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Dundee Partnership Community Regeneration Fund

Grant Application 2023/24

Applicant Information	
Name of Applicant Group	Friends of Clatto
Activity Title	Grant for activities/volunteer days
Grant Requested (£)	927.68

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
Coldside	<input type="checkbox"/>
East End	<input type="checkbox"/>
Lochee	<input type="checkbox"/>
Maryfield	<input type="checkbox"/>
North East	<input type="checkbox"/>
Strathmartine	<input checked="" type="checkbox"/>

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR	
Small Grant	<input checked="" type="checkbox"/>
Physical & Environmental Improvement	<input type="checkbox"/>
Youth Inclusion	<input type="checkbox"/>

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

- | | |
|--|--------------------------|
| Read the guidance sections of the form | <input type="checkbox"/> |
| Fully completed the information on the front of the form | <input type="checkbox"/> |
| Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant) | <input type="checkbox"/> |
| Checked that your budget adds up properly? | <input type="checkbox"/> |
| Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year? | <input type="checkbox"/> |
| Included appropriate, measurable outputs & outcomes? | <input type="checkbox"/> |
| Provided your groups accounts, or other appropriate financial information? | <input type="checkbox"/> |
| Sourced and attached all relevant quotes?
(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered) | <input type="checkbox"/> |
| Checked that the bank details or financial code are correct / complete? | <input type="checkbox"/> |
| Signed the form and given accurate contact details? | <input type="checkbox"/> |

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Who is the grant for? (Name of Applicant Group / Department)	Friends of Clatto		
Did you receive a Dundee Partnership grant during 2022-23? (If yes, list all grants below)			YES
Title of project funded	Amount granted	When	Was it fully spent?
Admin including public liability insurance	250	March 2022	yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

Friends of Clatto want to be able to promote Clatto Country park as a valuable asset for the people of Dundee and to encourage people to immerse themselves in the park in all sorts of ways such as volunteering, visiting the park independently and taking part in organised activities. Alongside this the friends of Clatto work hard to make the park a welcoming place through regular group meetups in the park to undertake tasks/maintenance that is required and they also keep connected so the resources would help with maintenance too.

We would like to get more people including families interested in the park and a key part of this will be making sure we are able to put our ideas for attracting people to the park into practise. – the funding will allow us to purchase a variety of equipment and resources that will allow us to run a variety organised activities/events such as guided walks, volunteer days, open days and nature sessions. The public liability insurance will allow us to have community activities etc in the park. We won't be able to run anything without the insurance.

Which City Plan / Local Community Plan Outcome(s) will it address?

We need quality green and open spaces that people can access in their own communities

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How many people will benefit from this project?	Whole community
Will any specific groups benefit from this project? (male, female, age range or protected characteristic)	
This project is for everyone – looking to encourage a variety of age groups	

Please say why the project is needed (please limit your answer to 500 words or less)

It's needed because it will play a key role in helping people of all ages connect with nature and improve social, physical and mental wellbeing. Greenspaces such as Clatto are vital, especially during hard times such as the cost of living crisis – is important to be able to provide activities that are free for the community to enjoy. It's important also for us to engage with the community and increase activities in the park. The grant will allow us to purchase resources that will help with our volunteer days and organised activities such as guided walks, bird watching and family activities. To run activities in the park, we require public liability insurance.

What local consultation has taken place regarding this application?
(Please attach evidence summarising the results of any consultation)

We engage with the community through our facebook page and through face to face conversations whilst out and about in Clatto.

What evidence do you hold that the local community supports this application?
(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Consultations by Strathmartine Community Empowerment Team and engagement by Friends of Clatto through conversations with users of the park show that the local community supports this application. Friends of Clatto met to discuss this application and members contributed to it.

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How will the project / activity tackle deprivation or benefit those experiencing deprivation?
(Refer to Section 1 of the Guidance Notes)

Friends of Clatto engage regularly with local schools and the local community in general and will continue to do so. The activities organised will be free and the resources purchased by the group will allow members of the community to make use of resources such as binoculars and explorer kits for free. It means the activities will be inclusive. The park is in the strathmartine ward which is an area of deprivation.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered: N/A

Have all relevant permissions been agreed? (please state what these are)

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case – None currently but we have used other funders in the past**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Adult binoculars x 12	179.88	179.88
Kids binoculars x 10	85.50	85.50
Magnifying glasses 2 packs	13.45	13.45

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Kids explorer kits x 8	143.92	143.92
Butterfly nets x 2 packs	19.12	19.12
Litter picks x 2 packs	49.98	49.98
Viz vests x 2 packs	29.98	29.98
Hoes x 5	64.95	64.95
Spades x 5	64.70	64.70
Handtrowels x 5	22.50	22.50
Gardening gloves (adults) x 10	39.90	39.90
Gardening gloves (kids) x 10	54.90	54.90
Compasses x 8	55.92	55.92
Pencils / colouring pens	27.98	27.98
Public Liability Insurance	75.00	75.00 (estimate)
Totals	927.68	927.68

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)
Quotes and estimate for public liability insurance – we have sent in last years cost for insurance but expect this to go up in the region of up to 20 pounds extra. We can't put in an exact quote as we can only do this 30 days prior to applying for the insurance which still might change.

How do you intend to monitor the project Outputs and Outcomes?

Feedback and photos

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)	When funding comes through
What is the planned end date of the event/activity?	March 2024

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

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City Plan / Local Community Plan Outcome: We need quality green and open spaces that people can access in their own communities	
Purpose of activity / project within this Outcome: To help people connect with nature and improve social, physical and mental wellbeing	
	Target 2023-24
Outputs	
Volunteers organise volunteer and activity days for the community	
Outcomes / Indicators:	
People enjoy being out in nature and helps with their social, physical and mental wellbeing	

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2023-24
Outputs	
Outcomes / Indicators:	