources of funding have you secured / tried to secure for this project?

- If none, please state why this is the case**
(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Abertay Housing Association	£2000
Finmill Centre LMG	£149.82

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Kiddie Rides/Bouncy Trampolines	2700.00	700.00
Music/facepainting/balloons	225.00	225.00
Publicity	50.00	00.00
Insurance	338.00	338.00
1 st Aid	187.20	187.20
Parade & Public entertainment licences	10.00	00.00
RA Cover	59.82	00.00
VR van	300.00	300.00
Pipe Band	100.00	100.00
Totals	£3745.20	£1625.20

<ul style="list-style-type: none"> • All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and without them an application will not proceed • If reserves held are less than three months operating expenses please confirm this below Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure
<p>.</p> <p>Already sent this year.</p>
<p>What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)</p> <p>Invoices from all suppliers.</p>

<p>How do you intend to monitor the project Outputs and Outcomes?</p>
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Photographs, record the numbers attending, minutes of planning meetings, evaluation – recording comments on the day from participants

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	Sat 7 th September 2024
What is the planned end date of the event/activity?	Sat 7 th Sept 2024

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan / Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
City Plan / Local Community Plan Outcome: 9 - Our communities will have a high quality and accessible local services and facilities	
Purpose of activity / project within this Outcome: By holding a gala day we plan to bring together members of the community in celebration but also in the Community Learning & Development planning process.	
	Target 2024 - 25
Outputs	
Minimum of 12 organisations will take part	15
Number of people expected to attend the event	1000

Outcomes / Indicators:	
Local people will report feeling more part of their community by attending the event	75% minimum of evaluation returns
Members of the planning group will increase their level of skills in the planning processes.	Case studies

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2024 - 25
Outputs	
Outcomes / Indicators:	